



**Mountainside Education Foundation, Inc.  
P.O. Box 1203  
Mountainside, NJ 07092**

## **Letter of Intent for Grant Renewal**

Please fill out all information requested and submit to the Grant Liaison, Sara Gesser ([saragesser@hotmail.com](mailto:saragesser@hotmail.com)) or deposit in the MEF mailbox, no later than **November 15, 2020**. If we do not receive this letter back by November 15, 2020, approval of your grant may be delayed.

Date:

Project/Grant Name:

Contact Person:

Telephone:

Email Address:

Scheduled Program Dates:

Have these dates been confirmed with vendor?

Expected Cost: \$

Grant Funding Timeline (when is the money needed for disbursement):

Signature \_\_\_\_\_ Date: \_\_\_\_\_