

Mountainside School District

Beechwood School - 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School - 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting.
Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

II. Roll Call

Mr. Dante Gioia _____
Dr. Dana Guidicipietro _____
Mr. Jordan Hyman _____
Mr. Christopher Minks _____
Mr. James Ruban, Jr. _____
Mrs. Candice Schiano _____
Mr. Carmine Venes _____

III. Executive Session - Resolution (Attachment #1)

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidicipietro _____ Hyman _____ Ruban _____
Minks _____ Schiano _____ Venes _____

❖ Legal/Personnel

IV. Close Executive Session and Reconvene Public Session

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidicipietro _____ Hyman _____ Ruban _____
Minks _____ Schiano _____ Venes _____

V. Flag Salute

VI. Approval of Minutes

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidicipietro _____ Hyman _____ Ruban _____
Minks _____ Schiano _____ Venes _____

- ❖ Minutes of the Regular Meeting of March 26, 2019
- ❖ Minutes of the Executive Session of March 26, 2019
- ❖ Minutes of the Special Meeting of April 9, 2019
- ❖ Minutes of the Executive Session of April 9, 2019

Agenda April 30, 2019

VII. Correspondence

VIII. Public Participation - Agenda Items Only

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

IX. President's Report

X. Chief School Administrator's Report

- ❖ NAMM Foundation awards Mountainside as 2019 Best Communities for Music Education-performance by 7th Grade Acapella Group and Middle School Jazz Band
- ❖ Recognition of Tom Wise and Mountainside students who performed at MUJC Music Festival
- ❖ Recognition of art students:
 - Gina Fabio (Union County winner for "I Voted" sticker contest)
 - Michael Healy and Olga Brazhnikova ("Honoring All Who Served" poster contest finalists)
 - Julia Hyman (chosen to participate in 2019 Union County Teen Arts Touring Exhibit)
- ❖ Final Budget Presentation

XI. Public Comments on the Budget

XII. Berkeley Heights Liaison Report

XIII. Administration

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidici Pietro _____ Hyman _____ Ruban _____

Minks _____ Schiano _____ Venes _____

1. Move to approve upon the recommendation of the Chief School Administrator, a change to the 2018-2019 school district calendar, due to unused snow days, establishing April 22, May 24 and May 28, as days on which schools will be in closed, pending any emergency closings. (Attachment #2).
2. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools March 2019 safety and security drill reports (Attachment #3).
3. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools Bus Emergency Evacuation Drill Reports (Attachment #4).

XIV. Budget and Finance

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidici Pietro _____ Hyman _____ Ruban _____

Minks _____ Schiano _____ Venes _____

Agenda April 30, 2019

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of March 2019 (Attachment #5).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated March 28, 2019, through April 30, 2019 (Attachment #6).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of March 2019 and the Financial Reports of the Board Secretary for the month of March 2019; and

WHEREAS, the Board Secretary, Steven DiGeronimo, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for March 2019:

RESOLVED THAT, the Board accepts the Treasurer Report for the month of March 2019 and the Financial Reports of the Board Secretary for March 2019 as submitted and certified (Attachment #7).

4. **WHEREAS**, the Mountainside Board of Education adopted a tentative budget on March 18, 2019 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 4, 2019; and

WHEREAS, the tentative budget was advertised in the legal section of the Westfield Leader on April 18, 2019; and

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2018-19 Total Expenditures	\$18,518,192	\$218,287	\$1,686,815	\$20,423,294
Less: Anticipated Revenues	\$2,164,773	\$218,287	\$453,376	\$2,836,436
Taxes to Be Raised	\$16,353,419	\$0	\$1,233,439	\$17,586,858

NOW THEREFORE, BE IT RESOLVED that the Mountainside Board of Education hereby adopts the 2019-2020 School Year budget and,

BE IT RESOLVED that there should be raised for the General Funds tax levy \$16,353,419 for the ensuing School Year 2019-2020 and,

BE IT RESOLVED that there should be raised for Debt Service tax levy, \$1,233,439, for the ensuing School Year 2019-2020.

WHEREAS, the Mountainside Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

Agenda April 30, 2019

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Chief School Administrator and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$500 per authorized staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1st through June 30th); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education out of district travel and reimbursement forms; and

THEREFORE, BE IT RESOLVED, that the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education out of district travel and reimbursement forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$16,500 for all staff and Board members.

