# Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092 Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting. Also, Mountainside Board of Education policies may be accessed via the district website.

# I. Call to Order

#### II. Roll Call

Mr. Dante Gioia	
Dr. Dana Guidicipietro	
Mr. Christopher Minks	
Mrs. Kate Motz	
Mrs. Jeane Parker	
Mr. James Ruban, Jr.	
Mr. Carmine Venes	

#### **III.** <u>Executive Session</u> – Resolution (Attachment #1)

Moved:		Seconded:	
RC) Gioia	Guidicipietro	Minks	Motz
Parker	Ruban	Venes	

✤ Legal/Personnel

#### IV. Close Executive Session and Reconvene Public Session

Moved:		Seconded:	
RC) Gioia	Guidicipietro	Minks	Motz
Parker	Ruban	Venes	

#### V. Flag Salute

#### VI. <u>Approval of Minutes</u>

Moved:		Seconded:	
RC) Gioia	Guidicipietro	Minks	Motz
Parker	Ruban	Venes	

Minutes of the Regular Meeting of October 23, 2018

✤ Minutes of the Executive Session of October 23, 2018

## VII. Correspondence

#### VIII. <u>Public Participation</u>

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

#### IX. <u>President's Report</u>

#### X. Chief School Administrator's Report

- Bob Morrison Auditor's Report
- Presentation on Meeting the Needs of Low-Performing Students

## XI. Berkeley Heights Liaison Report

#### XII. <u>Administration</u>

Moved:		Seconded:	
RC) Gioia	Guidicipietro	Minks	Motz
Parker	Ruban	Venes	

- 1. Move to approve upon the recommendation of the Chief School Administrator, the School Safety and Security Plan Annual Review Statement of Assurance (Attachment #2).
- 2. Move to approve upon the recommendation of the Chief School Administrator, the 2018-2019 Emergency Management Plan (Attachment #3).
- 3. Move to approve upon the recommendation of the Chief School Administrator, the NJ Quality Single Accountability Continuum (NJQSAC) Statement of Assurance School Year 2018-2019 (Attachment #4).
- 4. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools October 2018 safety and security drill reports (Attachment #5).

#### XIII. <u>Budget and Finance</u>

Moved:		Seconded:	
RC) Gioia	Guidicipietro	Minks	Motz
Parker	Ruban	Venes	

- 1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of October 2018 (Attachment #6).
- 2. **RESOLVED THAT**, the Board approve the payment of the bill list dated November 1, 2018,

through November 30, 2018 (Attachment #7).

3. **WHEREAS,** the Board has received the preliminary Financial Reports of the Treasurer of School Monies for the month of October 2018 and the preliminary Financial Reports of the Board Secretary for the month of October 2018; and

**WHEREAS**, the Board Secretary, Steve DiGeronimo, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for October 2018:

**RESOLVED THAT,** the Board accepts the Treasurer Report for the month of October 2018 and the Financial Reports of the Board Secretary for October 2018 as submitted and certified (Attachment #8).

- 4. **RESOLVED THAT,** the Mountainside Board of Education, accepts the FY 2017-2018 audit, and approves the submission of the CAFR (Comprehensive Annual Financial Report) as presented by the firm of Hodulik & Morrison, P.A.
- 5. **WHEREAS**, the Mountainside Board of Education approved Budget and Finance resolution #4 at the June 12, 2018 meeting authorizing the Business Administrator to proceed with all necessary adjustments and transfers to close the books for the 2017-2018 fiscal year; and

**WHEREAS,** the district was informed during the month of September 2018 by the New Jersey Department of Education of the award of Extraordinary Aid and Non-Public School Transportation Aid, for the 2017-2018 school year, in the amounts of \$147,125 and \$24,650 respectively;

**WHEREAS,** in accordance with the provisions of N.J.A.C. 6A:23A-13.3, the district may, by Board resolution, adjust these revenues from the year end excess surplus calculation, and appropriate said funds in the subsequent fiscal year without commissioner approval;

**NOW, THEREFORE, BE IT RESOLVED,** that the Mountainside Board of Education, accept the recommendation of the Superintendent and the Business Administrator and approve the adjustment of excess Extraordinary Aid of \$13,907 and Non-Public Transportation Aid of \$24,650 from the 2017-2018 fiscal year excess surplus calculation.

