

**Minutes of the Regular Meeting
July 24, 2018**

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:00 p.m. in the Deerfield School Media Center, 302 Central Avenue, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Mrs. Kate Motz
Mrs. Jeane Parker
Mr. James Ruban, Jr.
Mr. Carmine Venes

Also present were Dr. Nancy Lubarsky, Chief School Administrator and Mrs. Donna Alonso, School Business Administrator/Board Secretary.

Mr. Christopher Minks arrived after roll call.

Mr. Dante Gioia and Dr. Dana Guidiciopietro were absent.

III. Executive Session – The following resolution was approved by roll call vote:

Moved: Venes	Seconded: Motz		
RC) Gioia – Absent	Guidiciopietro – Absent	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:08 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed

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may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

IV. Close Executive Session and Reconvene Public Session

Moved: Minks	Seconded: Venes		
RC) Gioia – Absent	Guidici Pietro – Absent	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

The public meeting was reconvened at 8:15 p.m.

V. Flag Salute

VI. Approval of Minutes

Moved: Venes	Seconded: Minks		
RC) Gioia – Absent	Guidici Pietro – Absent	Minks – Yes	
Motz – Yes	Parker – Abstained	Ruban – Yes	Venes – Yes

- ❖ Minutes of the Regular Meeting of June 12, 2018
- ❖ Minutes of the Executive Session of June 12, 2018

VII. Correspondence - None

VIII. Public Participation - None

IX. President’s Report - None

X. Chief School Administrator’s Report

Dr. Lubarsky stated that PowerSchool will be implemented in August.

Dr. Lubarsky reminded the school community that the first 2 days of school were changed from half days to full days.

Dr. Lubarsky mentioned that remaining Beechwood equipment would be installed at the end of October.

Dr. Lubarsky gave a presentation on the accomplishment of her goals.

XI. Berkeley Heights Liaison Report

Mrs. Parked gave an update on the 2nd year of the Berkeley Heights 5-year strategic plan.

XII. Administration

The following motions were approved by roll call vote: **Administration: #1-4**

Moved: Minks	Seconded: Motz		
RC) Gioia – Absent	Guidici Pietro – Absent	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

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1. Move to approve upon the recommendation of the Chief School Administrator, the Comprehensive Equity Plan Annual Statement of Assurance for the 2018-2019 School Year (Attachment #2).
2. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools June 2018 safety and security drill reports (Attachment #3).
3. **BE IT RESOLVED**, that the Mountainside Board of Education has determined that three Quantitative and two Qualitative Merit Goals established in the employment contract for Nancy Lubarsky, Chief School Administrator, have been satisfied and were achieved during the 2017-2018 school year; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary shall forward a certified copy of this resolution to the Union County Interim Superintendent of Schools in accordance with N.J.A.C. 6A:23A-3.1(e)(10)(iv); and

BE IT FURTHER RESOLVED, that upon receipt of confirmation of satisfaction of the above goals from the Union County Interim Superintendent of Schools, the applicable Merit Bonus provisions of the Superintendent's contract shall be paid.

4. **BE IT RESOLVED**, that the Mountainside Board of Education has determined that three Quantitative and two Qualitative Merit Goals established in the employment contract for Nancy Lubarsky, Chief School Administrator, have been satisfied and were achieved during the 2017-2018 school year; and

BE IT FURTHER RESOLVED, that Nancy Lubarsky, Chief School Administrator, shall be awarded a 2% salary increase retroactive to July 1, 2017.

XIII. Budget and Finance

The following motions were approved by roll call vote: **Budget & Finance: #1-12**

Moved: Minks

Seconded: Motz

RC) Gioia – Absent

Guidici Pietro – Absent

Minks – Yes

Motz – Yes

Parker – Yes

Ruban – Yes

Venes – Yes

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of June 2018 (Attachment #4).
2. **RESOLVED THAT**, the Board approve the payment of the supplemental bill list dated June 15, 2018 through June 30, 2018 and the bill list dated July 1, 2018, through July 31, 2018 (Attachment #5).
3. **WHEREAS**, the Board has received the preliminary Financial Reports of the Treasurer of School Monies for the month of June 2018 and the preliminary Financial Reports of the Board Secretary for the month of June 2018; and

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WHEREAS, the Board Secretary, Donna Alonso, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for June 2018:

RESOLVED THAT, the Board accepts the Treasurer Report for the month of June 2018 and the Financial Reports of the Board Secretary for June 2018 as submitted and certified (Attachment #6).

