

# Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092  
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting. Also, Mountainside Board of Education policies may be accessed via the district website.

**I. Call to Order**

**II. Flag Salute**

**III. Mountainside Board of Education**

On Tuesday, November 6, 2018, the Mountainside Board of Education held its annual school election. The results of the election are as follows:

<b>2 Candidates for 2 Seats (3-year term)</b>	<b>Number of Votes</b>
Jordan Hyman	324
Candice Schiano	1,179

Based on these results, the new Board will be constituted as follows:

		<b>Term Expires</b>
Mr. Dante Gioia	1113 Sylvan Lane	2020
Dr. Dana Guidici Pietro	1650 Nottingham Way	2020
Mr. Jordan Hyman	370 Central Avenue	2021
Mr. Christopher Minks	311 Tanager Way	2019
Mr. James Ruban, Jr.	457 Bayberry Lane	2019
Mrs. Candice Schiano	235 Summit Road	2021
Mr. Carmine Venes	1418 Orchard Road	2019

**IV. Install Members Elected to School Board**

Mr. DiGeronimo administers the oaths of office and sits newly elected members.

**V. Roll Call**

- Mr. Dante Gioia \_\_\_\_\_
- Dr. Dana Guidici Pietro \_\_\_\_\_
- Mr. Jordan Hyman \_\_\_\_\_
- Mr. Christopher Minks \_\_\_\_\_
- Mrs. Candice Schiano \_\_\_\_\_

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Mr. James Ruban, Jr. \_\_\_\_\_  
Mr. Carmine Venes \_\_\_\_\_

**VI. Election of Officers**

**A. President**

Call for nominations:

\_\_\_\_\_ nominated by \_\_\_\_\_  
\_\_\_\_\_ nominated by \_\_\_\_\_

Close nominations:

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidicipietro \_\_\_\_\_ Hyman \_\_\_\_\_ Minks \_\_\_\_\_  
Ruban \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

**B. Newly Elected President Assumes Chair**

**C. Vice President**

Call for nominations:

\_\_\_\_\_ nominated by \_\_\_\_\_  
\_\_\_\_\_ nominated by \_\_\_\_\_

Close nominations:

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidicipietro \_\_\_\_\_ Hyman \_\_\_\_\_ Minks \_\_\_\_\_  
Ruban \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

**VII. Motion to Designate the Following**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidicipietro \_\_\_\_\_ Hyman \_\_\_\_\_ Minks \_\_\_\_\_  
Ruban \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. Motion to approve the Annual Schedule of Meetings for 2019 (Attachment A).
2. Motion to approve "The Westfield Leader" as the official newspaper of the Mountainside Board of Education and that "The Star Ledger," and "The Union County Local Source," are used for the dissemination of news.
3. Motion to approve the primary bank depository as Valley National Bank.
4. Motion to approve the secondary bank depository for investments as The State of New Jersey Cash Management Fund.

**VIII. Approval of the Following Appointments**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidicipietro \_\_\_\_\_ Hyman \_\_\_\_\_ Minks \_\_\_\_\_  
Ruban \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

- |  |                       |
|--|-----------------------|
| A. Chemical Hygiene Officer                                    | Wayne DeVico          |
| B. Substance Awareness Coordinator                             | Kim Richards          |
| C. Custodian of Records  | Steven DiGeronimo     |
| D. Homeless Liaison  | Nancy Lubarsky        |
| E. Official for Investments and Wires                          | Steven DiGeronimo     |
| F. Designates Tax Shelter Annuity Companies                    | Steven DiGeronimo     |
| G. Approves Chart of Accounts                                  | Steven DiGeronimo     |
| H. Authorizes the Use of State Contracts                       | Steven DiGeronimo     |
| I. Approves Use of Facilities Schedule of Fees per Policy 7510 | Steven DiGeronimo     |
| J. Public Agency Compliance Officer (P.A.C.O.)                 | Steven DiGeronimo     |
| K. Approves Collection and Maintenance of Pupil Records        | K. Richards/C. Orozco |
| L. Affirmative Action Officer Beechwood School                 | Christina Orozco      |
| M. Affirmative Action Officer Deerfield School                 | Christina Orozco      |
| N. Gender Equity Officer                                       | Christina Orozco      |
| O. 504 Officer (ADA)   | Christina Orozco      |
| P. Attendance Officer  | Kelli Castro          |
| Q. AHERA Coordinator   | Wayne DeVico          |
| R. Asbestos Management Officer                                 | Wayne DeVico          |
| S. IAQ Coordinator   | Wayne DeVico          |
| T. Integrated Pest Management Coordinator                      | Wayne DeVico          |
| U. Right to Know Contact                                       | Wayne DeVico          |
| V. Right to Know Officer                                       | Wayne DeVico          |

