

**Minutes of the Regular Meeting
August 28, 2018**

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:01 p.m. in the Beechwood School Susan O. Collier Media Center, 1497 Woodacres Drive, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Dr. Dana Guidiciopietro
Mrs. Kate Motz
Mr. James Ruban, Jr.
Mr. Carmine Venes

Also present were Dr. Nancy Lubarsky, Chief School Administrator and Mrs. Donna Alonso, School Business Administrator/Board Secretary.

III. Executive Session – The following resolution was approved by roll call vote:

| | | | |
|--------------------|--------------------------|----------------|-------------|
| Moved: Venes | Seconded: Guidiciopietro | | |
| RC) Gioia – Absent | Guidiciopietro –Yes | Minks – Absent | |
| Motz – Yes | Parker – Absent | Ruban – Yes | Venes – Yes |

Mr. Christopher Minks and Mrs. Jeane Parker arrived at 7:06. Mr. Dante Gioia arrived at 7:32.

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

- ❖ Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:02 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

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IV. Close Executive Session and Reconvene Public Session

Moved: Gioia Seconded: Minks
RC) Gioia – Yes Guidicipietro – Yes Minks – Yes
Motz – Yes Parker – Yes Ruban – Yes Venes – Yes

The public meeting was reconvened at 8:22 p.m.

V. Flag Salute

VI. Approval of Minutes

Moved: Motz Seconded: Venes
RC) Gioia – Abstained Guidicipietro – Abstained Minks – Yes
Motz – Yes Parker – Yes Ruban – Yes Venes – Yes

- ❖ Minutes of the Regular Meeting of July 24, 2018
- ❖ Minutes of the 1st Executive Session of July 24, 2018
- ❖ Minutes of the 2nd Executive Session of July 24, 2018

VII. Correspondence - None

VIII. Public Participation - None

IX. President’s Report - None

X. Chief School Administrator’s Report

Dr. Lubarsky discussed details about school opening with regard to the new doors at Deerfield, and the garden, and playground at Beechwood.

Dr. Lubarsky thanked Janet Fullowan for her years of service and welcomed Kelli Castro.

Dr. Lubarsky thanked Jason Whitaker and Kim Richards for her work on PowerSchool.

Dr. Lubarsky thanked Mr. Whitaker for completing the goal of 1:1 Chromebooks in 4 years vs. 5 years.

Dr. Lubarsky mentioned the following dates: 9/5-3:30 Open House at Beechwood, 9/6 & 9/7 are full days, 9/10 school is closed, 9/20 and 9/27 are Back to School Nights. Full Day schedule is 8:30-3:10 and Half Day schedule is 8:30-1:00.

XI. Berkeley Heights Liaison Report

Mrs. Parker gave an update that Berkeley Heights’ seniors petitioned for an open campus. Judith Rattner is retiring soon, so Berkeley Heights will be looking for an Interim Superintendent until a statewide or nationwide search can be completed. Freshman

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Orientation is 8/31 and 1st day of school is 9/6. A junior and senior have been selected as Board Liaisons.

XII. Administration

The following motions were approved by roll call vote: **Administration: #1-2**

| | | | |
|-----------------|----------------------|-------------|------------|
| Moved: Minks | Seconded: Gioia | | |
| RC) Gioia – Yes | Guidici Pietro – Yes | Minks – Yes | Motz – Yes |
| Parker – Yes | Ruban – Yes | Venes – Yes | |

1. Move to approve upon the recommendation of the Chief School Administrator, the Comprehensive Equity Plan Annual Statement of Assurance for the 2018-2019 School Year (Attachment #2).
2. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools July 2018 safety and security drill reports (Attachment #3).

XIII. Budget and Finance

The following motions were approved by roll call vote: **Budget & Finance: #1-12**

| | | | |
|-----------------|----------------------|-------------|------------|
| Moved: Gioia | Seconded: Motz | | |
| RC) Gioia – Yes | Guidici Pietro – Yes | Minks – Yes | Motz – Yes |
| Parker – Yes | Ruban – Yes | Venes – Yes | |

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of July 2018 (Attachment #4).
2. **RESOLVED THAT**, the Board approve the payment of the supplemental bill list dated August 1, 2018 through August 31, 2018 and the bill list dated August 1, 2018, through August 31, 2018 (Attachment #5).
3. **WHEREAS**, the Board has received the preliminary Financial Reports of the Treasurer of School Monies for the month of July 2018 and the preliminary Financial Reports of the Board Secretary for the month of July 2018; and

WHEREAS, the Board Secretary, Donna Alonso, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for July 2018:

RESOLVED THAT, the Board accepts the Treasurer Report for the month of July 2018 and the Financial Reports of the Board Secretary for July 2018 as submitted and certified (Attachment #6).