4. **BE IT RESOLVED THAT**, the Mountainside Board of Education hereby accepts additional state aid in the amount of \$150,160 effective July 25, 2018. All state aid will be appropriated to account #11-000-100-566-000-001, out of district private schools, during the 2018-2019 school year.
5. **BE IT RESOLVED THAT**, the Mountainside Board of Education grants approval for the Chief School Administrator to make application for and accept subsequent receipt of the IDEA Consolidated Grants for fiscal year 2019 as follows:

IDEA Preschool	\$7,678
IDEA Basic	\$141,530

6. **BE IT RESOLVED THAT**, the Mountainside Board of Education adopts the amended 403(b) Plan Document effective July 15, 2018 (Attachment #7).
7. **WHEREAS**, on May 8, 2018, the Board advertised bids for both the rehab and reconstruction of the Beechwood School canopy; and

WHEREAS, on June 5, 2018, the Board received the following proposals in connection with the advertised project;

Bidder	Contract A	Contract B
Construction Contractors	\$175,000	\$317,000
Northeast Roof Maintenance, Inc.	\$198,000	\$273,000
Pharos Enterprises, LLC	\$378,000	\$377,000
Zenith Construction Services, Inc.	No bid	\$413,000

WHEREAS, after reviewing the proposals of each party, the board has determined that it is necessary to substantially revise the previously advertised specifications in order to modify the nature and scope of the proposed canopy project;

NOW THEREFORE BE IT RESOLVED THAT, the Board hereby rejects all bids pursuant to N.J.S.A. 18A:18A-22(d), so that the previously advertised bid specifications may be substantially revised.

8. Move to approve upon the recommendation of the Chief School Administrator, State Contract #NCPA 01-44 with GovConnection, Inc., for operating systems licensing for 160 chrome books, in the amount of \$34,502.40 (Attachment #8).

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9. Move to approve upon the recommendation of the Chief School Administrator, student transportation provided by Durham School Services, in the amount of \$230,416.20, for the 2018-2019 school year (Attachment #9).
10. Move to approve upon the recommendation of the Chief School Administrator, a contract with the YMCA of Westfield, New Jersey, to provide Before/After Care Program Services for the Mountainside School District, in the amount of \$14,720, effective September 6, 2018, to June 20, 2019. Said contract shall provide a revenue stream to the Mountainside School District in rental fees for fiscal year 2018-2019 (Attachment #10).
11. Move to approve upon the recommendation of the Chief School Administrator, donation of School Recycling Bins from the Union County Bureau of Recycling and Planning.
12. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #11).

XIV. Personnel

The following motions were approved by roll call vote: **Personnel: #1-13**

Motion #12 was tabled.

Moved: Parker

Seconded: Minks

RC) Gioia – Absent

Guidici Pietro – Absent

Minks – Yes

Motz – Yes

Parker – Yes

Ruban – Yes Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the Waiver and General Release Agreement between the Mountainside Board of Education and former employee #79208492 (Attachment #12).
2. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Peter Scholl, 8th Grade Math Teacher, and to thank him for his service to the Mountainside School District (Attachment #13).
3. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Kelli Castro, to the position of Confidential Administrative Secretary, at a salary of \$53,000, prorated, effective September 1, 2018 until June 30, 2019. To assist with the transition, Mrs. Castro will work up to 10 days during the month of August at a per diem rate (Attachment #14).
4. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Alexandra Eppinger, to the position of Title I Reading Interventionist, at a salary of \$24,044 (40% of \$60,110), MA Step 5, effective September 1, 2018 until June 30, 2019 (Attachment #15).
5. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Ramona Dunning, to the position of 5th Grade Teacher (Leave Replacement), at the per diem rate of \$150 for the first 20 days of the assignment, and \$190 per diem for the balance of the assignment, effective September 1, 2018, until March 29, 2019 (Attachment #16).

