I. Call to Order

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092 Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting. Also, Mountainside Board of Education policies may be accessed via the district website.

| II. | Roll Call | | | |
|--------------|---|---|--|------|
| | Mr. Dante Gioia | | | |
| | Dr. Dana Guidicipio | etro | | |
| | Mr. Christopher Mi | nks | | |
| | Mrs. Kate Motz | | | |
| | Mrs. Jeane Parker | | | |
| | Mr. James Ruban, J | | | |
| | Mr. Carmine Venes | ; | | |
| II. | Executive Session | - Resolution (Attachr | nent #1) | |
| | Moved: | | Seconded: | |
| | RC) Gioia | Guidicipietro | _ Minks | Motz |
| | Parker | Ruban | Venes | |
| | 1 tirker | | | |
| | ❖ Legal/Personne | | | |
| [V . | ❖ Legal/Personne | | | |
| [V . | Legal/Personne Close Executive Se | el | e Public Session | |
| [V . | Legal/PersonneClose Executive SeMoved: | el ession and Reconven | e Public Session Seconded: | |
| V. | Legal/PersonneClose Executive SeMoved: | el | e Public Session Seconded: | Motz |
| | ❖ Legal/Personne<u>Close Executive Secutive Secuti</u> | ession and Reconven Guidicipietro | e Public Session Seconded: Minks | |
| v. | Legal/Personne Close Executive Se Moved: RC) Gioia Parker | ession and Reconven Guidicipietro Ruban | e Public Session Seconded: Minks | |
| v. | ❖ Legal/Personne <u>Close Executive Secutive Secu</u> | ession and Reconventry Guidicipietro Ruban es | e Public Session Seconded: Minks Venes Seconded: | Motz |
| | ❖ Legal/Personne <u>Close Executive Secutive Secu</u> | ession and Reconven Guidicipietro Ruban es | e Public Session Seconded: Minks Venes Seconded: | Motz |

VII. Correspondence

• Letter from SAIF Regarding Loss Control Survey of Facilities and Playgrounds

VIII. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

IX. President's Report

X. Chief School Administrator's Report

- Grants Update
- Social Emotional Learning Curriculum Presentation

XI. Berkeley Heights Liaison Report

XII. Administration

Moved:

| RC) Gioia | Guidicipietro | Minks | Motz |
|-----------|---------------|-------|------|
| Parker | Ruban | Venes | |
| | | | |

1. Move to approve upon the recommendation of the Chief School Administrator, the New Jersey Department of Education Waiver Application N.J.A.C. 6A:9-6.5c used primarily for emergent hiring (Attachment #2).

Seconded:

- 2. Move to approve upon the recommendation of the Chief School Administrator, the Security Drill Statement of Assurance (Attachment #3).
- 3. Move to approve upon the recommendation of the Chief School Administrator, the submission of Anticipated Facility Requests for the 2018-2019 School Year to the Union County Executive Superintendent of Schools for change of use of office space and waiver request for preschool and kindergarten toilet rooms for the 2018-2019 school year (Attachment #4).
- 4. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools May 2018 safety and security drill reports (Attachment #5).
- 5. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools Bus Emergency Evacuation Drill Reports (Attachment #6).

XIII. Budget and Finance

| Moved: | | Seconded: | |
|-----------|---------------|-----------|------|
| RC) Gioia | Guidicipietro | Minks | Motz |
| Parker | Ruban | Venes | |

- 1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of May 2018 (Attachment #7).
- 2. **RESOLVED THAT**, the Board approve the payment of the bill list dated June 1, 2018, through June 12, 2018 (Attachment #8).
- 3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of May 2018 and the Financial Reports of the Board Secretary for the month of May 2018; and

WHEREAS, the Board Secretary, Donna Alonso, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for May 2018:

RESOLVED THAT, the Board accepts the Treasurer Report for the month of May 2018 and the Financial Reports of the Board Secretary for May 2018 as submitted and certified (Attachment #9).

- 4. **BE IT RESOLVED THAT,** the Mountainside Board of Education authorizes the Business Administrator to pay supplementary bill lists and payroll which shall become due on or before June 30, 2018 including all year-end payables and to proceed with all necessary adjustments and transfers to close the books for the 2017-2018 fiscal year, including the cancellation of any stale dated checks; and
 - **BE IT FURTHER RESOLVED THAT,** the Chief School Administrator and Business Administrator be authorized to complete any and all entries and actions for the opening of the 2018-2019 fiscal year, including but not limited to the issuance of purchase orders in compliance with the Public Contracts Law, complete line item adjustments and transfers, and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED THAT, all of these actions shall be presented to the Board at its next meeting for final approval.

