

**MOUNTAINSIDE SCHOOL DISTRICT**  
BEECHWOOD SCHOOL - 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092  
DEERFIELD SCHOOL - 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting.  
Also, Mountainside Board of Education policies may be accessed via the district website.

**I. Call to Order**

**II. Roll Call**

- Mr. Bill Dillon \_\_\_\_\_
- Mr. Michael Goodwin \_\_\_\_\_
- Dr. Dana Guidiciopietro \_\_\_\_\_
- Mr. Jordan Hyman \_\_\_\_\_
- Mrs. Vivian Pupo \_\_\_\_\_
- Mrs. Candice Schiano \_\_\_\_\_
- Mr. Carmine Venes \_\_\_\_\_

**III. Flag Salute**

**IV. Approval of Minutes**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
 RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidiciopietro \_\_\_\_\_  
 Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

- ❖ Minutes of the Regular Meeting of February 20, 2024
- ❖ Minutes of the Executive Session of February 20, 2024

**V. Correspondence**

**VI. Public Participation - Agenda Items Only**

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

**VII. President's Report**

**VIII. Superintendent's Report**

- ❖ Patricia Reese from NJSBA
  - Board Ethics Presentation

- Strategic Planning Overview
- ❖ Middle School Musical
- ❖ District Updates

**IX. Business Administrator’s Report**

- ❖ Preliminary Budget Presentation

**X. Berkeley Heights Liaison Report**

**XI. Executive Session - Resolution (Attachment #1)**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

- ❖ Student Matters

**XII. Close Executive Session and Reconvene Public Session**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

**XIII. Administration**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve upon the recommendation of the Superintendent, the Harassment, Intimidation and Bullying (HIB) Investigative Report(s) for the period of February 1, 2024 through March 19, 2024, pursuant to N.J.S.A. 18A:37-1 et seq. 2.
2. Move to approve upon the recommendation of the Superintendent, the Beechwood and Deerfield Schools February 2024 safety and security drill reports. (Attachment #2)

**XIV. Budget and Finance**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the months of February 2024. (Attachment #3)

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2. **RESOLVED THAT**, the Board approve the payment of the bill list dated February 22, 2024, through March 20, 2024. (Attachment #4)
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of February 2024 and the Financial Reports of the Board Secretary for the months of February 2024; and

**WHEREAS**, the Interim Board Secretary, Dana Sullivan, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for February 2024:

**RESOLVED THAT**, the Board accepts the Treasurer Report for the month of February 2024 and the Financial Reports of the Board Secretary for February 2024 as submitted and certified. (Attachment #5)

4. **BE IT RESOLVED**, that the tentative budget be approved for the 2024-2025 school year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICE</b>	<b>TOTAL</b>
<b>2024-25 Total Expenditures</b>	\$21,109,145	\$158,118	\$1,287,690	\$22,554,953
<b>Less: Anticipated Revenues</b>	\$2,697,051	\$158,188	\$438,621	\$3,293,790
<b>Taxes to Be Raised</b>	\$18,412,094	\$0	\$849,069	\$19,261,163

And to advertise said tentative budget in the Westfield Leader in accordance with the form suggested by the State Department of Education and according to law; and

**BE IT RESOLVED** that the Board of Education includes in the tentative budget the adjustment for increased costs of health benefits in the amount of \$58,935. The additional funds will be used to pay for the additional increases in health benefit premiums.

**BE IT RESOLVED** that the Board of Education includes in the tentative budget an appropriation of surplus in the amount of \$394,655.

**BE IT RESOLVED** that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$85,000 to be used to replace network switches and wireless access points.

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**BE IT RESOLVED** that the general fund appropriations include a \$86,123 withdrawal from the Tuition Reserve Account which were deposited into the account in SY 2022-2023 and are now required to be withdrawn to pay tuition obligations in SY 2024-2025.

**BE IT FURTHER RESOLVED**, that the Board of Education approves a separate proposal in the amount of \$396,000 which will result in a permanent increase in the tax levy as follows:

3 Teachers and Benefits	\$289,000
1 Part Time Curriculum Coordinator	\$ 60,000
Contracted Mental Health Support	\$ 30,000
After School Academic Support	\$ 17,000

These expenditures are in addition to those required to achieve NJSLS.

