I. Call to Order

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VII. Public Participation

# Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092 Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting. Also, Mountainside Board of Education policies may be accessed via the district website.

II.	Roll Call			
	Mr. Dante Gioia			
	Mrs. Cathy Jakositz			
	Mr. Christopher Mink	S		
	Mrs. Kate Motz			
	Mrs. Jeane Parker			
	Mr. James Ruban, Jr.			
	Mr. Carmine Venes			
III.	Executive Session – I	Resolution (Attachme	nt #1)	
	Moved:		Seconded:	
	RC) Gioia		Minks	
	Parker	Ruban	Venes	
	<b>❖</b> Legal/Personnel			
IV.	Flag Salute			
V.	<b>Approval of Minutes</b>			
	Moved:		Seconded:	
	RC) Gioia		Minks	Motz
	Parker	Ruban	Venes	
	Minutes of the l	Regular Meeting of M	Inv 26, 2015	
		1 <sup>st</sup> Executive Session		
		2 <sup>nd</sup> Executive Session		
VI.	Correspondence			

Letter from MUJC regarding rebate on membership dues and fees for autistic services

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

#### VIII. President's Report

#### IX. Chief School Administrator's Report

- Student Presentation Regarding School Mascot
- PTA Update
- Berkeley Heights Negotiations Update

#### X. Berkeley Heights Liaison Report

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XI.	Adn	nınış	tra	tion
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Moved:		Seconded:	
RC) Gioia	Jakositz	Minks	Motz
Parker	Ruban	Venes	

- 1. Move to approve upon the recommendation of the Chief School Administrator, the New Jersey Department of Education Waiver Application N.J.A.C. 6A:9-6.5c used primarily for emergent hiring (Attachment #2).
- 2. Move to approve upon the recommendation of the Chief School Administrator, the Security Drill Statement of Assurance (Attachment #3).
- 3. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools May and June 2015 safety and security drill reports (Attachment #4).
- 4. Move to approve upon the recommendation of the chief School Administrator, the Beechwood and Deerfield Schools Bus Emergency Evacuation Drill Reports (Attachment #5).

#### XII. Budget and Finance

Moved:		Seconded:	
RC) Gioia	Jakositz	Minks	Motz
Parker	Ruban	Venes	

- 1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of May 2015 (Attachment #6).
- 2. **RESOLVED THAT**, the Board approve the payment of the bill list dated June 1, 2015, through June 30, 2015 (Attachment #7).
- 3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of May 2015 and the Financial Reports of the Board Secretary for the month of

May 2015; and

**WHEREAS**, the Board Secretary, Eric Larson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for May 2015:

**RESOLVED THAT,** the Board accepts the Treasurer Report for the month of May 2015 and the Financial Reports of the Board Secretary for May 2015 as submitted and certified (Attachment #8).

- 4. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Paula Hatch, as Treasurer of Mountainside School District, at an annual fee of \$3,000.
- 5. **BE IT RESOLVED THAT,** the Mountainside Board of Education grants approval for the Chief School Administrator to make application for and accept subsequent receipt of the IDEA Consolidated Grants for fiscal year 2016 as follows:

IDEA Preschool	\$7,631
IDEA Basic	\$158,450

**6. BE IT RESOLVED THAT,** the Mountainside Board of Education grants approval for the Chief School Administrator to make application for and accept subsequent receipt of the No Child Left Behind Consolidated Grants for fiscal year 2016 as follows:

Title I	\$76,859
Title IIA	\$10,900
Title III (refused)	-\$237
Total	\$87,759

- **7. BE IT RESOLVED THAT,** the Mountainside Board of Education authorizes the Business Administrator to pay supplementary bill lists and payroll which shall become due on or before June 30, 2015 including all year-end payables and to proceed with all necessary adjustments and transfers to close the books for the 2014-2015 fiscal year, including the cancellation of any stale dated checks; and
  - **BE IT FURTHER RESOLVED THAT,** the Chief School Administrator and Business Administrator be authorized to complete any and all entries and actions for the opening of the 2015-2016 fiscal year, including but not limited to the issuance of purchase orders in compliance with the Public Contracts Law, complete line item adjustments and transfers, and other such actions as may be required by statute, code and Board Policy; and

**BE IT FURTHER RESOLVED THAT,** the Board authorize the Chief School Administrator and Business Administrator to process and issue the payment of bills and claims between

Board meetings during the months of July and August 2015, and

**BE IT FURTHER RESOLVED THAT,** all of these actions shall be presented to the Board at its next meeting for final approval.

