

MOUNTAINSIDE SCHOOL DISTRICT

BEECHWOOD SCHOOL - 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092
DEERFIELD SCHOOL - 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092

Agenda attachments available to the public and all Mountainside Board of Education policies may be accessed via the district website or viewed at the respective meeting.

I. Call to Order

II. Flag Salute

III. Mountainside Board of Education

On Tuesday, November 5, 2024, the Mountainside Board of Education held its annual school election. The results of the election are as follows:

2 Candidates for 2 Seats (3-year term) Number of Votes

Jordan Hyman	2,104
Candice Schiano	2,293
Write-ins	55

Based on these results, the new Board will be constituted as follows:

Name	Term Expires
Mr. Bill Dillon	2025
Mr. Michael Goodwin	2025
Dr. Dana Guidici Pietro	2026
Mr. Jordan Hyman	2027
Mrs. Vivian Pupo	2026
Mrs. Candice Schiano	2027
Mr. Carmine Venes	2025

IV. Install Members Elected to School Board

Mrs. Sullivan administers the oaths of office and sits newly elected members.

V. Roll Call

Mr. Bill Dillon _____
Mr. Michael Goodwin _____
Dr. Dana Guidici Pietro _____
Mr. Jordan Hyman _____
Mrs. Vivian Pupo _____
Mrs. Candice Schiano _____
Mr. Carmine Venes _____

VI. Election of Officers

A. President

Call for nominations:

_____ nominated by _____
_____ nominated by _____

Close nominations:

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

B. Newly Elected President Assumes Chair

C. Vice President

Call for nominations:

_____ nominated by _____
_____ nominated by _____

Close nominations:

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

VII. Superintendent's Report

- ❖ Recognition of Mountainside Board of Education members

VIII. President's Report

- ❖ Code of Ethics
- ❖ Board Representatives & Committees

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IX. Motion to Designate the Following

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Motion to approve the Annual Schedule of Meetings for 2025 (Attachment #1).
2. Motion to approve “The Westfield Leader” as the official newspaper of the Mountainside Board of Education and that “The Star Ledger,” and “The Union County Local Source,” are used for the dissemination of news.
3. Motion to approve the primary bank depository as Valley National Bank.
4. Motion to approve the secondary bank depository for investments as The State of New Jersey Cash Management Fund.
5. Motion to approve, upon the recommendation of the superintendent, the appointment of Dana Sullivan as Qualified Purchasing Agent for the period January 1, 2025 – January 2026 reorganization meeting, with a bid threshold of \$44,000.00.
6. Motion to approve upon the recommendation of the superintendent, authorization for the Business Administrator to approve transfers and make payment on the bills and claims that are necessary between meetings of the Board. Such transfers and payments shall be reported to the Board, ratified and duly recorded in the minutes at a subsequent meeting of the Board but not less than monthly.

X. Approval of the Following Appointments

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

- | | | |
|----|--|---------------------------|
| A. | School Safety Specialist | Janet Walling |
| B. | Approves Collection and Maintenance of Pupil Records | S. Jenks/J. Vierschilling |
| C. | Substance Awareness Coordinator | Suzanne Jenks |
| D. | Affirmative Action Officer Deerfield School | Suzanne Jenks |
| E. | Affirmative Action Officer Beechwood School | Jessica Vierschilling |
| F. | Anti-Bullying Coordinator | Jessica Vierschilling |
| G. | Homeless Liaison | Sheri Rouleau |
| H. | Gender Equity Officer | Sheri Rouleau |
| I. | 504 Officer (ADA) | Sheri Rouleau |
| J. | Custodian of Records | Dana Sullivan |
| K. | Official for Investments and Wires | Dana Sullivan |
| L. | Designates Tax Shelter Annuity Companies | Dana Sullivan |
| M. | Approves Chart of Accounts | Dana Sullivan |
| N. | Authorizes the Use of State Contracts | Dana Sullivan |
| O. | Approves Use of Facilities Fees per Policy 7510 | Dana Sullivan |
| P. | Public Agency Compliance Officer (P.A.C.O.) | Dana Sullivan |
| Q. | Qualified Purchasing Agent | Dana Sullivan |
| R. | Attendance Officer | Donna Bolton |
| S. | Chemical Hygiene Officer | Casey Johnson |

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T.	AHERA Coordinator	Casey Johnson
U.	Asbestos Management Officer	Casey Johnson
V.	IAQ Coordinator	Casey Johnson
W.	Integrated Pest Management Coordinator	Casey Johnson
X.	Right to Know Contact	Casey Johnson
Y.	Right to Know Officer	Casey Johnson

