I. Call to Order

VII. Public Participation

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092 Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting. Also, Mountainside Board of Education policies may be accessed via the district website.

II.	Roll Call			
	Mr. Dante Gioia			
	Mrs. Cathy Jakositz			
	Mr. Christopher Min	ks		
	Mrs. Kate Motz			
	Mrs. Jeane Parker			
	Mr. James Ruban, Jr.			
	Mr. Carmine Venes			
III.	Executive Session –	Resolution (Attach	ment #1)	
			, ,	
	Moved:		Seconded:	
	RC) Gioia		Minks	Motz
	Parker	Ruban	Venes	
	❖ Legal/Personnel			
IV.	Flag Salute			
V.	Approval of Minutes	<u>s</u>		
	Moved:		Seconded:	
	RC) Gioia	Jakositz	Minks	Motz
	Parker	Ruban	Venes	
	Minutes of the	Dagular Masting o	f March 22, 2016	
		Regular Meeting o Executive Session		
	• Williams of the	Executive Session	of Water 22, 2010	
VI.	Correspondence			

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

VIII. President's Report

IX. Chief School Administrator's Report

- Student Recognition
- Budget Presentation

X.

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XI.	Administration
ZXI •	Administration

<u>Ber</u>	keley Heights Liaison Report			
<u>Adı</u>	ministration_			
Mo	oved: Seconded:			
RC	oved: Seconded: Of Gioia Minks			
Par	ker Ruban Venes			
1.	Move to approve upon the recommendation of the Chief School Administrator, the Comprehensive Equity Plan for School Years 2016-17 through 2018-19 (Attachment #2).			
2.	. Move to approve upon the recommendation of the Chief School Administrator, the 2016-2017 holidays for administrators and secretaries (Attachment #3).			
3.	. Move to approve upon the recommendation of the Chief School Administrator, the 2016-2017 holidays for the Supervisor of Maintenance and Custodial Services and custodians (Attachment #4).			
4.	4. Move to approve upon the recommendation of the Chief School Administrator, HIB Investigation Summary dated March 18, 2016.			
5.	Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools March 2016 safety and security drill reports (Attachment #5).			
Ruc	Budget and Finance			

XII. Budget and Fin

Moved:		Seconded:	
RC) Gioia	Jakositz	Minks	Motz
Parker	Ruban	Venes	

- 1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of March 2016 (Attachment #6).
- 2. **RESOLVED THAT**, the Board approve the payment of the bill list dated April 1, 2016, through April 30, 2016 (Attachment #7).
- 3. WHEREAS, the Board has received the Financial Reports of the Treasurer of School Monies for the month of March 2016 and the Financial Reports of the Board Secretary for the month of March 2016; and

WHEREAS, the Board Secretary, Eric Larson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for February 2016:

RESOLVED THAT, the Board accepts the Treasurer Report for the month of March 2016 and the Financial Reports of the Board Secretary for March 2016 as submitted and certified (Attachment #8).

4. **WHEREAS**, the Mountainside Board of Education adopted a tentative budget on March 16, 2016 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 5, 2016; and

WHEREAS, the tentative budget was advertised in the legal section of the Westfield Leader on April 21, 2016; and

WHEREAS, the Mountainside Board of Education has approved the following adjustments to the tentative budget:

Revenue		Appropriations	
G.F. Budgeted Fund Balance	(\$7,580)	Communications	(\$7,580)

WHEREAS, the total amount of the budget for General Fund Expenses shall be \$16,883,082, of which \$15,410,193 shall be raised by tax levy; and

WHEREAS, the total amount of the budget for Special Revenue Fund Expense shall be \$150,434; and

WHEREAS, the total amount of the budget for Debt Service Expense shall be \$1,716,934 of which \$1,258,365 shall be raised by tax levy.

NOW THEREFORE, BE IT RESOLVED that the Mountainside Board of Education hereby adopts the 2016-2017 School Year budget and,

BE IT RESOLVED that there should be raised for the General Funds tax levy \$15,410,193 for the ensuing School Year 2016-2017 and,

BE IT RESOLVED that there should be raised for Debt Service tax levy, \$1,258,365, for the ensuing School Year 2016-2017.

WHEREAS, the Mountainside Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current

responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Chief School Administrator and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per authorized staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1st through June 30th); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education out of district travel and reimbursement forms; and

THEREFORE, BE IT RESOLVED, that the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education out of district travel and reimbursement forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$20,000 for all staff and Board members.

5. **WHEREAS**, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3©14.

NOW, THEREFORE, BE IT RESOLVED, that the Mountainside Board of Education hereby establishes the following maximums for the General Fund 2016 – 2017 year as follows:

•	Architecture/Engineering	\$ 5,000
•	Legal	\$ 45,000
•	Audit	\$ 24,850
•	Physician	\$ 2,250

For a total amount of \$77,100.

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

- 6. **RESOLVED**, that the Mountainside Board of Education set the annual fee for Subscription Bussing for FY 2016-2017 at \$450.00.
- 7. Move to approve upon the recommendation of the Chief School Administrator, to contract with

Assistive Tek, to provide 2 possible assistive technology evaluations in the amount of \$900 (\$450 per evaluation) for the balance of the 2015-2016 school year.

