

MOUNTAINSIDE SCHOOL DISTRICT

BEECHWOOD SCHOOL - 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092
DEERFIELD SCHOOL - 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at
(908) 232-3232 or peruse same at the respective meeting.
Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

II. Roll Call

Mr. Bill Dillon	_____
Mr. Michael Goodwin	_____
Dr. Dana Guidici Pietro	_____
Mr. Jordan Hyman	_____
Mrs. Vivian Pupo	_____
Mrs. Candice Schiano	_____
Mr. Carmine Venes	_____

III. Executive Session - Resolution (Attachment #1)

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

❖ Legal/Personnel

IV. Close Executive Session and Reconvene Public Session

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

V. Flag Salute

VI. Approval of Minutes

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

- ❖ Minutes of the Regular Meeting of March 14, 2023
- ❖ Minutes of the Executive Session of March 14, 2023

VII. Correspondence

VIII. Public Participation - Agenda Items Only

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

IX. President's Report

X. Superintendent's Report

- ❖ District Updates
- ❖ Federal ESSER/ARP Grant Allocations and Expenditures

XI. Business Administrator's Report

- ❖ Final Budget Discussion
- ❖ Public Hearing on Final 2023/2024 Budget

XII. Berkeley Heights Liaison Report

XIII. Administration

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Move to approve upon the recommendation of the Superintendent, the Comprehensive Equity Plan Statement of Assurance for 2023-2024. (Attachment #2)
2. Move to approve upon the recommendation of the Superintendent, the Beechwood and Deerfield Schools March 2023 safety and security drill reports. (Attachment #3)

XIV. Budget and Finance

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of February 2023 and March 2023. (Attachment #4)
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated March 16, 2023, through April 19, 2023. (Attachment #5)

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3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the months of February and March 2023 and the Financial Reports of the Board Secretary for the months of February and March 2023; and

WHEREAS, the Board Secretary, Steven Robinson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for February and March 2023:

the Financial Reports of the Treasurer of School Monies for the months of February and March 2023 and the Financial Reports of the Board Secretary for February and March 2023 as submitted and certified. (Attachment #6)

4. **WHEREAS**, the Mountainside Board of Education adopted a tentative budget on March 14, 2023 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 6, 2023; and

WHEREAS, the tentative budget was advertised in the legal section of the Westfield Leader on April 13, 2023; and

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2023-24 Total Expenditures	\$20,494,501	\$158,954	\$1,282,379	\$21,935,834
Less: Anticipated Revenues	\$2,501,208	\$158,954	\$447,678	\$3,107,840
Taxes to Be Raised	\$17,993,293	\$0	\$834,701	\$18,827,994

And to advertise said tentative budget in the Westfield Leader in accordance with the form suggested by the State Department of Education and according to law; and

BE IT RESOLVED that the Board of Education includes in the final budget an appropriation of surplus in the amount of \$375,000, and the withdrawal from the Debt Service Fund in the amount of \$33,404, for a total of \$408,404.

BE IT RESOLVED that included in the general fund appropriations for excess costs, budget line 620 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$144,309 for the following projects:

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- Beechwood Media Center Windows
- Beechwood Roof - Fascia Replacement
- Beechwood HVAC Unit/Controls
- Beechwood/Deerfield Security - Camera upgrades

BE IT RESOLVED that the general fund appropriations include a \$200,000 withdrawal from the Tuition Reserve Account which were deposited into the account in SY 2021-2022 and are now required to be withdrawn to pay tuition obligations in SY 2023-2024.

NOW THEREFORE, BE IT RESOLVED that the Mountainside Board of Education hereby adopts the 2023-2024 School Year budget and,

BE IT RESOLVED that there should be raised for the General Funds tax levy \$17,993,293 for the ensuing School Year 2023-2024 and,

BE IT RESOLVED that there should be raised for Debt Service tax levy, \$834,701, for the ensuing School Year 2023-2024.

5. **BE IT RESOLVED** that the Board of Education of the Mountainside School District in the county of Union, hereby approves the submission of these School Facilities Capital Renovation Projects to the Department of Education for review and approval and for amendment to the Long-Range Facilities Plan.

BE IT FURTHER RESOLVED that the District will be seeking funding for the Projects as per the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7G-1 et seq., effective July 18, 2000 (“EFCFA”) for Regular Operating Districts under P.L.2022, c.18. The projects will be submitted in separate applications for each school for Capital Projects Review and Approval.