XI. Policies, Rules, and Agreements

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Move to approve textbook and eTextbook inventory for the 2024-2025 school year. (Attachment #2)
2. Move to adopt all current written Curriculum Guides for Grades PreK-8 until such time as revisions, additions and/or deletions are presented to the Board of Education for adoption.
3. Move to adopt Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary to act as the parliamentarian for the 2024-2025 school year.
4. Move to approve in accordance with N.J.S.A. 18A:11-1, Note 3, the adoption of the present Board Policy Manual, rules, and agreements of the current Board.
5. Motion to approve upon recommendation of the superintendent, the Organizational Chart for the Mountainside Board of Education (Attachment #3).
6. Motion to approve upon recommendation of the superintendent, the authorization of the Uniform minimum Chart of Accounts for the New Jersey Public Schools for the period of January 1 through December 31, 2025.
7. Motion to approve upon recommendation of the superintendent, the following petty cash funds as outlined in Policy #6620 through December 31, 2025:

Deerfield School	\$200.00	Suzanne Jenks
Beechwood School	\$200.00	Jessica Vierschilling

8. Motion to approve upon recommendation of the superintendent, the following companies to provide Tax Shelter Annuity salary reduction agreements for the period of January 1, 2025 through December 31, 2025:
 - Equitable (403b)
 - Lincoln Financial (403b)
9. Motion to approve upon recommendation of the superintendent, continued participation in various state and national cooperative contracts as a method of procurement in accordance with Chapter 139 PL 2011 as referenced in Local Finance Notice 2012-12, May 14, 2012 at no cost through December 31, 2025 to include:

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- Educational Services Commission of NJ (ESCNJ)
- Hunterdon County Educational Services Commission (HCEC)
- NJSBA TEC Cooperative Pricing System (through ACES Membership)
- National Cooperative Purchasing Alliance (NCPA)
- NASPO Value Point Cooperative Purchasing Organization
- Ed Data Services
- Bergen County Cooperative Program
- Monmouth-Ocean Educational Services Commission (MOESC)

Further be it resolved, that the Purchasing Agent be authorized to procure goods and services through state agencies under state contracts that have been properly bid and awarded in accordance with public purchasing laws.

10. Motion to approve upon recommendation of the superintendent, Agreement of Participation and Coordinated Transportation Services through December 31, 2025 with:
- Union County Educational Services Commission (UCESC)
 - Morris Union Jointure Commission (MUJC)
 - Hunterdon County Education Services Commission (HCEC)
 - Educational Services Commission of New Jersey

11. **RESOLVED THAT**, by the School Board of Mountainside School District approve the following banks to act as a depository for public funds, and that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below:

Account	Bank	Signatories
Operating	Valley Bank	Board President/Business Administrator
Payroll	Valley Bank	Board President/Business Administrator
Food Service	Valley Bank	Superintendent/Business Administrator
Payroll Agency	Valley Bank	Superintendent/Business Administrator
SUI	Valley Bank	Superintendent/Business Administrator
BW School General Fund	Valley Bank	Beechwood Principal/ Business Administrator/Superintendent
DF School General Fund	Valley Bank	Deerfield Principal/Deerfield Secretary
DF Athletic Fund	Valley Bank	Deerfield Principal/Deerfield Secretary

XII. Professional Services for 2024-2025

Moved: _____

Seconded: _____

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RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Move to approve School Attorney, Machado Law Group
2. Move to approve School Physician, Ronald M. Frank, M.D.
3. Move to approve Auditors, Nisivoccia
4. Move to approve Architect of Record, Solutions Architecture
5. Move to approve Treasurer, Paula Hatch

XIII. Administration

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Move to approve upon the recommendation of the Superintendent, the revised 2024-2025 School Year Calendar. (Attachment #3A)

XIV. Personnel

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Move to approve upon the recommendation of the Superintendent, to appoint **Natalie Crisafulli**, as Curriculum and Instructional Support Coordinator, at the prorated salary of \$60,874.20, effective January 7, 2025 - June 30, 2025. (Attachment #4)

XV. Approval of the Following Board Representatives

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____ Hyman _____
Pupo _____ Schiano _____ Venes _____

- A. Union County Educational Services Commission Board _____
- B. Berkeley Heights Board of Education _____
- C. NJ School Boards Association Delegate _____
- D. NJ School Boards Association Alternate _____
- E. County School Boards Association Delegate _____
- F. Mountainside Borough Council and Legislative Liaison _____
- G. Mountainside PTO Representative _____
- H. Mountainside Public Library Liaison _____
- I. Senior Citizen Liaison _____

XVI. Additional Appointments

Names of committees and mode of operation will be determined in accordance with the related Board policy. Present standing committees:

- A. Budget and Finance / Buildings and Grounds
- B. Curriculum / Health and Wellness
- C. Personnel/Negotiations
- D. Strategic Planning
- E. Berkeley Heights

Moved: _____

Seconded: _____

RC: Dillon _____ Goodwin _____
Pupo _____ Schiano _____

Guidici Pietro _____ Hyman _____
Venes _____

Budget & Finance / Building & Grounds:

Personnel / Negotiations:

Curriculum / Health & Wellness:

Strategic Planning:

Berkeley Heights:

XVII. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

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XVIII. Executive Session

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

Legal/Personnel

XIX. Close Executive Session and Reconvene Public Session

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

XX. Adjournment

Moved: _____ Seconded: _____