

**Minutes of the Regular Meeting
September 24, 2019**

MOUNTAINSIDE SCHOOL DISTRICT

BEECHWOOD SCHOOL - 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092
DEERFIELD SCHOOL - 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting.
Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:00 p.m. in the Deerfield School Media Center, 302 Central Avenue, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Mr. Jordan Hyman
Mr. James Ruban, Jr.
Mrs. Candice Schiano
Mr. Carmine Venes

Also present were Janet Walling, Superintendent of Schools, Steve DiGeronimo, Interim School Business Administrator/Board Secretary.

Mr. Dante Gioia, Dr. Dana Guidici Pietro and Mr. Christopher Minks arrived after roll call.

III. Executive Session - Resolution (Attachment #1)

Moved: Mr. Hyman Seconded: Mr. Venes

RC:

Gioia	-abs	Guidici Pietro	-abs	Hyman	-yes	Ruban	-yes
Minks	-abs	Schiano	-yes	Venes	-yes		

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time then that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:02 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed may or may not

**Minutes of the Regular Meeting
September 24, 2019**

be made public this evening. If an action results, it will be taken following reentry into regular session.

IV. Close Executive Session and Reconvene Public Session

Moved: Mr. Gioia Seconded: Mr. Minks

RC:

Gioia -yes Guidici Pietro -yes Hyman -yes Ruban -yes
Minks -yes Schiano -yes Venes -yes

The public meeting reconvened at 8:05 p.m.

V. Flag Salute

VI. Approval of Minutes

Moved: Mr. Gioia Seconded: Mr. Minks

RC:

Gioia -yes Guidici Pietro -yes Hyman –abstained Ruban -yes
Minks -yes Schiano -yes Venes -yes

- ❖ Minutes of the Regular Meeting of August 27, 2019
- ❖ Minutes of the Executive Session of August 27, 2019

VII. Correspondence - none

VIII. Public Participation - none

IX. President's Report - none

X. Superintendent's Report

- Mrs. Walling mentioned the opening of school, thanking teachers, staff and custodians for preparing the classrooms and buildings.
- She noted the positive response to keynote speaker, Dr. Alan Brown, on teachers' first day.
- New dismissal procedures at Beechwood are in place and new security measures in both buildings are in effect.
- There was a partial power outage at Deerfield, building sheltered-in-place, and power was quickly restored by PSE&G.
- Mosquito spraying by the county taking place soon.

XI. Berkeley Heights Liaison Report

- Mr. Gioia reported on a "Women in Technology" presentation at the high school.
- Regarding teacher negotiations, final fact finding meeting report is due mid-November.

XII. Administration

The following motions were approved by roll call vote: **Administration #1-4**

Moved: Mr. Hyman Seconded: Dr. Guidici Pietro

RC:

Gioia -yes Guidici Pietro -yes Hyman -yes Ruban -yes
Minks -yes Schiano -yes Venes -yes

Minutes of the Regular Meeting
September 24, 2019

1. **BE IT RESOLVED**, that the Mountainside Board of Education has approved two Quantitative and two Qualitative Merit Goals established in the employment contract for Janet Walling, Superintendent, for the 2019-2020 school year; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary shall forward a certified copy of this resolution to the Union County Superintendent of Schools in accordance with N.J.A.C. 6A:23A-3.1 (e)(10)(iv) (Attachment #2).

2. Move to approve upon the recommendation of the Superintendent, the Statement of Assurance Regarding the Use of Paraprofessional Staff – 2019-2020 School Year (Attachment #3).
3. Move to approve upon the recommendation of the Superintendent, the following Union County Community College students to complete 50 observation hours as a requirement of their EDU 215 course, Fieldwork in Education. (Attachment #4)

Union County Students	Class Observing
Francesca DosSantos	Caitlin Murphy - 1 st Grade
Fiona Quinlan	Jodi Groth - 1 st Grade
Sophia Adderly	Sue Goracy – 2 nd Grade

4. Move to approve upon the recommendation of the Superintendent, Joshua Atkins, Fairleigh Dickinson student, to complete 50 observation hours as a requirement of their EDU 215 course, Fieldwork in Education. (Attachment #5)

XIII. Budget and Finance

The following motions were approved by roll call vote: **Budget and Finance #1-14**

Moved: Mr. Minks Seconded: Mr. Gioia

RC:

Gioia -yes Guidici Pietro -yes Hyman -yes Ruban -yes
Minks -yes Schiano -yes Venes -yes

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of August 2019 (Attachment #6).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated September 1, 2019, through September 30, 2019 (Attachment #7).
3. **WHEREAS**, the Board Secretary, Steven DiGeronimo, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item.

