

MOUNTAINSIDE SCHOOL DISTRICT

BEECHWOOD SCHOOL - 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092
DEERFIELD SCHOOL - 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting.
Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

II. Flag Salute

III. Mountainside Board of Education

On Tuesday, November 7, 2023, the Mountainside Board of Education held its annual school election. The results of the election are as follows:

3 Candidates for 2 Seats (3-year term) Number of Votes

Vivian Pupo	1,031
Dana Guidici Pietro	1,042
Hector J. Meneses, Jr.	570

Based on these results, the new Board will be constituted as follows:

Name	Address	Term Expires
Mr. Bill Dillon	344 Edgewood Court	2025
Mr. Michael Goodwin	1253 Deerfield Court	2025
Dr. Dana Guidici Pietro	1650 Nottingham Way	2026
Mr. Jordan Hyman	370 Central Avenue	2024
Mrs. Vivian Pupo	328 Darby Lane	2026
Mrs. Candice Schiano	235 Summit Road	2024
Mr. Carmine Venes	1418 Orchard Road	2025

IV. Install Members Elected to School Board

Mrs. Sullivan administers the oaths of office and sits newly elected members.

V. Roll Call

Reorganization Meeting
Agenda January 2, 2024

Mr. Bill Dillon _____
Mr. Michael Goodwin _____
Dr. Dana Guidici Pietro _____
Mr. Jordan Hyman _____
Mrs. Vivian Pupo _____
Mrs. Candice Schiano _____
Mr. Carmine Venes _____

VI. Election of Officers

A. President

Call for nominations:

_____ nominated by _____
_____ nominated by _____

Close nominations:

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

B. Newly Elected President Assumes Chair

C. Vice President

Call for nominations:

_____ nominated by _____
_____ nominated by _____

Close nominations:

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

VII. Superintendent's Report

- ❖ Recognition of Mountainside Board of Education members
- ❖ HIB Process

VIII. President's Report

- ❖ Code of Ethics
- ❖ Board Representatives & Committees

IX. Motion to Designate the Following

Moved: _____ Seconded: _____

Reorganization Meeting
Agenda January 2, 2024

RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Motion to approve the Annual Schedule of Meetings for 2024 (Attachment #1).
2. Motion to approve “The Westfield Leader” as the official newspaper of the Mountainside Board of Education and that “The Star Ledger,” and “The Union County Local Source,” are used for the dissemination of news.
3. Motion to approve the primary bank depository as Valley National Bank.
4. Motion to approve the secondary bank depository for investments as The State of New Jersey Cash Management Fund.
5. Motion to approve, upon the recommendation of the superintendent, the appointment of Dana Sullivan as Qualified Purchasing Agent for the period January 1, 2024 – June 30, 2024, with a bid threshold of \$44,000.00.
6. Motion to approve upon the recommendation of the superintendent, authorization for the Business Administrator to approve transfers and make payment on the bills and claims that are necessary between meetings of the Board. Such transfers and payments shall be reported to the Board, ratified and duly recorded in the minutes at a subsequent meeting of the Board but not less than monthly.

X. Approval of the Following Appointments

Moved: _____ Seconded: _____

RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

- | | | |
|----|--|---------------------------|
| A. | School Safety Specialist | Janet Walling |
| B. | Approves Collection and Maintenance of Pupil Records | S. Jenks/J. Vierschilling |
| C. | Substance Awareness Coordinator | Suzanne Jenks |
| D. | Affirmative Action Officer Deerfield School | Suzanne Jenks |
| E. | Affirmative Action Officer Beechwood School | Jessica Vierschilling |
| F. | Anti-Bullying Coordinator | Jessica Vierschilling |
| G. | Homeless Liaison | Sheri Rouleau |
| H. | Gender Equity Officer | Sheri Rouleau |
| I. | 504 Officer (ADA) | Sheri Rouleau |
| J. | Custodian of Records | Dana Sullivan |
| K. | Official for Investments and Wires | Dana Sullivan |
| L. | Designates Tax Shelter Annuity Companies | Dana Sullivan |
| M. | Approves Chart of Accounts | Dana Sullivan |
| N. | Authorizes the Use of State Contracts | Dana Sullivan |
| O. | Approves Use of Facilities Fees per Policy 7510 | Dana Sullivan |
| P. | Public Agency Compliance Officer (P.A.C.O.) | Dana Sullivan |
| Q. | Qualified Purchasing Agent | Dana Sullivan |
| R. | Attendance Officer | Donna Bolton |
| S. | Chemical Hygiene Officer | Casey Johnson |
| T. | AHERA Coordinator | Casey Johnson |
| U. | Asbestos Management Officer | Casey Johnson |
| V. | IAQ Coordinator | Casey Johnson |