- 8. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #9).
- 9. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #10). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

XIII. Personnel

Moved:		Seconded:	
RC) Gioia	Jakositz	Minks	Motz
Parker	Ruban	Venes	

- 1. Move to approve upon the recommendation of the Chief School Administrator, the certificated tenured personnel list for the 2016-2017 school year (Attachment #11).
- 2. Move to approve upon the recommendation of the Chief School Administrator, the certificated non-tenured personnel list for the 2016-2017 school year (Attachment #12).
- 3. Move to approve upon the recommendation of the Chief School Administrator, the non-certificated personnel list for the 2016-2017 school year (Attachment #13).
- 4. Move to approve upon the recommendation of the Chief School Administrator, the non-affiliated personnel list for the 2016-2017 school year (Attachment #14).
- 5. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Jennifer Griffith, as 2nd Grade Teacher, at a salary of \$52,709, BA1 effective September 1, 2016, until June 30, 2017, subject to adjustments, if any, negotiated with the Mountainside Education Association (Attachment #15).
- 6. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Lori Topel, as 3rd Grade Teacher, at a salary of \$60,070, MA5, effective September 1, 2016, until June 30, 2017, subject to adjustments, if any, negotiated with the Mountainside Education Association (Attachment #16).
- 7. Move to approve upon the recommendation of the Chief School Administrator, the retirement of Claire Sennett, 5th Grade Teacher, effective October 1, 2016, and to thank her for 23 years of service to the Mountainside School District (Attachment #17).
- 8. Move to approve upon the recommendation of the Chief School Administrator, the retirement of Kathleen MacDonald, Deerfield School Nurse, effective July 1, 2016, and to thank her for

11 years of service to the Mountainside School District (Attachment #18).

- 9. Move to approve upon the recommendation of the Chief School Administrator, Maternity Disability Leave for Janelle Lauterbach, Kindergarten Teacher, effective September 6, 2016, until October 17, 2016. She will be permitted to utilize any accumulated sick days. It is also recommended that Mrs. Lauterbach be granted an unpaid Family Leave from October 18, 2016 until December 31, 2016 in accordance with FMLA and NJFMLA. Mrs. Lauterbach anticipates returning to work on January 3, 2017. (Attachment #19).
- 10. Move to approve upon the recommendation of the Chief School Administrator, Maternity Disability Leave for Kaitlin Elliott, 6th Grade Language Arts Teacher, effective September 26, 2016, until October 24, 2016. She will be permitted to utilize any accumulated sick days. It is also recommended that Mrs. Elliott be granted an unpaid Family Leave from October 25, 2016 until January 23, 2017 in accordance with FMLA and NJFMLA. Mrs. Elliott anticipates returning to work on January 24, 2017. (Attachment #20).
- 11. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Lauren Rudman as an alternate Chess Club Advisor Grades 3-5 to cover for April Starling when she is unavailable.
- 12. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Rosemarie Sardina, Special Education Teacher, for classes taken at Nova Southeastern University for the winter 2016 session for three (3) graduate credits in the amount of \$2,034.00 (Attachment #21).
- 13. Move to approve upon the recommendation of the Chief School Administrator, the notification to take classes from Rosemarie Sardina, Special Education Teacher, at Nova Southeastern University for the summer I 2016 session for three (3) graduate credits in the amount of \$2,034.00 (Attachment #22).
- 14. Move to approve upon the recommendation of the Chief School Administrator, the notification to take classes from Kimberly Hain, Pre-K Teacher, at Kean University for the summer I 2016 session for three (3) graduate credits in the amount of \$2,034.00 (Attachment #23).
- 15. Move to approve upon the recommendation of the Chief School Administrator, the addition of Colleen Tedesco to the 2015-2016 Substitute Teacher List (Attachment #24).

XIV. Curriculum

Moved:		Seconded:	
RC) Gioia	Jakositz	Minks	Motz
Parker	Ruban	Venes	

1. Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2015-2016 school year:

Date Destination Grade Teacher in Charge Estimated Cost

5/5-5/6/2016	Washington DC	8	Young	Cost of Trip: \$38,782
	-		-	\$9,000 paid by BOE
6/1/2016	Deerfield – Third	2	Bakker	Cost of Bussing:
	Grade Orientation			\$235.61
				Paid by BOE

XV. Policy

Moved:		Seconded:	
RC) Gioia	Jakositz	Minks	Motz
Parker	Ruban	Venes	

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

0167	Public Participation in Board Meetings	Revised
		Recommended
0168	Recording Board Meetings	Revised
		Recommended
2422	Health and Physical Education	Revised
		Recommended
2425	Physical Education	Abolished
2431	Athletic Competition	Revised
		Mandated

2. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading:

7461	Green Initiatives	New
		Suggested
7461.1	Environmentally Preferable Purchasing Green	New
	Purchasing Policy	Suggested
7471	Idle Free School Zones	New
		Suggested

XVI. Old Business

XVII. New Business

XVIII. Committee Reports

• Building and Grounds Committee – Referendum Update

XIX. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit

XX.

each statement made by a participant to three (3) minutes' duration.					
Executive Session – Resolution (Attachment #25)					
Moved:		Seconded:			
RC) Gioia	Jakositz	Minks	Motz		
Parker	Ruban	Venes			

❖ Legal/Personnel

XXI. Adjournment