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6. Move to approve upon the recommendation of the Chief School Administrator, the change in status for Donna Bolton, from part time to salaried employee, at a salary of \$40,168, prorated, effective September 1, 2018 until June 30, 2019.
7. Move to approve upon the recommendation of the Chief School Administrator, the re-appointment of Carol Rolband, ELS/Spanish Consultant, for the 2018-2019 school year at a rate of \$64.37 per hour for up to 6 hours per week.
8. Move to approve upon the recommendation of the Chief School Administrator, the appointment of the following part time Lunch Aides and Media Assistant for the 2018-2019 school year:

DiPaola, JoAnne (<i>Lunch Aide</i>)	\$13.00/hr.
Kiesewetter, Christine (<i>Lunch Aide</i>)	\$13.00/hr.
Lavey, Carolee (<i>Media Assistant</i>)	\$14.00/hr.
Meagher, Susan (<i>Lunch Aide</i>)	\$13.00/hr.
Zagami, Christine (<i>Lunch Aide</i>)	\$13.00/hr.

9. Move to approve upon the recommendation of the Chief School Administrator, summer curriculum writing for the following staff:

Kristin Trentham K-2 LAL	\$39.71/hr.	Not exceed 6 hours
Adrienne Ridley 6-8 LAL	\$39.71/hr.	Not exceed 6 hours
Rachel Halek 6-8 Math	\$39.71/hr.	Not exceed 6 hours

10. Move to approve upon the recommendation of the Chief School Administrator, Maria DeAnna and Rose Carvajales to be a substitute paraprofessional, if needed, for ESY or Summer Academic Camp.
11. Move to approve upon the recommendation of the Chief School Administrator, Laryssa Del Guercio, Julie Lima, Stephanie Ianniello, and Kristin Trentham for Child Study Team staffing during the summer to attend meetings, conduct/prepare evaluations at a rate of \$39.71 per hour, not to exceed 5 hours.
12. **Tabled:** Move to approve upon the recommendation of the Chief School Administrator, the 2018-2019 School Year Stipend Positions, contingent upon student enrollment for those student activities subsidized in accordance with Board Policy 2436, Activity Participation Fee Program (Attachment #17).

Note: The above motion #12 was tabled as voted below:

Moved: Minks	Seconded: Ruban	
RC) Gioia – Absent	Guidici Pietro – Absent	Minks – Yes
Motz – Yes	Parker – Yes	Ruban – Yes Venes – Yes

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13. Move to approve upon the recommendation of the Chief School Administrator, the addition of Anthony Vastano to the Substitute Teacher List (Attachment #18).

XV. Curriculum

The following motions were approved by roll call vote: **Curriculum: #1**

Moved: Motz	Seconded: Venes		
RC) Gioia – Absent	Guidicipietro – Absent	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2018-2019 school year:

Date	Destination	Grade	Teacher in Charge	Estimated Cost
10/17/18	Bronx Zoo	3rd	Mrs. Kline	Cost of trip: \$940 paid by PTO Cost of bussing: \$800 paid by PTO Cost of parking: \$40 paid by BOE

XVI. Policy - None

XVII. Old Business - None

XVIII. New Business - None

XIX. Committee Reports

Building and Grounds – Mr. Ruban discussed Beechwood canopy, Deerfield baseball fields, doors, and plantings.

XX. Public Participation

Mrs. Delano asked a question about the Social Emotional Learning Curriculum.

XXI. Adjournment

A motion was made by Mr. Minks at 9:20 p.m., seconded by Mrs. Motz to adjourn. The motion was passed by a unanimous voice vote.

XXII. Executive Session – The following resolution was approved by roll call vote:

Moved: Minks	Seconded: Motz		
RC) Gioia – Absent	Guidicipietro – Absent	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

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WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

2. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 9:20 p.m. to discuss the above mentioned matter to the exclusion of all others. No action was taken.

Respectfully Submitted,

Mrs. Donna Alonso
School Business Administrator/Board Secretary