8. **WHEREAS**, N.J.S.A.18A:21-2, N.J.S.A.18A:7G-31 and N.J.S.A.18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year-end; and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer, unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

**WHEREAS**, the Mountainside Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into its Tuition and Capital Reserve accounts at year-end; and

**WHEREAS**, the Mountainside Board of Education has determined that any excess surplus above the combination of the allowable 2% of adjusted expenditures at the conclusion of the 2014-15 fiscal year, and any and all funds awarded by the New Jersey Department of Education for 2014-15 Extraordinary Aid and/or Non-Public Transportation Aid, is available for such transfer;

**BE IT RESOLVED THAT**, the Board authorize the Business Administrator to make this transfer of all funds in excess of the allowable 2% of adjusted expenditures at the conclusion of the 2014-15 fiscal year, and any and all funds awarded by the New Jersey Department of education for 2014-15 Extraordinary Aid and/or Non-Public Transportation Aid consistent with all applicable laws and regulations in the amount not to exceed \$389,000 to the Tuition Adjustment Reserve, \$23,000 to the Maintenance Reserve, and \$600,000 to the Capital Reserve.

- 9. Move to approve upon the recommendation of the Chief School Administrator, Physicians and Independent Evaluators for Regular and Classified Students for the 2015-2016 school year (Attachment #9).
- 10. Move to approve upon the recommendation of the Chief School Administrator, Greenwood Lawn Service for Lawn Care in the amount of \$15,694 effective July 1, 2015, through June 30, 2016 (Attachment #10).
- 11. Move to approve upon the recommendation of the Chief School Administrator, the renewal, pursuant to N.J.S.A. 18A:18A-42, of contracts for services for the purpose of conserving energy, of the HVAC contract for automatic temperature controls service and service net monitoring with Honeywell BDS for the period July 1, 2015, through June 30, 2016, in the amount of \$13,817 (Attachment #11).
- 12. Move to approve upon the recommendation of the Chief School Administrator, the 2015-2016

Right to Know Services and Asbestos Management Services from RAMM Environmental Services, Inc., not to exceed \$4,850 (Attachment #12).

- 13. Move to approve upon the recommendation of the Chief School Administrator, to contract with CDK Systems, Inc. for accounting software services for \$9,310.00 for the 2015-2016 fiscal year (Attachment #13).
- 14. Move to approve upon the recommendation of the Chief School Administrator, to contract with Strauss Esmay Associates, LLP for Policy Alert and Support System (PASS) and annual district online maintenance fee in the amount of \$4,040.00 for the 2015-2016 fiscal year (Attachment #14).
- 15. Move to approve upon the recommendation of the Chief School Administrator, a parent transportation contract, pursuant to the requirements of N.J.S.A. 18A: 39.1 et seq. and N.J.A.C. 6A: 27-9.9, between the Mountainside Board of Education and the parent/legal guardians of student I.D. #9155768730 for the period June 30, 2015 to August 1, 2015, and September 1, 2015 through June 30, 2016, in the amount of \$2,200 (Attachment #15).
- 16. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #16).
- 17. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #17). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