5. **RESOLVED**, that the Mountainside Board of Education set the annual fee for Subscription Busing for SY 2019-2020 at \$450.
6. Move to approve upon the recommendation of the Chief School Administrator, the agreement between the Union County Educational Services Commission and the Mountainside Board of Education for Special Education and Vocational Technical Schools Coordinated Transportation Services for the 2019-2020 school year (Attachment #8).
7. Move to approve upon the recommendation of the Chief School Administrator, the donations from the following:

Mr. Singh (local Exxon station)	\$500	To be used for the new outdoor learning space at Deerfield School
Watts Foundation	\$6,000	To be used to purchase non-fiction research topics for the Deerfield Media Center
Mountainside Softball Association (disbanded organization)	Used 2012 Bobcat Pro-Cut tractor valued at approx. \$4,000	To be used for grounds maintenance

8. **WHEREAS** on February 26, 2019, the Board of Education authorized Steve DiGeronimo, Business Administrator, to solicit bids for the Deerfield School Science Classroom Renovations,

WHEREAS Solutions Architecture received and submitted 3 contractor proposals for the project on April 17, 2019 at 1:00 p.m. to the Board Office as follows:

Agenda April 30, 2019

Company	Altec Inc. Whippany, NJ	Salazar & Associates Inc. Union, NJ	Apex Enterprises of Union Inc. Neptune City, NJ
Base Bid	\$184,999	\$196,000	\$199,000
Alternate #1	\$50,000	\$28,600	\$34,000
Total (Base + Alt)	\$234,999	\$224,600	\$233,000

WHEREAS Altec Inc. of Whippany, NJ provided the lowest bid of \$184,999, inclusive of the \$7,500 allowance. Altec also submitted Alternate Bid #1 for \$50,000, for a total bid of \$234,999. It was determined that Alternate #1 should be rejected.

THEREFORE, the Board will accept the base bid only and reject the alternate bid for a total amount of \$184,999 and award the contract to Altec Inc. to provide construction services for the Deerfield School science lab project.

BE IT FURTHER RESOLVED, the project will be funded by Capital Reserve Funds from the 2019-20 school year budget.

9. **RESOLVED**, that the Mountainside Board of Education approve the contract with Nickerson Corporation, in the amount of \$101,543.11 to furnish and install Science Laboratory equipment in conjunction with the Deerfield School science lab project. This contract was procured through ESCNJ Cooperative Contract #17/18-16.

XV. Personnel

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidici Pietro _____ Hyman _____ Ruban _____

Minks _____ Schiano _____ Venes _____

1. Move to approve upon the recommendation of the Chief School Administrator, the employment contract of Suzanne Jenks, Beechwood Principal, for the 2019-2020 school year. (Attachment #9)
2. Move to approve upon the recommendation of the Chief School Administrator, the certificated tenured personnel list for the 2019-2020 school year (Attachment #10).
3. Move to approve upon the recommendation of the Chief School Administrator, the certificated non-tenured personnel list for the 2019-2020 school year (Attachment #11).
4. Move to approve upon the recommendation of the Chief School Administrator, the secretaries and custodians list for the 2019-2020 school year (Attachment #12).
5. Move to approve upon the recommendation of the Chief School Administrator, the addition of Tara Felitto to the 2018-2019 Substitute Teacher List. (Attachment #13).
6. Move to approve upon the recommendation of the Chief School Administrator, Maternity Disability Leave for Michelle Jamnik, Special Education Teacher, effective September 5, 2019, until November 8, 2019. It is recommended that Ms. Jamnik be granted an unpaid Family Leave from September 5, 2019, until

Agenda April 30, 2019

November 8, 2019 in accordance with FMLA and NJFMLA. Ms. Jamnik anticipates returning to work on November 11, 2019. (Attachment #14).

7. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Ramona Dunning to the position of 4th grade teacher, at a salary of \$56,203, MA Step 1, effective September 1, 2019 until June 30, 2020. **salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA.*
8. Move to approve, upon the recommendation of the Chief School Administrator, Dana Peterson, for Orton Gillingham training for a diagnostic period, for up to 3 hours per week, at the rate of \$100/hour, not to exceed 36 sessions, from May to July 2019.
9. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Tara Pirozzoli, LDT-C, effective June 30, 2019, and to thank her for her service to the Mountainside School District (Attachment #14A).

XVI. Curriculum

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidici Pietro _____ Hyman _____ Ruban _____

Minks _____ Schiano _____ Venes _____

Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2018-2019 school year:

Date	Destination	Grade	Teacher in Charge	Estimated Cost
5/23/19 (revised date)	Spanish Tavern	8	Ms. Contreras Ms. Lavery	Students - \$1,700 BOE Buses - \$280
5/31/19	Music in the Park Festival- Jackson, NJ	Gr. 6-8 Band & Chorus	Mr. Wise Mr. Rosenblum	Students - \$65/student Buses - \$1950 MEF grant- \$3000 total: \$8,874

XVII. Policy

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidici Pietro _____ Hyman _____ Ruban _____

Minks _____ Schiano _____ Venes _____

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading:

5612	Assaults on District Board of Education Members or Employees	Revised / Mandated
5613	Removal of Students for Assaults with Weapons Offenses	Revised / Mandated

Agenda April 30, 2019

8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses	Revised / Mandated
------	---	--------------------

2. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

5600	Student Discipline/Code of Conduct	Revised / Mandated
5611	Removal of Students for Firearms Offenses	Revised / Mandated

XVIII. Old Business

XIX. New Business

XX. Committee Reports

XXI. Public Participation

XXII. Executive Session - Resolution (Attachment #15)

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidici Pietro _____ Hyman _____ Ruban _____

Minks _____ Schiano _____ Venes _____

XXIII. Adjournment

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidici Pietro _____ Hyman _____ Ruban _____

Minks _____ Schiano _____ Venes _____