4. Move to approve upon the recommendation of the Chief School Administrator, the Berkeley Heights Governor Livingston High School General Education Tuition

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Agreement Contract for the 2018-2019 school year in the amount of \$4,447,487.00 plus a credit of \$140,171.00 for prior tuition adjustments for a total of \$4,337,316.00 (Attachment #7).

5. Move to approve upon the recommendation of the Chief School Administrator, the Berkeley Heights Governor Livingston High School Special Education Resource Room Tuition Agreement Contract for the 2018-2019 school year in the amount of \$141,180 (Attachment #8).
6. Move to approve upon the recommendation of the Chief School Administrator, acceptance of Nonpublic School Transportation Aid in the amount of \$24,650.00.
7. Move to approve upon the recommendation of the Chief School Administrator, the acceptance of FY18 Extraordinary Aide in the amount of \$146,556.00.
8. Move to approve upon the recommendation of the Chief School Administrator, the acceptance of the following grants for the Beechwood swing set: Dr. Lubarsky thanked each group for their donations.

| | |
|------------------|---------|
| Watts Foundation | \$3,500 |
| MEF | \$3,500 |
| PTO | \$3,500 |

9. Move to approve upon the recommendation of the Chief School Administrator, a parent transportation contract, pursuant to the requirements of N.J.S.A. 18A: 39.1 et seq. and N.J.A.C. 6A: 27-9.9, between the Mountainside Board of Education and the parent/legal guardians of student I.D. #9155768730 for 2018-2019 ESY and Regular School Year (Attachment #9).
10. Move to approve upon the recommendation of the Chief School Administrator, the following cafeteria price list for 2018-2019:

| | |
|-------------------------|--------|
| Student lunch | \$2.90 |
| Reduced lunch | \$.40 |
| Extra entrée with lunch | \$1.75 |
| Adult lunch | \$3.40 |
| Milk | \$.50 |

11. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #10).
12. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #11). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

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XIV. Personnel

The following motions were approved by roll call vote: **Personnel: #1-17**

| | | | |
|-----------------|---------------------|-------------|------------|
| Moved: Gioia | Seconded: Venes | | |
| RC) Gioia – Yes | Guidicipietro – Yes | Minks – Yes | Motz – Yes |
| Parker – Yes | Ruban – Yes | Venes – Yes | |

1. Move to approve upon the recommendation of the Chief School Administrator, Maternity Disability Leave for Kelly Bakker, Grade 2 Teacher, effective November 12, 2018, until December 31, 2018. She will be permitted to utilize any accumulated sick days. It is also recommended that Mrs. Bakker be granted an unpaid Family Leave from January 2, 2019 until March 22, 2019 in accordance with FMLA and NJFLA. Mrs. Bakker anticipates returning to work on March 25, 2019 (Attachment #12).
2. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Rachel Kirson, to the position of Speech Language Specialist (part time), at a salary of \$24,044 (40% of \$60,110), Step 5 MA, effective September 1, 2018 until June 30, 2019 (Attachment #13).
3. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Margaret Barsa, to the position of Special Education Teacher, at a salary of \$56,203, Step 1 MA, effective September 1, 2018 until June 30, 2019 (Attachment #14).
4. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Axl Hirsch, to the position of 8th Grade Math Teacher at a salary of \$56,203, Step 1 MA, effective September 1, 2018 until June 30, 2019 (Attachment #15).
5. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Melissa Gubernat, to the position of Special Education Teacher (Leave Replacement), at the per diem rate of \$150 for the first 20 days of the assignment, and \$185 per diem for the balance of the assignment, effective September 1, 2018, until March 22, 2019 (Attachment #16).
6. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Natalie Crisafulli, to the position of Math Specialist, at a salary of \$70,203, Step 11 MA, effective September 1, 2018 until June 30, 2019 (Attachment #17).
7. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Marin Baltuch, to the position of Paraprofessional (part time), at a rate of \$22.72 per hour, effective September 1, 2018, until June 30, 2019 (Attachment #18).
8. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Debra Graham, to the position of Paraprofessional (part time), at a rate of \$22.72 per hour, effective September 1, 2018, until June 30, 2019 (Attachment #19).