**Travel and Related Expenses Reimbursement:**

**BE IT FURTHER RESOLVED** that included in this budget, pursuant to N.J.A.C. 6A:23A-7.3, the maximum travel expenditure for the 2024-2025 school year amount shall be set at \$26,000. The maximum travel expenditure for the 2023-2024 school year is \$26,000, of which \$7,078 has been spent and \$322 is encumbered as of March 6, 2026.

**WHEREAS**, The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

**AND**, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

**AND**, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member or district board of education member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

**AND**, travel and related expenses not in compliance with N.J.A.C.6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms;

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**NOW BE IT RESOLVED**, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms; and

**BE IT FURTHER RESOLVED**, that a public hearing be held at the Beechwood School, Mountainside, New Jersey, on April 30, 2024, at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2024-2025 school year.

5. Move to approve upon the recommendation of the Superintendent, the agreement with Golden Arrow Bus Company to provide transportation for spring sports, at a rate of \$550.00 per bus for the first 3 hours, with additional fees of \$195/hour for overtime. (Attachment #6)
6. Move to approve upon the recommendation of the Superintendent, the addition of Educational Audiology Resources, LLC as an Independent Contractor/Physician/Agency to conduct diagnostics, consultations, and other services as needed for the 23/24 school year. (Attachment #7)
7. Move to approve upon the recommendation of the Superintendent, an agreement with G2 Athletics, LLC for two 3-Day Sports Camps for Beechwood students, as detailed below, at a total cost of \$1,925, per Tier 6 usage fees in district Policy 7510. (Attachment #8)

Camp Dates:	Tier 6 usage fees:
June 25-27, 2024	\$825 fee (15 hrs)
August 26-28, 2024	\$1,100 (20 hrs)

8. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Superintendent, the travel and related expenses itemized in (Attachment #9). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan.

**XV. Personnel**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
 RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
       Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

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1. Move to approve upon the recommendation of the Superintendent, the resignation of **Rachel Richards**, 7th Grade Teacher, effective July 1, 2024, and thank her for her dedication to the Mountainside School District. (Attachment #10)
2. Move to approve upon the recommendation of the Superintendent, the resignation of **Michele Saltalamaccia**, Paraprofessional, effective April 15, 2024, and thank her for her dedication to the Mountainside School District. (Attachment #11)
3. Move to approve upon the recommendation of the Superintendent, the following leave of absences (Attachment #12):

Name	Position	LOA w/ pay & benefits	LOA unpaid with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
<b>S. DeBaun</b> <i>*(revised)</i>	Kindergarten Teacher	4/15/24- 6/3/24	**6/4/24-6/20/24	n/a	9/1/24

*\* This was previously approved on 2/20/24      \*\* This is not covered by FMLA/NJFLI*

4. Move to approve upon the recommendation of the Superintendent, the appointment of **Jeni Starinsky** to the position of Kindergarten Leave Replacement, at the salary of \$54,875, Step 1 BA, prorated, anticipated effective April 10, 2024, through June 20, 2024.
5. Move to approve upon the recommendation of the Superintendent, the request for tuition reimbursement from **Jen Smith**, PEAK Teacher, for classes taken at TCNJ, for the 2024 Spring Session for three (3) graduate credits in the amount of \$1,995. (Attachment #13)
6. Move to approve upon the recommendation of the Superintendent, the notification to take classes from **Jen Smith**, PEAK Teacher, for classes taken at TCNJ, for the 2024 Spring Session for three (3) graduate credits in the amount of \$1,995. (Attachment #14)
7. Move to approve upon the recommendation of the Superintendent, the request for tuition reimbursement for **Julie Lima**, Special Education Teacher, for classes taken at NJIDA WIFFT, for 2024 Sessions for Orton Gillingham certification hours, in the amount of \$210.00. (Attachment #15)
8. Move to approve upon the recommendation of the Superintendent, the following staff to provide supervision for the school musical. These stipends will be paid through the School Musical Student Activities Account.

Staff Names	Date/Time	Rate
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<b>Vinny Stasio &amp; Taylor Donato</b>	March 6, 2024 3pm-9pm	\$36/hr
<b>Bob Stanton &amp; Crissy Zagami</b>	March 7, 2024 3pm-8pm	\$36/hr

9. Move to approve upon the recommendation of the Superintendent, the addition of the following to the Substitute List for 2023-2024 school year:

<b>Name</b>	<b>Certification</b>	<b>Rate/day</b>
<b>Sue Tarulli</b>	Substitute Nurse Cert.	\$200

10. Move to approve upon the recommendation of the Superintendent, the Child Study Team Staffing for meetings, evaluations, and case management, effective June 21, 2024 through August 31, 2024.