Reorganization Meeting
Agenda January 2, 2024

W.	Integrated Pest Management Coordinator	Casey Johnson
X.	Right to Know Contact	Casey Johnson
Y.	Right to Know Officer	Casey Johnson

XI. Policies, Rules, and Agreements

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Move to approve textbook and eTextbook inventory for the 2023-2024 school year. (Attachment #2)
2. Move to adopt all current written Curriculum Guides for Grades PreK-8 until such time as revisions, additions and/or deletions are presented to the Board of Education for adoption.
3. Move to approve updated district-wide job descriptions. (Attachment #3)
4. Move to adopt Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary to act as the parliamentarian for the 2023-2024 school year.
5. Move to approve in accordance with N.J.S.A. 18A:11-1, Note 3, the adoption of the present Board Policy Manual, rules, and agreements of the current Board.
6. Motion to approve upon recommendation of the superintendent, the Organizational Chart for the Mountainside Board of Education (Attachment #4).
7. Motion to approve upon recommendation of the superintendent, the authorization of the Uniform minimum Chart of Accounts for the New Jersey Public Schools for the period of January 1, through December 31, 2024.
8. Motion to approve upon recommendation of the superintendent, the following petty cash funds as outlined in Policy #6620 through December 31, 2024:

Deerfield School	\$200.00	Suzanne Jenks
Beechwood School	\$200.00	Jessica Vierschilling

9. Motion to approve upon recommendation of the superintendent, the following companies to provide Tax Shelter Annuity salary reduction agreements for the period of January 1, 2024 through December 31, 2024:
 - Equitable (403b)
 - Lincoln Financial (403b)
10. Motion to approve upon recommendation of the superintendent, continued participation in various state and national cooperative contracts as a method of procurement in accordance with Chapter 139 PL 2011 as referenced in Local Finance Notice 2012-12, May 14, 2012 at no cost through December 31, 2024 to include:
 - Educational Services Commission of NJ (ESCNJ)
 - Hunterdon County Educational Services Commission (HCESC)

Reorganization Meeting
Agenda January 2, 2024

- NJSBA TEC Cooperative Pricing System (through ACES Membership)
- National Cooperative Purchasing Alliance (NCPA)
- NASPO Value Point Cooperative Purchasing Organization

Further be it resolved, that the Purchasing Agent be authorized to procure goods and services through state agencies under state contracts that have been properly bid and awarded in accordance with public purchasing laws.

11. Motion to approve upon recommendation of the superintendent, Agreement of Participation and Coordinated Transportation Services through December 31, 2024 with:
- Union County Educational Services Commission (UCESC)
 - Morris Union Jointure Commission (MUJC)
 - Hunterdon County Education Services Commission (HCESC)
 - Educational Services Commission of New Jersey

XII. Professional Services for 2023-2024

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Move to approve School Attorney, Machado Law Group.
2. Move to approve School Physician, Ronald M. Frank, M.D.
3. Move to approve Auditors, Nisivoccia
4. Move to approve Architect of Record, Solutions Architecture.
5. Move to approve Treasurer, Paula Hatch.

XIII. Approval of the Following Board Representatives

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____ Hyman _____
Pupo _____ Schiano _____ Venes _____

- A. Union County Educational Services Commission Board _____
- B. Berkeley Heights Board of Education _____
- C. NJ School Boards Association Delegate _____
- D. NJ School Boards Association Alternate _____
- E. County School Boards Association Delegate _____
- F. Mountainside Borough Council and Legislative Liaison _____
- G. Mountainside PTO Representative _____
- H. Mountainside Public Library Liaison _____
- I. Senior Citizen Liaison _____

XIV. Additional Appointments

Names of committees and mode of operation will be determined in accordance with the related Board policy. Present standing committees:

- A. Budget and Finance / Buildings and Grounds
- B. Curriculum / Health and Wellness
- C. Personnel/Negotiations
- D. Strategic Planning
- E. Berkeley Heights

Moved: _____

Seconded: _____

RC: Dillon _____ Goodwin _____
Pupo _____ Schiano _____

Guidici Pietro _____ Hyman _____
Venes _____

Budget & Finance / Building & Grounds:

Personnel / Negotiations:

Curriculum / Health & Wellness:

Strategic Planning:

Berkeley Heights:

XV. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

Reorganization Meeting
Agenda January 2, 2024

XVI. Executive Session

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

Legal/Personnel

XVII. Close Executive Session and Reconvene Public Session

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

XVIII. Adjournment

Moved: _____ Seconded: _____