

**Regular Meeting  
Agenda February 20, 2024**

**MOUNTAINSIDE SCHOOL DISTRICT**

BEECHWOOD SCHOOL - 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092  
DEERFIELD SCHOOL - 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at  
(908) 232-3232 or peruse same at the respective meeting.  
Also, Mountainside Board of Education policies may be accessed via the district website.

**I. Call to Order**

**II. Roll Call**

Mr. Bill Dillon	_____
Mr. Michael Goodwin	_____
Dr. Dana Guidici Pietro	_____
Mr. Jordan Hyman	_____
Mrs. Vivian Pupo	_____
Mrs. Candice Schiano	_____
Mr. Carmine Venes	_____

**III. Executive Session - Resolution (Attachment #1)**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

❖ Legal/Personnel

**IV. Close Executive Session and Reconvene Public Session**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

**V. Flag Salute**

**VI. Approval of Minutes**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

- ❖ Minutes of the Regular Meeting of January 23, 2024
- ❖ Minutes of the Executive Session of January 23, 2024

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**VII. Correspondence**

**VIII. Public Participation - Agenda Items Only**

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

**IX. President's Report**

**X. Superintendent's Report**

- ❖ Student Recognitions
  - Noetic Learning Math Contest - National Honor Roll Recipients
- ❖ SSDS Reporting Period 1
- ❖ District updates

**XI. Business Administrator's Report**

- ❖ Audit Presentation for the 2022-23 school year by Nisivoccia
- ❖ Budget preparations

**XII. Berkeley Heights Liaison Report**

**XIII. Administration**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve upon the recommendation of the Superintendent, the Student Safety Data System (SSDS) Report, from September 1, 2023 - December 31, 2023, as reported to the NJ Department of Education. (Attachment #2)
2. **WHEREAS**, N.J.A.C. 6A: 23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2024-2025 school year; and

**WHEREAS**, the Mountainside Board of Education, desires to apply for this waiver due to the fact that the state projects having four Medicaid eligible classified students and is therefore not required to participate in SEMI.

**NOW THEREFORE BE IT RESOLVED**, that the Mountainside Board of Education hereby authorizes the Superintendent to apply for the waiver with the Executive County Superintendent of Schools in the County of Union following submission of an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2024-2025 school year.

3. Move to approve upon the recommendation of the Superintendent, the following dates and times for the Extended School Year (ESY) Program for Summer 2024:

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Dates as follows:

Week 1: July 1-3 (Mon-Wed. No school July 4th)

Week 2: July 8-12 (Mon - Fri)

Week 3: July 15-18 (Mon-Thur)

Week 4: July 22-25 (Mon-Thur)

Week 5: July 29-Aug 1 (Mon-Thur)

Times: 9:00 - 12:30

4. Move to approve upon the recommendation of the Superintendent, an agreement Bright & Beautiful Therapy Dogs, Inc. to conduct therapy dog visits with small groups at Deerfield School for students in Grades 3-8 at no cost to the district. Tentative dates are March 19, 20, 26, and 27.
5. Move to approve upon the recommendation of the Superintendent, the Beechwood and Deerfield Schools January 2024 safety and security drill reports. (Attachment #3)

**XIV. Budget and Finance**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the months of January 2024. (Attachment #4)
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated January 25, 2024, through February 21, 2024. (Attachment #5)
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of January 2024 and the Financial Reports of the Board Secretary for the months of January 2024; and

**WHEREAS**, the Interim Board Secretary, Dana Sullivan, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for January 2024:

**RESOLVED THAT**, the Board accepts the Treasurer Report for the months of January 2024 and the Financial Reports of the Board Secretary for January 2024 as submitted and certified. (Attachment #6)

4. **RESOLVED THAT**, the Mountainside Board of Education, accepts the FY 2022-2023 audit, and approves the submission of the A.C.F.R. (Annual Comprehensive Financial Report) as presented by the firm Nisivoccia.