WHEREAS, the Board Secretary, Steve DiGeronimo, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for August 2019:

**Minutes of the Regular Meeting
September 24, 2019**

RESOLVED THAT, the Board accepts the Financial Reports of the Board Secretary for August 2019 as submitted and certified (Attachment #8).

4. Motion to approve the Memorandum of Agreement between Mountainside Board of Education and the Mountainside Education Association from July 1, 2019 through June 30, 2022 with corresponding salary guides. (Attachment #9)

5. **WHEREAS** the Mountainside School District needs transportation for its athletic program,

WHEREAS multiple companies were contacted, and **whereas** multiple companies could partially meet the district needs to date,

RESOLVE to award a contract to Golden Arrow Transportation for use as transportation for sports trips on 9/27, 10/2, 10/4, 10/7, 10/11, 10/18 at a rate of \$330 for the first 3 hours and \$120/hr. additional overtime (Attachment #10).

BE IT FURTHER RESOLVED, that this concludes the transportation needs for fall sports only.

6. Move to approve upon the recommendation of the Superintendent, the transportation contract with MUJC for the 18/19 school year, from June 10, 2019 to June 30, 2019, for Route 903, in the amount of \$1,252.57 (Attachment #11).
7. Move to approve upon the recommendation of the Superintendent, the transportation contract with MUJC for the 19/20 school year, from July 1, 2019 to August 31, 2019, for Route 945s and 946s, in the amount of \$5,654.50 (Attachment #12).
8. Move to approve upon the recommendation of the Superintendent, the transportation contract with MUJC for the 19/20 school year, from September 1, 2019 to June 30, 2020, for Route 971, in the amount of \$20,165.28 (Attachment #13).
9. Move to approve upon the recommendation of the Superintendent, special education placements and services as per (Attachment #14).
10. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Superintendent, the travel and related expenses itemized in (Attachment #15). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. All reimbursements shall be made in accordance with state guidelines 18A:11-12.
11. Move to approve upon the recommendation of the Superintendent, to amend Personnel item #5 from August 27, 2019, and approve Ann Cooke, The Learning Consultant LLC, to extend Special Education Services through October 31, 2019, at the per diem rate of \$350, not to exceed 12 days.
12. Move to approve upon the recommendation of the Superintendent, the Professional Service Agreement between Rutgers Biomedical and Health Sciences-University Behavioral Health Care and the Mountainside School District, for SEL training, from September 2019 to November 30, 2019, in the amount of \$2,044.92. (Attachment #15A)

**Minutes of the Regular Meeting
September 24, 2019**

13. Move to approve upon the recommendation of the Superintendent, for staff members as approved by the building principal, to attend free professional development opportunities with Berkeley Heights during the 2019-20 school year, on the following dates: 10/8, 10/15, 11/14, 11/20, 1/9, 1/28, 2/19, 3/12, 4/16, 6/4.
14. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Superintendent, the travel and related expenses of the following staff members. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

Staff Name	Vendor	Workshop	Date of PD	Travel Expense
Dunning	TCRWP	Writing 4 th Gr.	9/24/19	\$20.60
Baker	TCRWP	Phonics/Word Study	10/21/19	\$17.00
Van Vliet	TCRWP	Phonics/Word Study	10/21/19	\$13.40
Barkin-Baron	TCRWP		10/18/19	\$22.00
Kessler	TCRWP	Writing Across Curriculum	10/18/19	\$20.00

XIV. Personnel

The following motions were approved by roll call vote: **Personnel #1-12**

Moved: Dr. Guidici Pietro Seconded: Mr. Gioia

RC:

Gioia -yes Guidici Pietro -yes Hyman -yes Ruban -yes
Minks -yes Schiano -yes Venes -yes

1. Move to approve upon the recommendation of the Superintendent, the 2019-2020 Non-Affiliated Staff List (Attachment #16)
2. Move to approve upon the recommendation of the Superintendent, the Paraprofessionals Staff List for the 2019-2020 school year (Attachment #17).
3. Move to approve upon the recommendation of the Superintendent, to adjust the hours of Amy Peixoto, paraprofessional, to reflect 9:45-3:00, effective October 1, 2019.
4. Move to approve upon the recommendation of the Superintendent, request for tuition reimbursement from Adrienne Ridley, 6th Grade Language Arts Teacher, for class taken at Liberty University for the 2019 Summer Session for three (3) graduate credits in the amount of \$1,845.00 (Attachment #18).
5. Move to approve upon the recommendation of the Superintendent, the following staff members for homebound instruction: Rose Sardina for math and Kristen Haas for LAL, not to exceed 10 hours (in total) per week, at a rate of \$39.71/hour, from September, 2019 to June, 2019. **salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA.*
6. Move to approve upon the recommendation of the Superintendent, the following staff members to serve as a mentors for the 2019-2020 school year: **salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA.*