- 5. Move to approve upon the recommendation of the Chief School Administrator, the reappointment of Paula Hatch, as Treasurer of Mountainside School District, for the 2018-2019 school year, for an annual fee of \$3,231, which includes a 2.5% increase.
- 6. WHEREAS, N.J.S.A.18A:21-2, N.J.S.A.18A:7G-31 and N.J.S.A.18A:7F-41 permit a Board

of Education to establish and/or deposit into certain reserve accounts at year-end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer, unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Mountainside Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into its Maintenance and Emergency Capital Reserve accounts at year-end; and

WHEREAS, the Mountainside Board of Education has determined that any excess surplus above the combination of the allowable 2% of adjusted expenditures at the conclusion of the 2017-18 fiscal year, and any and all funds awarded by the New Jersey Department of Education for 2017-18 Extraordinary Aid and/or Non-Public Transportation Aid, is available for such transfer;

BE IT RESOLVED THAT, the Board authorize the Business Administrator to make this transfer of all funds in excess of the allowable 2% of adjusted expenditures at the conclusion of the 2017-18 fiscal year, and any and all funds awarded by the New Jersey Department of education for 2017-18 Extraordinary Aid and/or Non-Public Transportation Aid consistent with all applicable laws and regulations in the amount not to exceed \$1,000,000 pro-rated as follows:

| Maintenance Reserve | \$250,000 | (25%) |
|---------------------|-----------|-------|
| Emergency Reserve | \$250,000 | (25%) |
| Capital Reserve | \$500,000 | (50%) |

7. Move to approve upon the recommendation of the Chief School Administrator, the 2018-2019 fee amounts for student activities in accordance with Board Policy 2436, Activity Participation Fee Program:

| Activity | Fee | |
|-----------------------------------|----------------------------------|--|
| Performing Arts: | \$40.00 Per Student Per Activity | |
| Art Enrichment | | |
| Music Clubs not within school day | | |
| (e.g. Jazz Band, Swing Singers) | | |
| School Play | | |
| Clubs: | \$40.00 Per Student Per Activity | |
| Chess Grades K-2 | | |
| Chess Grades 3-5 | | |
| Chess Grades 6-8 | | |
| Ecology | | |
| Technology | | |
| Athletics: | \$195.00 Per Student * | |
| Baseball | | |

| Basketball | |
|------------|--|
| Soccer | |
| Softball | |

^{*}If a child plays two or more sports, the cost is \$300 for the year.

- 8. Move to approve upon the recommendation of the Chief School Administrator, the list of Independent Contractors/Physicians/Agencies for the 2017-2018 school year, if needed (Attachment #10).
- 9. Move to approve upon the recommendation of the Chief School Administrator, Greenwood Lawn Service for Lawn Care in the amount of \$16,250 effective July 1, 2018, through June 30, 2019 (Attachment #11).
- 10. Move to approve upon the recommendation of the Chief School Administrator, the 2018-2019 Right to Know Services and Asbestos Management Services from RAMM Environmental Services, Inc., not to exceed \$4,850 (Attachment #12).
- 11. Move to approve upon the recommendation of the Chief School Administrator, to contract with CDK Systems, Inc. for accounting and personnel software services for \$9,240 for the 2018-2019 fiscal year (Attachment #13).
- 12. Move to approve upon the recommendation of the Chief School Administrator, the hiring of JAG Consulting, LLC for technology services effective July 1, 2018 to June 30, 2019 at a rate of \$32.00 per hour, not to exceed \$15,000 (Attachment #14).
- 13. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #15).
- 14. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #16). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

XIV. Personnel

| Moved: | | Seconded: | |
|-----------|---------------|-----------|------|
| RC) Gioia | Guidicipietro | Minks | Motz |
| Parker | Ruban | Venes | |

^{*}If two or more children in a family play a sport, the cost is \$150 per sport.

^{*}If two or more children in a family play two or more sports, the cost is \$250 for each child for the year.