6. **RESOLVED THAT,** by the School Board of Mountainside School District, County of Union, State of New Jersey, that it hereby appoints Steven DiGeronimo as the School Alliance Insurance Fund Commissioner, and

**BE IT FURTHER RESOLVED** that copies of this Resolution be forwarded to the Fund Commissioner, Steven DiGeronimo, and the School Alliance Insurance Fund.

- 7. Move to approve upon the recommendation of the Chief School Administrator, Golden Arrow Transportation for use as transportation for sports trips at a rate of \$71.25 for the 1<sup>st</sup> 4 hours and \$70/hr. additional overtime. (Attachment #9)
- 8. Move to approve upon the recommendation of the Chief School Administrator, to contract with Reading Writing Network Project, LLC for professional development services totaling \$37,500 for the 2018-2019 school year. (Attachment #10).
- 9. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #11). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

# XIV. <u>Personnel</u>

Moved:		Seconded:	
RC) Gioia	Guidicipietro	Minks	Motz
Parker	Ruban	Venes	

- 1. Move to approve upon the recommendation of the Chief School Administrator, the corrected Maternity Disability Leave for Kaitlin Elliott, part-time Basic Skills Teacher, effective January 3, 2019, until January 25, 2019. She will be permitted to utilize any accumulated sick days. It is also recommended that Mrs. Elliott be granted an unpaid Family Leave from January 31, 2019 until March 1, 2019 in accordance with FMLA and NJFMLA. Mrs. Elliott anticipates returning to work on March 7, 2019 (Attachment #12).
- 2. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Kathleen Goldbeck, to the stipend position of Assistant Girls' Basketball Coach, for the 2018-2019 school year, at a rate of \$2,047.
- 3. Move to approve upon the recommendation of the Chief School Administrator, the addition of Cara Greeley to the 2018-2019 Substitute Teacher List. (Attachment #13).

# XV. <u>Curriculum</u>

Moved:		Seconded:	_
RC) Gioia	Guidicipietro	Minks	Motz
Parker	Ruban	Venes	

1. Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2018-2019 school year:

Date	Destination	Grade	Teacher in Charge	Estimated Cost
3/15/19	Union County College	6-8	Tiscia	Cost of Trip: \$1140 Paid by BOE

				Registration=\$300 Bussing=\$840
3/20/19	Broadway Theatre and 54 Below	8	Rosenblum	Cost of Trip: \$9700 Tickets=\$7600 Bussing=\$2100 Paid per student \$115/each
3/20/19	Broadway Theatre Workshop	8	Rosenblum	\$2070 Paid by MEF
5/29/19	Hoboken Scavenger Hunt	6-8	Chan	\$2000 Cost of Trip and Bussing: Paid by Student Council
5/30/18 (tentative date)	Ellis Island	4	Botkin Shimwell Mansfield Burke DelGuercio	Cost of trip: \$2648 Paid by PTO Tickets: \$728 Bussing: \$1288 Paid by students: \$360 Paid by Student Activity Fund=\$272

# XVI. <u>Policy</u>

Moved:		Seconded:	
RC) Gioia	Guidicipietro	Minks	Motz
Parker	Ruban	Venes	

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

2431	Athletic Competition	Revised
		Mandated
5535	Passive Breath Alcohol Sensor Device	Revised
		Mandated
8462	Reporting Potentially Missing or Abused Children	Revised
		Mandated
8550	Unpaid Meal Charges/Outstanding Food Service	Revised
	Charges	Mandated
1613	Disclosure and Review of Applicant's Employment	New
	History	Mandated

2. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading:

7510	Use of School Facilities	Revised
		Mandated
5512	Harassment, Intimidation, and Bullying (HIB)	Revised
		Mandated

# XVII. Old Business

# XVIII. <u>New Business</u>

BOE Reorganization Meeting Date

#### XIX. Committee Reports

## XX. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

## **XXI.** <u>Executive Session</u> – Resolution (Attachment #14)

Moved:		Seconded:	
RC) Gioia	Guidicipietro	Minks	Motz
Parker	Ruban	Venes	

✤ Legal/Personnel

# XXII. Adjournment