

# MOUNTAINSIDE SCHOOL DISTRICT

BEECHWOOD SCHOOL - 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092  
DEERFIELD SCHOOL - 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at  
(908) 232-3232 or peruse same at the respective meeting.

Also, Mountainside Board of Education policies may be accessed via the district website.

**I. Call to Order**

**II. Roll Call**

Mr. Bill Dillon	_____
Mr. Michael Goodwin	_____
Dr. Dana Guidiciopietro	_____
Mr. Jordan Hyman	_____
Mrs. Vivian Pupo	_____
Mrs. Candice Schiano	_____
Mr. Carmine Venes	_____

**III. Executive Session - Resolution (Attachment #1)**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidiciopietro \_\_\_\_\_ Hyman \_\_\_\_\_  
Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

❖ Legal/Personnel

**IV. Close Executive Session and Reconvene Public Session**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidiciopietro \_\_\_\_\_ Hyman \_\_\_\_\_  
Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

**V. Flag Salute**

**VI. Approval of Minutes**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidiciopietro \_\_\_\_\_ Hyman \_\_\_\_\_  
Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

- ❖ Minutes of the Regular Meeting of November 21, 2023
- ❖ Minutes of the 1st Executive Session of November 21, 2023
- ❖ Minutes of the 2nd Executive Session of November 21, 2023

**VII. Correspondence**

**VIII. Public Participation - Agenda Items Only**

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

**IX. President's Report**

**X. Superintendent's Report**

- ❖ Recognize Retirement of Mrs. Barone
- ❖ Recognize Teachers, Educational Service Professionals, & Support Staff of the Year
- ❖ District Updates

**XI. Business Administrator's Report**

- ❖ Interim BA transition
- ❖ Budget Calendar

**XII. Berkeley Heights Liaison Report**

**XIII. Administration**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_ Hyman \_\_\_\_\_  
Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve upon the recommendation of the Superintendent, the Safe Return to In-Person Instruction and Continuity of Service Plan, pursuant to the Federal American Rescue Plan Act. (Attachment #2)
2. Move to approve upon the recommendation of the Superintendent, the Beechwood and Deerfield Schools November 2023 safety and security drill reports. (Attachment #3)

**XIV. Budget and Finance**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_ Hyman \_\_\_\_\_  
Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of November 2023. (Attachment #4)
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated November 23, 2023, through December 20, 2023. (Attachment #5)

Regular Meeting  
Agenda December 19, 2023

3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month November 2023 and the Financial Reports of the Board Secretary for the month of November 2023; and

**WHEREAS**, the Interim Board Secretary, Steven Robinson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for November 2023:

**RESOLVED THAT**, the Board accepts the Treasurer Report for the month of November 2023 and the Financial Reports of the Board Secretary for November 2023 as submitted and certified. (Attachment #6)

4. Move to approve upon the recommendation of the Superintendent, the Transportation Agreement between MUJC and the Mountainside School District to Banyan, Newmark Grammer and Newmark High School for the 23/24 school year, in the amount of \$139,426.50. (Attachment #7)
5. Move to approve upon the recommendation of the Superintendent, the Transportation Agreement between MUJC and the Mountainside School District to Banyan, Newmark Grammer and Newmark High School for the 23/24 extended school year, in the amount of \$17,241.89 (Attachment #8)
6. Move to approve upon the recommendation of the Superintendent, the Joint Transportation Agreement contract between Garwood School District and the Mountainside School District for ESY and the 2023-2024 school year. (Attachment #9)
7. Move to approve upon the recommendation of the Superintendent, to accept a donation from the Watts Foundation in the amount of \$26,862, to be used as follows:  
(Attachment #10)

Beechwood School (\$6,720 total)	Deerfield School (\$20,142 total)
Media Center (\$3,000)	Room Darkening Shades for Gym (\$10,740)
Decodable Books (\$2,400)	Media Center (\$5,402)
Sensory Hallway (\$1,320)	STEAM Classroom (\$4,000)

8. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Superintendent, the travel, professional development requests, and related expenses itemized in (Attachment #11). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. All reimbursements shall be made in accordance with state guidelines 18A:11-12.

Regular Meeting  
Agenda December 19, 2023

**XV. Personnel**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_ Hyman \_\_\_\_\_  
Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve upon the recommendation of the Superintendent, the appointment of **Dana Sullivan** as Interim School Business Administrator and Board Secretary, for the remainder of the 2023-2024 school year at a per diem rate of \$750, for 2 days a week, effective January 1, 2024 to June 30, 2024, as approved by the County Superintendent. (Attachment #12)
2. Move to approve upon the recommendation of the Superintendent, to recognize the following staff members for their dedication to the students, families, and staff of the Mountainside School District. Their support, professionalism, and commitment is recognized and appreciated on a daily basis:

<b>Beechwood School</b>	
<b>Judy Wargaski</b> , First Grade	Teacher of the Year
<b>Carla Clausen</b> , Occupational Therapist	Educational Services Professional of the Year
<b>Stefaine Mathis</b> , Custodian	Support Staff of the Year
<b>Deerfield School</b>	
<b>Cory Berger</b> , 5th Grade	Teacher of the Year
<b>Carla Clausen</b> , Occupational Therapist	Educational Services Professional of the Year
<b>Christine Kieseewetter</b> , Aide	Support Staff of the Year

3. Move to approve upon the recommendation of the Superintendent, the revised appointments of leave replacement teachers as follows:

<b>Name</b>	<b>Loc.</b>	<b>Position</b>	<b>Salary/Step</b>	<b>Start</b>	<b>End</b>
<b>Nicole Tyburski</b>	DF	*Gr. 3 Elementary	\$54,875 Step 1 BA (prorated)	*1/2/24	6/20/24
<b>Kirsten Post</b>	DF	Gr. 3 Elementary	\$58,451 MA Step 2 (prorated)	11/6/23	**12/22/23
<b>JoAnne DiPaola</b>	DF	Gr. 3-8 Phys. Ed/Health	\$54,875 BA Step 1 (prorated)	11/13/23	**12/22/23
<b>Kirsten Post</b>	DF	Gr. 3-8 Phys. Ed/Health	\$58,451 MA Step 2 (prorated)	**1/2/24	5/7/24

*\*this position and date is revised from the previous approval on October 17, 2023*

*\*\*these dates are revised from the previous approval on November 21, 2023*

Regular Meeting  
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4. Move to approve upon the recommendation of the Superintendent, to accept the resignation of **Barbara Higinbotham**, Elementary Teacher, effective 12/15/23. (Attachment #13)
5. Move to approve upon the recommendation of the Superintendent, the notification to take classes from **Jen Smith**, PEAK Teacher, for classes taken at TCNJ, for the 2023 Fall Session for three (3) graduate credits in the amount of \$1,995. (Attachment #14)
6. Move to approve upon the recommendation of the Superintendent, **Ferdinando Melo** to complete clinical hours with Mr. Stanton and Mrs. Wong. These hours will apply towards physical education field experience requirements for Kean University as follows: (Attachment #15)
  - Clinical Ia & Spring 2024: one full day per week (90 hrs.min.) each
  - Clinical II Fall 2024 five full days per week (450 hrs. min)
7. Move to approve upon the recommendation of the Superintendent, to increase pay for substitutes without a degree from \$105 to \$115 per day, effective 1/1/24.
8. Move to approve upon the recommendation of the Superintendent, to increase pay from \$15 to \$15.25/hour, effective 1/1/24 for the following staff members:

<b>Bove, Carmela</b>	<b>Klein, Lauren</b>
<b>DiPaola, Joanne</b>	<b>Silva, Ana</b>
<b>Hansen, Allison</b>	<b>Zagami, Christine</b>
<b>Kiesewetter, Christine</b>	<b>Zmuda, Monika</b>

9. Move to approve upon the recommendation of the Superintendent, the 2023-2024 School Year Stipend Positions, contingent upon student enrollment for those student activities subsidized in accordance with Board Policy 2436, Activity Participation Fee Program.

<b>Position</b>	<b>Name</b>	<b>Salary</b>
Gifted and Talented Support (outside of school hours)  <i>*NOTE: ARP Clubs are not part of the MEA agreement and are contingent on ARP funding</i>	<b>Rose Sardina</b> <b>Adrienne Ridley</b> <b>Vincent Stasio</b> <b>Susan Browne</b>	\$36/session <i>NTE 60 sessions each</i>
Play Set Design & Construction	<b>Victoria Tiscia</b>	\$2,734 (3+ yr. rate)

10. Move to approve upon the recommendation of the Superintendent, the following list of parent volunteers to assist Mr. Rosenblum and Mrs. Wargaski with the middle school play.

<b>Danielle McLaughlin</b>	<b>Lisa Klemmens</b>	<b>Kristen Steinmetz</b>	<b>Risa Glenn</b>
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11. Move to approve upon the recommendation of the Superintendent, the addition of the following to the 2023-2024 Substitute List, pending paperwork and successful criminal background check. (Attachment #16)

Name	Certification	Rate
<b>Wayne DeVico</b>	Sub Custodian Sub Supervisor	\$25/hour \$32/hour
<b>Everett Edwards</b>	Sub Custodian	\$19.12/hour
<b>Jaime Quinn</b>	Sub Cert pending w/ degree	\$115/day
<b>Jordan Tango</b>	Sub Cert. (pending)	\$105/day \$115/day as of 1/1/24
<b>Lisa Ontell</b>	Teacher Cert.	\$125/day

12. Move to approve upon the recommendation of the Superintendent, to extend the unpaid family leave for **Laurie Naftulin**, 2nd Grade Teacher, from February 20, 2024 through April 26, 2024. She anticipates returning to work on April 29, 2024. (Attachment #17)
13. Move to approve upon the recommendation of the Superintendent, to extend the appointment of **Grace Elliott**, 2nd Grade Leave Replacement, through April 30, 2024, at the (prorated) salary of \$57,949, Step 1 MA.
14. Move to approve upon the recommendation of the Superintendent, to appoint **Monica Salamanca** to the position of 10-month secretary at Deerfield School, at the salary of \$48,189, Step 2, prorated, beginning January 2, 2024, pending successful criminal background check and paperwork. (Attachment #18)

**XVI. Policy**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
 RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_ Hyman \_\_\_\_\_  
 Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve upon the recommendation of the Superintendent, the following policies/regulations for the first reading:

P 3212 R 3212	Attendance	Revised/Mandated New
P 4212 R 4212	Attendance	Revised/Mandated New
P 6660	Student Activity Fund	Revised/Mandated

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2. Move to approve upon the recommendation of the Superintendent, the following policies for the second reading and adoption:

P 1648.15	Recordkeeping for Healthcare Settings in School Buildings – COVID-19	New/Mandated
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**XVII. Old Business**

**XVIII. New Business**

**XIX. Committee Reports**

**XX. Public Participation**

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

**XXII. Executive Session**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_ Hyman \_\_\_\_\_  
Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

**XXIII. Adjournment**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_ Hyman \_\_\_\_\_  
Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_