**Minutes of the Regular Meeting
September 24, 2019**

Staff Member	Assignment	Amount
Nancy Kinney	Jeanne Albanese 10/1/19 –4/30/20	\$738.00
Sue Goracy	Judy Wargaski 10/1/19 –4/30/20	\$851.00
Susan Burke	Dara Blass 10/1/19 –4/30/20	\$738.00
Kathy Goldbeck	Lauren Hall 10/1/19-3/27/19	\$738.00

7. Move to approve upon the recommendation of the Superintendent, the appointment of Sandra Vendas as a part-time lunch aide, at a rate of \$13/hour for 19-20 school year. **salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA.*
8. Move to approve upon the recommendation of the Superintendent, to accept the resignation of Elizabeth Carpenter, as M/W/F lunch aide, on September 18, 2019, effective as of October 18, 2019, unless the position is filled prior (Attachment #19).
9. Move to approve upon the recommendation of the Superintendent, the appointment of the following Stipend Positions for the 2019-2020 school year, contingent upon student enrollment for those student activities subsidized in accordance with Board Policy 2436, Activity Participation Fee Program (Attachment #20).
10. Move to approve upon the recommendation of the Superintendent, the revised reduced hours of Bridget Lawrence, paraprofessional, to reflect Mon/Tues/Wed 10:10-3:10, effective immediately.
11. Move to approve upon the recommendation of the Superintendent, 2019-2020 ESEA (Elementary and Secondary Education Act) Title I Personnel:

Name	Salary	ESEA – Title I	% of Salary	Benefits
Holly Ambrose	\$64,216.00	\$55,522	86.5%	\$19,433

12. Move to approve upon the recommendation of the Superintendent, the revised appointments from June 25, 2019, for the 2019-20 school year as follows:

N. Gender Equity Officer
O. 504 Officer (ADA)

Sheri Rouleau
Sheri Rouleau

XV. Curriculum

The following motions were approved by roll call vote: **Curriculum #1**

Moved: Dr. Guidici Pietro Seconded: Mr. Gioia

RC:

Gioia -yes Guidici Pietro -yes Hyman -yes Ruban -yes
Minks -yes Schiano -yes Venes -yes

**Minutes of the Regular Meeting
September 24, 2019**

Move to approve upon the recommendation of the Superintendent, the following field trips for the 2019-2020 school year:

Date	Destination	Grade	Teacher in Charge	Estimated Cost
11/16/19 (Sat.)	Radio City Music Hall	6-8	Rosenblum	\$115/ticket pd. by students Parents transport
5/17/20	Mets Game/Citi Field	6-8	Rosenblum	\$60/pp pd. by students Parents transport
10/15/19	Hetfield House	5	Kinney	Free walking trip

XVI. Policy

The following motions were approved by roll call vote: **Policy #1**

Moved: Mr. Minks Seconded: Mr. Gioia

RC:

Gioia -yes Guidicipietro -yes Hyman -yes Ruban -yes

Minks -yes Schiano -yes Venes -yes

1. Move to approve upon the recommendation of the Superintendent, the following policies for first reading:

3218	Use, Possession, or Distribution of Substances	Revised / Mandated
4218	Use, Possession, or Distribution of Substances	Revised / Mandated
3159	Teaching Staff Member/School District Reporting Responsibilities	Revised / Mandated
6112	Reimbursement of Federal and Other Grant Expenditures	Revised / Mandated

XVII. Old Business - none

XVIII. New Business

- Mr. Gioia reported that the MEA agreement was ratified and renewed.
- Mr. Hyman noted that the opening days at Beechwood were great.

XIX. Committee Reports

- Dr. Guidicipietro reported that the PTO had a successful welcome breakfast at Beechwood. She also congratulated Ms. Terry Foppert of UCESC, who was named Union County Superintendent of the Year.
- Mr. Hyman reported that the public library's 3D printers have been repaired, this year is the 125th anniversary of Mountainside, and there will be a book sale October 4th and 5th.

XX. Public Participation

- A parent commented that middle school curriculum should teach how to sign one's name and the US states and capitals.

**Minutes of the Regular Meeting
September 24, 2019**

XXI. Adjournment

A motion was made by Mr. Minks at 8:45 p.m., seconded by Dr. Guidici Pietro to adjourn. The motion was passed by unanimous voice vote, 7 ayes - 0 nays.

Respectfully Submitted,

Mr. Steven DiGeronimo
Interim School Business Administrator/Board Secretary