

MOUNTAINSIDE BOARD OF EDUCATION

BEECHWOOD SCHOOL, 1497 WOODACRES DRIVE, MOUNTAINSIDE, NEW JERSEY 07092
DEERFIELD SCHOOL, 302 CENTRAL AVENUE, MOUNTAINSIDE, NEW JERSEY 07092

Request for Proposals

February 24, 2025

The Mountainside Board of Education (hereinafter referred to as the “Board”) is soliciting requests for proposals for an educational consultant to prepare a feasibility study pursuant to N.J.S.A. 18A:38-13, to explore the possibility of severing the send-receive relationship for its high school students and entering into a send-receive relationship with another district. All proposals must be submitted to the Board Office at 1497 Woodacres Drive, Mountainside, NJ 07092, in a sealed envelope marked, “Proposal for Educational Consultant” or emailed to dsullivan@mountainsideschools.org no later than 10 am on March 13, 2025.

Background

The Mountainside School District (hereinafter referred to as the “District”) is a K-8 public school district which provides educational services to pupils domiciled in the Borough of Mountainside, Union County, New Jersey. The Board presently sends its high school-aged students to Governor Livingston High School which is operated by the Berkeley Heights Board of Education pursuant to a send-receive agreement with the Berkeley Heights Board of Education.

The Consultant shall be required to perform the following services for the Board:

Conduct a feasibility study in accordance with the requirements of N.J.S.A. 18A:38-13, considering the educational and financial implications for the sending and receiving districts, the impact on the quality of the education received by the pupils in each of the districts and the effect on the demographics of each of the districts. The Consultant shall review enrollment and achievement data, community demographics, curricula and extra-curricular data, and property tax data for each of the districts and provide an in-depth analysis of each of said factors which may be impacted by the potential severance. The consultant shall also consider the foregoing in identifying other districts with which Mountainside could enter into a send-receive relationship.

Qualifications

The Consultant may be an organization with one (1) or more principals who possess extensive knowledge in the review and analysis of educational statistical data and the preparation of feasibility studies concerning the termination, dissolution, regionalization, or consolidation of public school districts. The Board is seeking a candidate that has extensive experience and familiarity with the operation of public school districts and school funding, as well as extensive knowledge of sending-receiving relationships and the statutes and regulations which govern said relationships.

Proposal

The Consultant shall submit the information required by the Request for Proposals, including the fee for which the Consultant agrees to provide the services. The response to the proposal shall also include, at a minimum, the following information:

A. A curriculum vitae / firm resume of key personnel who will work on this feasibility study, including educational background and work experience;

B. Introduction and background of the firm or individual performing the feasibility study, setting forth the relevant criteria and qualifications listed below;

C. The hourly rate(s) or set fee;

D. An organizational chart demonstrating the number of researchers who will be assigned to this feasibility study and their respective responsibilities. If the candidate is an individual, provide a brief summary, as appropriate;

E. Describe the candidate's ability with respect to research expertise (including the ability to review, analyze and study financial and tax data), expertise in educational programs and curriculum, ability to report and analyze demographics of the Borough of Mountainside and expertise in the writing of feasibility studies; and

G. Any other information in support of the qualifications for the preparation of the feasibility study.

References:

Provide a list of at least three (3) public school districts for which you have consulted within the last five (5) years. Include the name of each school district and the name and telephone number of a contact person.