

# Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092  
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting. Also, Mountainside Board of Education policies may be accessed via the district website.

## I. Call to Order

## II. Roll Call

Mr. Dante Gioia	_____
Dr. Dana Guidici Pietro	_____
Mr. Christopher Minks	_____
Mrs. Kate Motz	_____
Mrs. Jeane Parker	_____
Mr. James Ruban, Jr.	_____
Mr. Carmine Venes	_____

## III. Executive Session – Resolution (Attachment #1)

Moved: _____	Seconded: _____
RC) Gioia _____	Guidici Pietro _____
Parker _____	Ruban _____
	Venes _____
	Minks _____
	Motz _____

❖ Legal/Personnel

## IV. Close Executive Session and Reconvene Public Session

Moved: _____	Seconded: _____
RC) Gioia _____	Guidici Pietro _____
Parker _____	Ruban _____
	Venes _____
	Minks _____
	Motz _____

## V. Flag Salute

## VI. Approval of Minutes

Moved: _____	Seconded: _____
RC) Gioia _____	Guidici Pietro _____
Parker _____	Ruban _____
	Venes _____
	Minks _____
	Motz _____

- ❖ Minutes of the Regular Meeting of September 25, 2018
- ❖ Minutes of the 1<sup>st</sup> Executive Session of September 25, 2018
- ❖ Minutes of the 2nd Executive Session of September 25, 2018

## VII. Correspondence

## Agenda October 23, 2018

### VIII. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

### IX. President's Report

#### X. Chief School Administrator's Report

- Congratulate and present awards to the Mid-Atlantic Regional winning baseball team
- Watts Foundation donation
- PARCC presentation

### XI. Berkeley Heights Liaison Report

### XII. Administration

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidici Pietro \_\_\_\_\_ Minks \_\_\_\_\_ Motz \_\_\_\_\_  
Parker \_\_\_\_\_ Ruban \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve upon the recommendation of the Chief School Administrator, the 2018-2019 Nursing Services Plan. (Attachment #2).
2. Move to approve upon the recommendation of the Chief School Administrator, the 2018-2019 District Professional Development Plan Statement of Assurance (Attachment #3)
3. Move to approve upon the recommendation of the Chief School Administrator, the 2018-2019 District Mentoring Plan Statement of Assurance (Attachment #4)
4. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools September 2018 safety and security drill reports (Attachment #5).

### XIII. Budget and Finance

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidici Pietro \_\_\_\_\_ Minks \_\_\_\_\_ Motz \_\_\_\_\_  
Parker \_\_\_\_\_ Ruban \_\_\_\_\_ Venes \_\_\_\_\_

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of September 2018 (Attachment #6).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated October 1, 2018, through October 31, 2018 (Attachment #7).

## Agenda October 23, 2018

3. **WHEREAS**, the Board has received the preliminary Financial Reports of the Treasurer of School Monies for the month of September 2018 and the preliminary Financial Reports of the Board Secretary for the month of September 2018; and

**WHEREAS**, the Board Secretary, Donna Alonso, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for September 2018:

**RESOLVED THAT**, the Board accepts the Treasurer Report for the months of September 2018 and the Financial Reports of the Board Secretary for September 2018 as submitted and certified (Attachment #8).

4. Move to approve upon the recommendation of the Chief School Administrator, the acceptance of a \$25,000 grant from the Watts Foundation to be used for the following: Media Center books, field trips, and FM Listening Systems for PEAK (at Beechwood), Media Center Maker Space kits, an Outdoor Classroom, and Shakespeare Performance workshops (at Deerfield), and standing desks, audio & eBooks at both schools.
5. Move to approve upon the recommendation of the Chief School Administrator, the annual Comprehensive Maintenance Plan (Attachment #9).
6. Move to approve upon the recommendation of the Chief School Administrator, the Resolution/Agreement for Participation in Coordinated Transportation Services provided by the Union County Educational Services Commission, for the 2018-2019 school year (Attachment #10).
7. Move to approve upon the recommendation of the Chief School Administrator, the Agreement for Fixed Asset reporting services provided by Duff & Phelps, LLC, in the amount of \$950, for the 2018-2019 school year (Attachment #11).
8. Move to approve upon the recommendation of the Chief School Administrator, the attached list of Independent Contractors/Agencies for regular and classified students if needed during the 2018-2019 school year (Attachment #12).
9. Move to rescind the motion from the August 28, 2018 agenda, Budget and Finance #9.
10. Move to approve upon the recommendation of the Chief School Administrator, a parent transportation contract, pursuant to the requirements of N.J.S.A. 18A: 39.1 et seq. and N.J.A.C. 6A: 27-9.9, between the Mountainside Board of Education and the parent/legal guardians of student I.D. #9155768730 for 2018-2019 ESY and Regular School Year (Attachment #13).
11. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #14).