- 1. Move to approve upon the recommendation of the Chief School Administrator, the 2018-2019 employment contract for Donna Alonso, Business Administrator/Board Secretary, pending approval by the Union County Superintendent (Attachment #17).
- 2. Move to approve upon the recommendation of the Chief School Administrator, the 2018-2019 employment contract for Christina Orozco, Assistant Superintendent for Student Services and Instruction, pending approval by the Union County Superintendent (Attachment #18).
- 3. Move to approve upon the recommendation of the Chief School Administrator, the retirement of Janet Fullowan, Confidential Secretary, effective September 1, 2018, and to thank her for her service to the Mountainside School District (Attachment #19).
- 4. Move to approve upon the recommendation of the Chief School Administrator, Maternity Disability Leave for Laryssa Del Guercio, Special Education Teacher, effective October 22, 2018, until December 6, 2018. She will be permitted to utilize any accumulated sick days. It is also recommended that Mrs. Del Guercio be granted an unpaid Family Leave from December 7, 2018 until March 1, 2019 in accordance with FMLA and NJFLA. Mrs. Del Guercio anticipates returning to work on March 4, 2019 (Attachment #20).
- 5. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Suzanne Jenks to the position of Grades 3-8 Coordinator.
- 6. Move to approve upon the recommendation of the Chief School Administrator, the paraprofessionals list for the 2018-2019 school year (Attachment #21).
- 7. Move to approve upon the recommendation of the Chief School Administrator, to increase the salaries of the non-affiliated personnel, effective July 1, 2018 to June 30, 2019 as per the attached list (Attachment #22).
- 8. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Corey Berger, to the position of 5th Grade Teacher, at a salary of \$53,641, BA Step 2, effective September 1, 2018 until June 30, 2019 (Attachment #23).
- 9. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Adriana Contreras, to the position of Spanish Teacher, at a salary of \$56,203, MA Step 1, effective September 1, 2018 until June 30, 2019 (Attachment #24).
- 10. Move to approve upon the recommendation of the Chief School Administrator, the appointment of current Leave Replacement Teacher, Jill MacConnell, to the position of Kindergarten Teacher, at a salary of \$53,141, BA Step 1, effective September 1, 2018 until June 30, 2019.
- 11. Move to approve upon the recommendation of the Chief School Administrator, the appointment of current Leave Replacement Teacher, Barbara Higinbotham, to the position of 1st Grade Teacher, at a salary of \$54,720, BA Step 3, effective September 1, 2018 until June 30, 2019.

12. Move to approve upon the recommendation of the Chief School Administrator, the following staff members for homebound instruction for July and August:

| Barbi Higinbotham | \$39.71/hr. | Not to exceed 10 hours per week |
|-------------------|-------------|---------------------------------|
| April Starling | \$39.71/hr. | Not to exceed 10 hours per week |

- 13. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Kristin Trentham, PEAK Teacher, to the stipend position of Recreation Activities Club Advisor, for the spring session, at a rate of \$32.19 per session, not to exceed 10 sessions.
- 14. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Stephanie Ianniello, Kindergarten Teacher, to the stipend position of Recreation Activities Club Assistant, for the spring session, at a rate of \$32.19 per session, not to exceed 10 sessions.
- 15. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Paige Primmer, PEAK Teacher, to the stipend position of Recreation Activities Club Assistant, for the spring session, at a rate of \$32.19 per session, not to exceed 10 sessions.
- 16. Move to approve upon the recommendation of the Chief School Administrator, the appointment of the following staff members for the Beechwood School Summer Academic Camp that will be in session from July 10, 2018 July 26, 2018 for 3 hours per day for 9 days:

| Amanda Baker | Elementary Teacher | \$39.71/hour |
|----------------------|--------------------|--------------|
| Courtney Hunter | Elementary Teacher | \$39.71/hour |
| Stephanie Iasnniello | Elementary Teacher | \$39.71/hour |
| Kristin Trentham | Elementary Teacher | \$39.71/hour |
| Lydra Shehu | Paraprofessional | \$22.72/hour |