**IX. Policies, Rules, and Agreements**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidicipietro \_\_\_\_\_ Hyman \_\_\_\_\_ Minks \_\_\_\_\_  
Ruban \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve the curriculum and textbooks approved by the prior Board (Attachment B).
2. Move to adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary to act as the parliamentarian for the 2018-2019 school year.
3. Move to adopt Code of Ethics for School Board Members 18A:12-24.1 (Attachment C).

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**X. Professional Services for 2018-2019**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidicipietro \_\_\_\_\_ Hyman \_\_\_\_\_ Minks \_\_\_\_\_  
Ruban \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve School Attorney, Machado Law Group.
2. Move to approve School Physician, Ronald M. Frank, M.D.
3. Move to approve Auditors, Hodulik & Morrison.
4. Move to approve Architect of Record, Solutions Architecture.
5. Move to approve Treasurer, Paula Hatch.

**XI. Policies, Rules, and Agreements**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidicipietro \_\_\_\_\_ Hyman \_\_\_\_\_ Minks \_\_\_\_\_  
Ruban \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve in accordance with N.J.S.A. 18A:11-1, Note 3, the adoption of the present Board Policy Manual, rules, and agreements of the current Board.

**XII. Approval of the Following Board Representatives**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidicipietro \_\_\_\_\_ Hyman \_\_\_\_\_ Minks \_\_\_\_\_  
Ruban \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

- A. Union County Educational Services Commission Board \_\_\_\_\_
- B. Berkeley Heights Board of Education \_\_\_\_\_
- C. NJ School Boards Association Delegate \_\_\_\_\_
- D. NJ School Boards Association Alternate \_\_\_\_\_
- E. County School Boards Association Delegate \_\_\_\_\_
- F. Mountainside Borough Council and Legislative Liaison \_\_\_\_\_
- G. Mountainside PTO Representative \_\_\_\_\_
- H. Mountainside Public Library Liaison \_\_\_\_\_
- I. Senior Citizen Liaison \_\_\_\_\_

**XIII. Additional Appointments**

Names of committees and mode of operation will be determined in accordance with the related Board policy.

Present standing committees:  
Budget and Finance/Buildings and Grounds  
Curriculum  
Grants/Alternate Funding

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Personnel/Negotiations  
Community Outreach  
Strategic Planning

Moved: \_\_\_\_\_

RC) Gioia \_\_\_\_\_

Ruban \_\_\_\_\_

Guidici Pietro \_\_\_\_\_

Schiano \_\_\_\_\_

Seconded: \_\_\_\_\_

Hyman \_\_\_\_\_

Venes \_\_\_\_\_

Minks \_\_\_\_\_

Budget and Finance/Building and Grounds

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\_\_\_\_\_  
\_\_\_\_\_

Curriculum

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\_\_\_\_\_  
\_\_\_\_\_

Grants/Alternate Funding

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\_\_\_\_\_  
\_\_\_\_\_

Personnel/Negotiations

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\_\_\_\_\_  
\_\_\_\_\_

Community Outreach

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Strategic Planning

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**XIV. Chief School Administrator's Report**

❖ Chain of Command

**XV. Executive Session – Resolution (Attachment #D)**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidicipietro \_\_\_\_\_ Hyman \_\_\_\_\_ Minks \_\_\_\_\_  
Ruban \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

❖ Legal/Personnel

**XVI. Close Executive Session and Reconvene Public Session**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidicipietro \_\_\_\_\_ Hyman \_\_\_\_\_ Minks \_\_\_\_\_  
Ruban \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

**XVII. Adjournment**