BEECHWOOD SCHOOL 39-3470-060
Window Replacements
Roofing Upgrades
Mechanical Controls Upgrades
New HVAC units
DEERFIELD SCHOOL 39-3470-030
Security Upgrades

6. Move to approve upon the recommendation of the Superintendent, Dr. Ronald M. Frank, MD FAAFP, to provide School Physician Services, in the amount \$2,250 (no increase), for the 2023-2024 school year. (Attachment #7)

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7. **RESOLVED THAT**, the Mountainside Board of Education set the annual fee for Subscription Busing for SY 2023-2024 at \$630.
8. Move to approve upon the recommendation of the Superintendent, the Global Compliance Network, Inc. (GCN) contract, from July 1, 2023 through June 30, 2024, at a rate of \$1,680.
9. Move to approve upon the recommendation of the Superintendent, the proposal from JAG Consulting, LLC. for information technology services in the 2023-2024 school year at a rate of \$35 an hour. (Attachment #8)
10. Move to approve upon the recommendation of the Superintendent, to accept the Watts Foundation donation in the amount of \$21,900 to be used as follows:
 - \$12,000 - towards electronic sign at Beechwood
 - \$ 2,400 - towards set of readers for Kindergarten
 - \$ 1,500 - towards one storage unit for Beechwood
 - \$ 6,000 - towards the Deerfield Media Center as requested (Attachment #9)
11. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Superintendent, the travel and related expenses itemized in (Attachment #10). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.
12. Move to approve upon the recommendation of the Superintendent, special education placements and services as per (Attachment #11).

XV. Personnel

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Move to approve upon the recommendation of the Superintendent, to accept the resignation of **Elizabeth Shimwell**, 4th Grade Teacher, effective immediately, and thank her for her service to the Mountainside School District. (Attachment #12)
2. Move to approve upon the recommendation of the Superintendent, the request to extend the unpaid Family Leave for **Nicole Mansfield**, 3rd Grade Teacher, for the 2023/2024 school year. She anticipates returning at the beginning of the 2024/2025 school year. (Attachment #13)

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3. Move to approve upon the recommendation of the Superintendent, to adjust the appointment of **Kirsten Post**, to the position of Leave Replacement, at the salary of \$58,451, Step 2 MA, prorated, for Employee #69142933 effective March 20-March 31, 2023 and for 3-8 Art from April 11-June 20, 2023.
4. Move to approve upon the recommendation of the Superintendent, a medical leave of absence for **Employee #96953559**, beginning March 20, 2023.
5. Move to approve upon the recommendation of the Superintendent, the appointment of **Jesse Winter**, to the position of long term substitute for **Employee #96953559**, at a per diem rate of \$185, beginning 4/11/23.
6. Move to approve upon the recommendation of the Superintendent, the following staffing for the 2023-2024 Summer Learning Academy from July 10, 2023 through August 3, 2023, Mondays through Thursdays, at rate of \$44.00/hour, not to exceed 4 hours per day. Program is supported through ARP Federal Grant Funding:

Holly Ambrose	Ramona Dunning	Michelle Jamnik	Lori Topel
Taylor Donato	Kelly Herscheit	Laurie Naftulin	

7. Move to approve upon the recommendation of the Superintendent, the Child Study Team Staffing effective June 22, 2023 to August 31, 2023.

Name	Assignment	Rate	Not to Exceed
Janelle Lauterbach	General Ed. Teachers (for meetings)	\$44.00/hour	Per meeting

8. Move to approve upon the recommendation of the Superintendent, the following staffing of the 2023-2024 ESY Program from July 5, 2023 through August 8, 2023, Mondays through Thursdays from 9:00-12:30, as detailed below:

2023- 2024 ESY July 5th – August 8th, 2023

no school July 4th & no school on Fridays

Salary based on MEA staff contract

ESY Special Education Teachers & Paraprofessionals:

Name	Position	Salary/Hour
Dayna Carroll	Special Education Teacher	\$44.00/hour
Catherine Francisco	Special Education Teacher	\$44.00/hour

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Marilyn Nacci	Paraprofessional	\$28.30/hour
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XVI. Policy

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Move to approve upon the recommendation of the Superintendent, the following policies/regulations for the first reading:

P 5305	Health Services Personnel	Revised/Mandated
P 5308	Student Health Records	Revised/Mandated
P 5310	Health Services	Revised/Mandated

2. Move to approve upon the recommendation of the Superintendent, the following policies/regulations for the second reading and adoption:

P 5200	Attendance	Revised/Mandated
R 5200	Attendance	Revised/Mandated

3. Move to approve upon the recommendation of the Superintendent, to abolish the following policy.

P 9100	Public Relations (School Community Program)
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XVII. Old Business

XVIII. New Business

XIX. Committee Reports

XX. Public Participation

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XXI. Executive Session - Resolution (Attachment #1)

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Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

❖ Legal/Personnel

XXII. Adjournment

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____