17. Move to approve upon the recommendation of the Chief School Administrator, the Extended School Year Staffing effective July 9, 2018, through August 2, 2018 for 3 hours per day for 16 days (Attachment #26):

| Staff Member | Assignment | Rate |
|----------------------|--------------------------------|--------------|
| Lisa Bruno | Nurse | \$39.71/hour |
| Leila Morrelli | Speech and Language Specialist | \$39.71/hour |
| Julia Lima | Special Education Teacher | \$39.71/hour |
| Rebecca Walsh | Special Education Teacher | \$39.71/hour |
| Diana Diaz | Special Education Teacher | \$39.71/hour |
| Dara Blass | Paraprofessional | \$22.72/hour |
| Carmine Ann Casolaro | Paraprofessional | \$23.83/hour |
| Nicole Ellis | Paraprofessional | \$23.83/hour |

| Susan Gerakaris | Paraprofessional | \$23.83/hour |
|-----------------|------------------|--------------|
| Marilyn Nacci | Paraprofessional | \$23.83/hour |
| Amy Peixoto | Paraprofessional | \$23.83/hour |
| Sandra Vendas | Paraprofessional | \$23.83/hour |

18. Move to approve upon the recommendation of the Chief School Administrator, the Child Study Team Staffing effective June 21, 2017 to August 31, 2017.

| Staff Member | Assignment | Not to Exceed | Rate |
|-------------------|---------------------------|---------------|---------------------|
| Eileen D'Antonio | School Social Worker | 5 days | \$225.00 per diem, |
| | (attend meetings, | | \$39.71 per hour |
| | conduct/ prepare | | for additional time |
| | evaluations) | | if needed |
| Leila Morrelli | Speech and Language | 5 days | \$225.00 per diem, |
| | Specialist | | \$39.71 per hour |
| | (attend meetings, | | for additional time |
| | conduct/ prepare | | if needed |
| | evaluations) | | |
| Tara Pirozzoli | School LDTC | 5 days | \$225.00 per diem, |
| | | | \$39.71 per hour |
| | | | for additional time |
| | | | if needed |
| Amanda Somers- | School Psychologist | 5 days | \$225.00 per diem, |
| Guerrasio | (attend meetings, | | \$39.71 per hour |
| | conduct/prepare | | for additional time |
| | evaluations) | | if needed |
| Caitlin McGarrity | Special Education | 5 hours | \$39.71 per hour |
| | Teacher (attend meetings, | | |
| | conduct/ prepare | | |
| | evaluations) | | |

19. Move to approve upon the recommendation of the Chief School Administrator, the following staff members for summer employment:

| Staff Member | Assignment | Hours | Rate | Total |
|--------------------|--------------------------------------|------------------------------|------------------|------------|
| Laurie Wilson | Summer related data duties as needed | Not to exceed 40 hours | \$39.71 per hour | \$1,588.40 |
| Kristen DalCortivo | Summer related duties | Not to exceed 70 hours | \$39.71 per hour | \$2,779.70 |

20. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Suzanne Jenks, 5th Grade Teacher, for classes taken at College of St. Elizabeth for the Spring 2018 session for three (6) graduate credits in the amount of \$1,950.00, to be paid in July (Attachment #25).

| XV. | Curricul | lum |
|-----|----------|-----|
| , , | <u> </u> | |

Parker ____

XVI.

| Moved: RC) Gioia Parker | Guidicipietro Ruban | Seconded: Minks Venes | Motz |
|-------------------------------|------------------------|-----------------------------|---|
| | | | Chief School Administrator, Social Learning Curriculum at a cost of |
| Policy | | | |
| Moved:RC) Gioia | Guidicipietro | Seconded: | Motz |

1. Move to approve upon the recommendation of the Chief School Administrator, the following policy for second reading and adoption:

Ruban ____ Venes ____

| 0169.02 | Board Member Use of Social Networks | New |
|---------|-------------------------------------|-----------|
| | | Suggested |

2. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

| 3437 | Military Leave – Teaching Staff Members | Revised |
|------|---|-------------|
| | | Recommended |
| 4437 | Military Leave – Support Staff Members | Revised |
| | | Recommended |
| 7425 | Lead Testing of Water in Schools | New |
| | | Recommended |
| 8630 | Bus Driver/Bus Aide Responsibility | Revised |
| | | Mandated |
| 9242 | Use of Electronic Signatures | New |
| | | Recommended |

XVII. Old Business

XVIII. New Business

XIX. Committee Reports

XX. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears

the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

| XXI. | Executive Session – Resolution (Attachment #26) | | | |
|-------|--|---------------|-----------|------|
| | Moved: RC) Gioia | Guidicipietro | Seconded: | Motz |
| | Parker | Ruban | Venes | |
| | ❖ Legal/Personnel | | | |
| XXII. | Adjournment | | | |
| | Moved: | | Seconded: | |
| | RC) Gioia | Guidicipietro | Minks | Motz |
| | Parker | Ruban | Venes | |