**Agenda October 23, 2018**

12. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #15). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

**XIV. Personnel**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidici Pietro \_\_\_\_\_ Minks \_\_\_\_\_ Motz \_\_\_\_\_  
Parker \_\_\_\_\_ Ruban \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve the merit goals for Dr. Nancy Lubarsky, Chief School Administrator, for the 2018-19 school year, as approved by the Executive County Superintendent (Attachment #16).
2. Move to approve upon the recommendation of the Chief School Administrator, the appointment of J. Steven DiGeronimo, Interim School Business Administrator and Board Secretary, for the 2018-2019 year at a per diem rate of \$600 per day, not to exceed 3 days per week, effective November 1, 2018 to June 30, 2019.  
(Attachment #17).
3. Move to approve upon the recommendation of the Chief School Administrator, up to 3 days in October of compensation for J. Steven DiGeromino (new Business Administrator/Board Secretary) at a rate of \$600/day for transition with current Business Administrator/Board Secretary.
4. Move to approve upon the recommendation of the Chief School Administrator, Maternity Disability Leave for Kaitlin Elliott, part-time Special Education Teacher, effective January 3, 2019, until March 21, 2018. She will be permitted to utilize any accumulated sick days. It is also recommended that Mrs. Elliott be granted an unpaid Family Leave from January 31, 2019 until March 1, 2019 in accordance with FMLA and NJFMLA. Mrs. Elliott anticipates returning to work on March 7, 2019 (Attachment #18).
5. Move to approve upon the recommendation of the Chief School Administrator, the revised appointment of Margaret Barsa, Special Education Teacher, from full-time to part-time at a salary of \$22,481.20 (40% of 56,203), Step 1 MA, effective October 16, 2018 until June 30, 2019.
6. Move to approve upon the recommendation of the Chief School Administrator, Kathy Goldbeck for homebound instruction not to exceed 10 hours (in total) per week, at a rate of \$39.71/hour, from October 15, 2018 until approximately November 7, 2018.
7. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Ellie Barkin, 6<sup>th</sup> Grade Science Teacher, to the stipend position of Technology/Audio Visual Club Advisor, for the 2018-2019 school year, at a rate of \$32.19 per session, not to exceed 30 sessions.

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8. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Timothy Jaqua, to the stipend position of Girls' Basketball Coach, for the 2018-2019 school year, at a rate of \$2,868.  
(Attachment #19)
9. Move to approve upon the recommendation of the Chief School Administrator, the appointment of the following staff members to the stipend position of TEP teacher, at a rate of \$32.19 per hour:

Elena Bentey
Kristen Haas
Holly Loffredo
Rosemarie Sardina
April Starling

10. Move to approve upon the recommendation of the Chief School Administrator, the addition of Alexander Choma to the 2018-2019 Substitute Teacher List (Attachment #20).
11. Move to approve upon the recommendation of the Chief School Administrator, Bridget Lawrence, Paraprofessional, to work an additional 7 hours per week for the 2018-2019 school year, to cover the maternity leave of Ms. Steitz.
12. Move to approve upon the recommendation of the Chief School Administrator, Susan Gerakaris, Paraprofessional, to work an additional 7 hours per week for the 2018-2019 school year, to cover the maternity leave of Ms. Steitz.
13. Move to approve upon the recommendation of the Chief School Administrator, the following staff members to serve as a mentors for the 2018-2019 school year:

Staff Member	Assignment	Amount
Stephanie Ianniello	Colleen Kelly 10/1/18 – 3/22/19	\$516.60

## XV. Curriculum

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidici Pietro \_\_\_\_\_ Minks \_\_\_\_\_ Motz \_\_\_\_\_  
Parker \_\_\_\_\_ Ruban \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2018-2019 school year:

Date	Destination	Grade	Teacher in Charge	Estimated Cost
10/25/2018	Deerfield School (Teddy Bear making w/ 8 <sup>th</sup> gr.)	Kindergarten	Ms. Hunter	Busing: \$240.00 Paid by BOE

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10/27/2018	Columbia Middle School	5-8	Ms. Barkin	\$0
10/30/2018	Deerfield School (Teddy Bear making w/ 8 <sup>th</sup> gr.)	Kindergarten	Mrs. Lauterbach	Busing: \$240.00 Paid by BOE
11/15/18	SOPAC - <i>Pinocchio</i>	PEAK & Kindergarten	Mrs. Lauterbach	Admission: 1210.00 Paid by WATTS Busing: \$840.00 Paid by WATTS
12/2/2018	Bound Brook High School (Robotics Competition)	Grades 5-8	Ms. Barkin	\$0
1/15/2019	Deerfield School (Teddy Bear making w/ 8 <sup>th</sup> gr.)	Kindergarten	Ms. Herscheit	Busing: \$240.00 Paid by BOE
3/1/19	SOPAC – Beauty and the Beast	1 <sup>st</sup> and 2 <sup>nd</sup> grades	Mrs. Lauterbach	Admission: \$1368.00 Paid by WATTS Busing: \$840.00 Paid by WATTS
3/22/2019	Deerfield School (Teddy Bear making w/ 8 <sup>th</sup> gr.)	Kindergarten	Ms. Ianniello	Busing: \$240.00 Paid by BOE
3/27/2019	Governor Livingston High School (orientation)	8th	Ms. DalCortivo	Bussing: \$490.00 Paid by BOE
4/23/2019	Deerfield School (Teddy Bear making w/ 8 <sup>th</sup> gr.)	Kindergarten	Ms. MacConnell	Busing: \$240.00 Paid by BOE
5/9/19- 5/10/19	Washington, DC	8th	Mr. Young	\$35,598.00 (total) BOE=\$9,000 PTO=\$2,960 Student Council=\$500
5/23/19	NJ Renaissance Fair	7th	Ms. Isaacs	\$2,132 Paid for by PTO

## XVI. Policy

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
 RC) Gioia \_\_\_\_\_ Guidici Pietro \_\_\_\_\_ Minks \_\_\_\_\_ Motz \_\_\_\_\_  
 Parker \_\_\_\_\_ Ruban \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

5350	Student Suicide Prevention	Revised Mandated
5533	Student Smoking	Revised Mandated

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8561	Procurement Procedures for School Nutrition Programs	New
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2. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading:

2431	Athletic Competition	Revised Mandated
5535	Passive Breath Alcohol Sensor Device	Revised Mandated
8462	Reporting Potentially Missing or Abused Children	Revised Mandated
8550	Unpaid Meal Charges/Outstanding Food Service Charges	Revised Mandated
1613	Disclosure and Review of Applicant's Employment History	New Mandated

### **XVII. Old Business**

### **XVIII. New Business**

### **XIX. Committee Reports**

### **XX. Public Participation**

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

### **XXI. Executive Session – Resolution (Attachment #22)**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidicipietro \_\_\_\_\_ Minks \_\_\_\_\_ Motz \_\_\_\_\_  
Parker \_\_\_\_\_ Ruban \_\_\_\_\_ Venes \_\_\_\_\_

❖ Legal/Personnel

### **XXII. Adjournment**

Addendum to Agenda October 23, 2018

**XIII. Budget and Finance**

13. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses for S. Bradley on October 12, 2018 to Teacher's College for a Digital Nonfiction Reading Workshop, in the amount of \$24.00. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

**XIV. Personnel**

14. Move to approve, upon the recommendation of the Superintendent, the release of Donna Alonso from her duties and official position as Business Administrator / Board Secretary effective end of the business day on October 31, 2018 with pay and benefits through December 31, 2018 as set forth in Employment contract.
15. Move to approve, upon the recommendation of the Superintendent, the appointment of Steve DiGeronimo as Interim Business Administrator / Board Secretary effective November 1, 2018 through June 30, 2019, in accordance with Employment Contract approved by the Executive County Superintendent of Schools. (Attachment #20a)
16. Move to approve upon the recommendation of the Chief School Administrator, the addition of Jesse Winter to the 2018-2019 Substitute Teacher List (Attachment #20b).