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9. Move to approve upon the recommendation of the Chief School Administrator, the re-appointment of the following part time Lunch Aides for the 2018-2019 school year:

| | |
|-------------------|-------------|
| Cooper, Genevieve | \$13.00/hr. |
| Shehu, Lydra | \$13.00/hr. |

10. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Ann Cooke, The Learning Consultant, as Teacher Evaluator, at a rate of \$150 per evaluation not to exceed \$7,500 (50 evaluations) and also to perform 30 summative evaluations, at a rate of \$75.00 per evaluation (Attachment #20).
11. Move to approve upon the recommendation of the Chief School Administrator, Courtney Hunter for Child Study Team Staffing to attend meetings, conduct/ prepare evaluations at a rate of \$39.71 per hour for a total of 3 hours.
12. Move to approve upon the recommendation of the Chief School Administrator, Julie Lima for Child Study Team Staffing to attend meetings, conduct/ prepare evaluations at a rate of \$39.71 per hour for a total of 1 additional hour.
13. Move to approve upon the recommendation of the Chief School Administrator, the revised 2018-2019 contract for Carla Clausen, School Occupational Therapist, to reflect 3 days of work per week. Her salary is \$40,241.40 (60% of \$67,069), Step 10 MA, effective September 1, 2018 until June 30, 2019.
14. Move to approve upon the recommendation of the Chief School Administrator, summer curriculum writing for the following staff:

| | | |
|--------------------------------|-------------|--------------------|
| Suzanne Jenks 3-5 LAL | \$39.71/hr. | Not exceed 6 hours |
| Natalie Crisafulli 6-8 Math | \$39.71/hr. | Not exceed 6 hours |

15. Move to approve upon the recommendation of the Chief School Administrator, the amendment of resolution #18 under Personnel dated June 12, 2018 to read: and the Board agreed that a day constitutes more than 5 hours.

| Staff Member | Assignment | Not to Exceed | Rate |
|---------------------|--|----------------------|--|
| Eileen D'Antonio | School Social Worker (attend meetings, conduct/ prepare evaluations) | 10 days | \$225.00 per diem, \$39.71 per hour for partial days if appropriate |
| Leila Morrelli | Speech and Language Specialist (attend meetings, conduct/ prepare evaluations) | 10 days | \$225.00 per diem, \$39.71 per hour for partial days if appropriate |

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|-------------------------|--|---------|---|
| Tara Pirozzoli | School LDTC | 10 days | \$225.00 per diem, \$39.71 per hour for partial days if appropriate |
| Amanda Somers-Guerrasio | School Psychologist (attend meetings, conduct/prepare evaluations) | 10 days | \$225.00 per diem, \$39.71 per hour for partial days if appropriate |

16. Move to approve upon the recommendation of the Chief School Administrator, the 2018-2019 Substitute Teacher/Support Staff List (Attachment #21), to be paid at the following rates: \$80/day with sub certification, \$90/day with college degree & sub certification, \$100/day with teacher certification.
17. Move to approve upon the recommendation of the Chief School Administrator, the 2018-2019 School Year Stipend Positions, contingent upon student enrollment for those student activities subsidized in accordance with Board Policy 2436, Activity Participation Fee Program (Attachment #22).

XV. Curriculum

XVI. Policy -

Moved: Minks
 RC) Gioia - No Guidicipietro - No Minks - No Motz - No
 Parker - No Ruban - No Venes - No

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading:

| | | |
|------|--|------------------|
| 1550 | Equal Employment/Anti-Discrimination Practices | Mandated Revised |
| 8505 | Local Wellness Policy/Nutrient Standards for Meals and Other Foods | Mandated Revised |

XVII. Old Business –

Mr. Venes asked about SRO and class 2 officer. Dr. Lubarsky responded.

XVIII. New Business -

Mrs. Alonso reported on the insurance settlement from March storm damage in the amount of \$21,000. Mrs. Motz commented on her experience completing student information in PowerSchool.

XIX. Committee Reports

- Discussion of Beechwood canopy
- Dr. Guidicipietro mentioned the PTO will be hosting a Welcome Breakfast for new parents on September 13th from 8:30-10:00.
- Dr. Gioia congratulated the baseball team who won the Mid-Atlantic State Championships, and requested that the Board invite them to an upcoming Board of Education meeting.

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XX. Public Participation -- A community member discussed concerns about staffing. Mr. Ruban instructed her to discuss concerns with the teacher, principal, and then administration.

XXI. Executive Session – The following resolution was approved by roll call vote:

| | | | |
|-----------------|-------------------------|-------------|-------------|
| Moved: Gioia | Seconded: Guidicipietro | | |
| RC) Gioia – Yes | Guidicipietro – Yes | Minks – Yes | |
| Motz – Yes | Parker – Yes | Ruban – Yes | Venes – Yes |

Dr. Nancy Lubarsky, Chief School Administrator and Mrs. Donna Alonso, School Business Administrator/Board Secretary were not present.

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

❖ Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 9:29 p.m. to discuss the above mentioned matter to the exclusion of all others. No action was taken.

XXII. Adjournment –

A motion was made by Mr. Minks at 10:00 p.m., seconded by Mrs. Motz to adjourn. The motion was passed by a unanimous voice vote.

Respectfully Submitted,

Mrs. Donna Alonso
School Business Administrator/Board Secretary