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5. Move to approve upon the recommendation of the Superintendent, to approve an agreement with NJ School Boards Association (NJSBA), to lead the development of the District's next 5-Year Strategic Plan. (Attachment #7)
6. Move to approve upon the recommendation of the Superintendent, the joint transportation agreement with Westfield Public Schools, in the amount of \$8,000, from 2/14/24-6/20/24. (Attachment #8)
7. Move to approve upon the recommendation of the Superintendent, the building use request with the Actor's Camp for building use at Deerfield School from July 1st - July 27th based on Policy 7510, priority 5, and a payment schedule totaling \$8,500, excluding additional overtime costs that may be incurred.
8. Move to approve upon the recommendation of the Superintendent, an agreement with G2 Athletics, LLC for Sports Camps open to Beechwood students, at costs as outlined under Tier 6 usage fees in district Policy 7510. (Attachment #9)

Club	Dates	G2 Usage Fees
Lacrosse Club (Gr. 1-2)	March 14-May 30	\$550
Spring Break Sports Camp (Gr. K-2)	Apr 2-4	\$825

9. **RESOLVED THAT**, by the School Board of Mountainside School District approve the following banks to act as a depository for public funds, and that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below:

Account	Bank	Signatories
Operating	Valley Bank	Board President/Business Admin. /Superintendent
Payroll	Valley Bank	Board President/Business Admin./Superintendent
Food Service	Valley Bank	Superintendent/Business Administrator
Payroll Agency	Valley Bank	Superintendent/Business Administrator
SUI	Valley Bank	Superintendent/Business Administrator
BW School General Fund	Valley Bank	Beechwood Principal/Superintendent
DF School General Fund	Valley Bank	Deerfield Principal/Deerfield Secretary
DF Athletic Fund	Valley Bank	Deerfield Principal/Deerfield Secretary

*\* this is revised from previously approved list on January 23, 2024*

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10. Move to approve upon the recommendation of the Superintendent, special education placements and services as per (Attachment #10)
11. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Superintendent, the travel and related expenses itemized in (Attachment #11). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.
12. Move to approve upon the recommendation of the Superintendent, the building use request with Children's Specialized Hospital for building use at Deerfield School from 7/29/24 - 8/2/24 and 8/5/24-8/9/24 based on Policy 7510, priority 4, with a payment schedule totaling \$2,250, excluding additional overtime costs that may be incurred. This agreement is pending insurance and nonprofit documentation.

**XV. Personnel**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidiciopietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve upon the recommendation of the Superintendent, Maternity Disability Leave for **Stephanie DeBaun**, Kindergarten Teacher, effective March 29, 2024, until June 20, 2024. She will be permitted to utilize any accumulated sick days. Ms. DeBaun anticipates returning to work on September 1, 2024. She will determine unpaid Family Leave time at a later date in accordance with FMLA and NJFLA. (Attachment #12)
2. Move to approve upon the recommendation of the Superintendent, the request for tuition reimbursement from **Jen Smith**, PEAK Teacher, for classes taken at TCNJ, for the 2023 Fall Session for three (3) graduate credits in the amount of \$1,995. (Attachment #13)
3. Move to approve upon the recommendation of the Superintendent, the notification to take classes from **Julie Lima**, Special Education Teacher, for classes taken at NJIDA WIFFT, for 2024 Sessions for Orton Gillingham certification hours, in the amount of \$210.00. (Attachment #14)
4. Move to approve upon the recommendation of the Superintendent, the addition of the following to the 2023-2024 **Substitute Teacher List** pending paperwork and successful criminal background check (Attachment #15); and

Name	Certification	Rate
Scott Jonach	Sub cert 6/2026	\$115/day

the **removal** of the following from the 2023-2024 Substitute Teacher List:

Carla Rodrigues	Jaime Hibberson	Alexa Circelli	Victoria Wojcik
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**XVI. Curriculum**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve upon the recommendation of the Superintendent, field trips as detailed to the Board of Education.

**XVII. Policy**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve upon the recommendation of the Superintendent, for the first reading of the following policies:

P 3324	Right of Privacy	New/Suggested
P 4324	Right of Privacy	New/Suggested
P 5116	Education of Homeless Children and Youths	Revised/Recommended

2. Move to approve upon the recommendation of the Superintendent, the following policies/regulations for the second reading and adoption:

P 3161	Examination for Cause	Revised/Recommended
P 4161	Examination for Cause	Revised/Recommended
P 5111 R 5111	Eligibility of Resident/Nonresident Students	Revised/Mandated Revised/Mandated

**XVIII. Old Business**

**XIX. New Business**

**XX. Committee Reports**

**XXI. Public Participation**

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

**XXII. Adjournment**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

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Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_