<b>Name</b>	<b>Assignment</b>	<b>Rate</b>	<b>Not to Exceed</b>
<b>Christine Lopez</b>	LDT-C	\$44.00/hour	NTE 50 hours
<b>Leila Morrelli</b>	Speech & Language Specialist	\$44.00/hour	NTE 50 hours
<b>Carla Clausen</b>	Occupational Therapist	\$44.00/hour	NTE 50 hours
<b>Caitlin Styles</b>	Special Ed. Teachers (for meetings)	\$44.00/hour	Per meeting
<b>Janelle Lauterbach</b>	Gen. Ed. Teachers (for meetings)	\$44.00/hour	Per meeting

11. Move to approve upon the recommendation of the Superintendent, the following staffing of the 2024-2025 ESY Program from July 1, 2024 through August 1, 2024, from 9:00-12:30, as detailed below:

**2024- 2025 ESY July 1st – August 1st, 2024**

Dates as follows:

Week 1: July 1-3 (Mon-Wed. No school July 4th)

Week 2: July 8-12 (Mon - Fri)

Week 3: July 15-18 (Mon-Thur)

Week 4: July 22-25 (Mon-Thur)

Week 5: July 29-Aug 1 (Mon-Thur)

Salary based on MEA staff contract

**ESY Nurse:**

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<b>Lisa Bruno</b>	School Nurse	\$44.00/hour
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**ESY Special Education Teachers:**

Name	Position	Salary/Hour
<b>Dayna Carroll</b>	Special Education Teacher	\$44.00/hour
<b>Julia Chirls</b>	Special Education Teacher	\$44.00/hour
<b>Jennifer Smith</b>	Special Education Teacher	\$44.00/hour

**Paraprofessionals:**

Name	Position	Salary/Hour
<b>Elizabeth Carpenter</b>	Paraprofessional	\$28.15/hour
<b>Carmine Ann Casolaro</b>	Paraprofessional	\$29.23/hour
<b>Nicole Ellis</b>	Paraprofessional	\$29.23/hour
<b>Marilyn Nacci</b>	Paraprofessional	\$29.23/hour
<b>Suzanne Tighe</b>	Paraprofessional	\$28.15/hour
<b>Sandra Vendas</b>	Paraprofessional	\$29.23/hour
<b>Maria DeAnna</b>	Substitute Paraprofessional	\$29.23/hour

12. Move to approve upon the recommendation of the Superintendent, the extension of previously approved mentorships as follows:

Staff Member	Assignment <i>(dates are approx.)</i>	Fee Amount
<b>Michelle Jamnik</b>	<b>Grace Elliott</b> 2/15/24-4/25/24 (10 wks)	\$550 (CEAS) prorated=\$183.33
<b>Paige Primmer</b>	<b>Jeni Starinsky</b> 4/10/24-6/18/24 (10 wks)	\$550 (CEAS) prorated=\$183.33

**XVI. Curriculum**

1. Move to approve upon the recommendation of the Superintendent, field trip(s) as detailed to the Board of Education.

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**XVII. Policy**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
 RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
 Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve upon the recommendation of the Superintendent, the following policies/regulations for the first reading:

P 1140	Educational Equity Policies/Affirmative Action	Revised/Mandated
P 1523	Comprehensive Equity Plan	Revised/Mandated
P 1530	Equal Employment Opportunities	Revised/Mandated
P 1550	Equal Employment/Anti-Discrimination Practices	Revised/Mandated
P 2260	Equity in School and Classroom Practices	Revised/Mandated
P 5750	Equitable Educational Opportunities	Revised/Mandated

2. Move to approve upon the recommendation of the Superintendent, the following policies/regulations for the second reading and adoption:

P 3324	Right of Privacy	New/Suggested
P 4324	Right of Privacy	New/Suggested
P 5116	Education of Homeless Children and Youths	Revised/Recommended

3. Move to approve upon the recommendation of the Superintendent, to abolish the following policy:

P 5755	Equity in Educational Programs and Services	Mandated/Abolish
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**XVIII. Old Business**

**XIX. New Business**

**XX. Committee Reports**

**XXI. Public Participation**

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In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

**XXII. Executive Session - Resolution (Attachment #1)**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

❖ Legal/Personnel

**XXIII. Adjournment**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_