#### XIII. Personnel

Moved:		Seconded:	
RC) Gioia	Jakositz	Minks	Motz
Parker	Ruban	Venes	

- 1. Move to approve upon the recommendation of the Chief School Administrator, the employment contract for Dr. Nancy Lubarsky, Ed.D., Chief School Administrator, pending approval of the Union County Superintendent (Attachment #18).
- 2. Move to approve upon the recommendation of the Chief School Administrator, the employment contract for Eric Larson, Business Administrator/Board Secretary, pending approval of the Union County Superintendent (Attachment #19).
- 3. Move to approve upon the recommendation of the Chief School Administrator, Maternity Disability Leave for Susan Burke, Special Education Teacher, effective September 1, 2015, until October 7, 2015. She will be permitted to utilize any accumulated sick days. It is also recommended that Mrs. Burke be granted an unpaid Family Leave from October 8, 2015 until December 31, 2015 in accordance with FMLA and NJFLA. She will continue to receive

- health benefits during this time. Mrs. Burke anticipates returning to work on January 4, 2016. (Attachment #20).
- 4. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Cathleen Cirrotti, 8<sup>th</sup> Grade Science Teacher, and to thank her for her 7 years of service to the Mountainside School District (Attachment #21).
- 5. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Heather Bloch, Special Education Teacher, and to thank her for her 10 years of service to the Mountainside School District (Attachment #22).
- 6. Move to approve upon the recommendation of the Chief School Administrator, the reappointment of Jeffrey Meierdierck, as Special Education Teacher, at a salary of \$53,498, Step 2 BA, effective September 1, 2015 until June 30, 2016 (Attachment #23).
- 7. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Gary Chan, as 7<sup>th</sup> Grade Science Teacher, at a salary of \$52,709, Step 1 BA, effective September 1, 2015 until June 30, 2016 (Attachment #24).
- 8. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Kelly Gatta, as 2<sup>nd</sup> Grade Teacher, at a salary of \$52,709, Step 1 BA, effective September 1, 2015 until June 30, 2016 (Attachment #25).
- 9. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Ellie Barkin, as 6<sup>th</sup> Grade Science Teacher, at a salary of \$53,498, Step 2 BA, effective September 1, 2015 until June 30, 2016 (Attachment #26).
- 10. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Zachary Worswick, as Physical Education/Health Teacher (Leave Replacement), at the per diem rate of \$150 for the first 20 days of the assignment, and \$185 per diem for the balance of the assignment, effective September 1, 2015, until November 30, 2015 (Attachment #27).
- 11. Move to approve upon the recommendation of the Chief School Administrator, the appointment of the following staff members for the Beechwood School Summer Academic Camp that will be in session from June 23, 2015 July 9, 2015 on Tuesdays, Wednesdays, and Thursdays:

Caitlin Murphy	Elementary Teacher	\$39.71/hour
Laurie Wilson	AIM/Technology Integration Teacher	\$39.71/hour
Lisa Bruno	Nurse	\$39.71/hour

12. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Jessica Goldstein, Technology Integration Teacher, for classes taken at Walden University for the Spring 2015 session for six (6) graduate credits in the amount of \$3,180 (Attachment #28).

- 13. Move to approve upon the recommendation of the Chief School Administrator, Jessica Goldstein to move laterally on the salary guide from Step 6, MA, \$61,230 to Step 6 MA + 30, \$62,970 (Attachment #29).
- 14. Move to approve upon the recommendation of the Chief School Administrator, the Extended School Year Staffing and Summer Child Study Team Staffing effective June 22, 2015, through August 31, 2015 (Attachment #30).

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Moved:		Seconded:	
RC) Gioia	Jakositz	Minks	Motz
Parker	Ruban	Venes	

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

3218	Substance Abuse (Teaching Staff Members)	Revised
4218	Substance Abuse (Support Staff Members)	Revised
5200	Attendance	Revised
8630	Bus Driver/Bus Aide Responsibility	Revised

### XVI. Old Business

#### XVII. New Business

List of Board Approved Contracts

#### XVIII. Committee Reports

## XIX. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

XX.	<b>Executive S</b>	Session –	Resolution	(Attachment #31)

Moved:		Seconded:		
RC) Gioia	Jakositz	Minks	Motz	
Parker	Ruban	Venes		

**❖** Legal/Personnel

XXI.	<u>Adjournment</u>		
	Moved:	Seconded:	

Motz \_\_\_\_