

**Minutes of the Reorganization Meeting
January 3, 2019**

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting. Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

A Reorganization Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by School Business Administrator, Mr. Steven DiGeromino, at 7:08 p.m. in the Deerfield School Media Center, 302 Central Avenue, Mountainside, New Jersey.

II. Flag Salute

III. Mountainside Board of Education

On Tuesday, November 6, 2018, the Mountainside Board of Education held its annual school election. The results of the election are as follows:

2 Candidates for 2 Seats (3-year term) Number of Votes

Jordan Hyman	324
Candice Schiano	1,179

Based on these results, the new Board will be constituted as follows:

		Term Expires
Mr. Dante Gioia	1113 Sylvan Lane	2020
Dr. Dana Guidiciopietro	1650 Nottingham Way	2020
Mr. Jordan Hyman	370 Central Avenue	2021
Mr. Christopher Minks	311 Tanager Way	2019
Mr. James Ruban, Jr.	457 Bayberry Lane	2019
Mrs. Candice Schiano	235 Summit Road	2021
Mr. Carmine Venes	1418 Orchard Road	2019

IV. Install Members Elected to School Board

Mr. DiGeronimo administered the oaths of office and sat newly elected members.

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V. Roll Call

At roll call, the following members were present:

Mr. Dante Gioia
Dr. Dana Guidici Pietro
Mr. Jordan Hyman
Mr. Christopher Minks
Mr. James Ruban, Jr.
Mrs. Candice Schiano
Mr. Carmine Venes

Also present were Dr. Nancy Lubarsky, Chief School Administrator, and Mr. Steve DiGeronimo, Interim School Business Administrator/Board Secretary.

VI. Election of Officers

A. President

Call for nominations:

Mr. Ruban was nominated by Mr. Minks and seconded by Dr. Guidici Pietro.

Close nominations:

Moved: Venes	Seconded: Gioia		
RC) Gioia – Yes	Guidici Pietro – Yes	Hyman – Yes	
Minks– Yes	Ruban – Yes	Schiano – Yes	Venes –Yes

Based upon the results of the 7-0 roll call vote, Mr. Ruban was re-elected to the Presidency for 2019.

B. Newly elected President, James Ruban, Jr. Assumes Chair

C. Vice President

Call for nominations:

Mr. Minks was nominated by Mr. Gioia and seconded by Mr. Venes.

Close nominations:

Moved: Gioia	Seconded: Venes		
RC) Gioia – Yes	Guidici Pietro – Yes	Hyman – Yes	
Minks– Yes	Ruban – Yes	Schiano – Yes	Venes –Yes

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Based on the results of the 7-0 roll call vote, Mr. Minks was elected to the Vice Presidency for 2019.

VII. Motion to Designate the Following

The following motions were approved by roll call vote: #1-4

Moved: Gioia	Seconded: Guidici Pietro		
RC) Gioia – Yes	Guidici Pietro – Yes	Hyman – Yes	
Minks– Yes	Ruban – Yes	Schiano – Yes	Venes –Yes

1. Motion to approve the Annual Schedule of Meetings for 2018 (Attachment A).
2. Motion to approve “The Westfield Leader” as the official newspaper of the Mountainside Board of Education and that “The Star Ledger,” and “The Union County Local Source,” are used for the dissemination of news.
3. Motion to approve the primary bank depository as Valley National Bank.
4. Motion to approve the secondary bank depository for investments as The State of New Jersey Cash Management Fund. Mr. Minks suggested reviewing alternatives as due diligence.

VIII. Approval of the Following Appointments

The following appointments were approved by roll call vote: A-V

Moved: Gioia	Seconded: Guidici Pietro		
RC) Gioia – Yes	Guidici Pietro – Yes	Hyman – Yes	
Minks– Yes	Ruban – Yes	Schiano – Yes	Venes –Yes

- | | |
|--|-----------------------|
| A. Chemical Hygiene Officer | Wayne DeVico |
| B. Substance Awareness Coordinator | Kim Richards |
| C. Custodian of Records | Steve DiGeronimo |
| D. Homeless Liaison | Nancy Lubarsky |
| E. Official for Investments and Wires | Steve DiGeronimo |
| F. Designates Tax Shelter Annuity Companies | Steve DiGeronimo |
| G. Approves Chart of Accounts | Steve DiGeronimo |
| H. Authorizes the Use of State Contracts | Steve DiGeronimo |
| I. Approves Use of Facilities Schedule of Fees per Policy 7510 | Steve DiGeronimo |
| J. Public Agency Compliance Officer (P.A.C.O.) | Steve DiGeronimo |
| K. Approves Collection and Maintenance of Pupil Records | K. Richards/C. Orozco |
| L. Affirmative Action Officer Beechwood School | Christina Orozco |
| M. Affirmative Action Officer Deerfield School | Christina Orozco |
| N. Gender Equity Officer | Christina Orozco |
| O. 504 Officer (ADA) | Christina Orozco |
| P. Attendance Officer | Kelli Castro |
| Q. AHERA Coordinator | Wayne DeVico |

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R. Asbestos Management Officer	Wayne DeVico
S. IAQ Coordinator	Wayne DeVico
T. Integrated Pest Management Coordinator	Wayne DeVico
U. Right to Know Contact	Wayne DeVico
V. Right to Know Officer	Wayne DeVico

IX. Curriculum, Rules, and Ethics

The following policies, rules, and agreements were approved by roll call vote: **#1-3**

Moved: Minks	Seconded: Gioia		
RC) Gioia – Yes	Guidici Pietro – Yes	Hyman – Yes	
Minks– Yes	Ruban – Yes	Schiano – Yes	Venes –Yes

1. Move to approve the curriculum and textbooks approved by the prior Board (Attachment B).
2. Move to adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary to act as the parliamentarian for the 2018-2019 school year.
3. Move to adopt Code of Ethics for School Board Members 18A:12-24.1 (Attachment C).

X. Professional Services for 2018-2019

Moved: Gioia	Seconded: Venes		
RC) Gioia – Yes	Guidici Pietro – Yes	Hyman – Yes	
Minks– Yes	Ruban – Yes	Schiano – Yes	Venes –Yes

1. Move to approve School Attorney, Machado Law Group.
2. Move to approve School Physician, Ronald M. Frank, M.D.
3. Move to approve Auditors, Hodulik & Morrison.
4. Move to approve Architect of Record, Solutions Architecture.
5. Move to approve Treasurer, Paula Hatch.

XI. Policies

The following policies, rules, and agreements were approved by roll call vote: **#1-3**

Moved: Gioia	Seconded: Guidici Pietro		
RC) Gioia – Yes	Guidici Pietro – Yes	Hyman – Yes	
Minks– Yes	Ruban – Yes	Schiano – Yes	Venes –Yes

Move to approve in accordance with N.J.S.A. 18A:11-1, Note 3, the adoption of the present Board Policy Manual, rules, and agreements of the current Board.

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XII. Approval of the Following Board Representatives

The following Board Representatives were approved by roll call vote: **A-I**

Moved: Guidici Pietro

Seconded: Minks

RC) Gioia – Yes

Guidici Pietro – Yes Hyman – Yes

Minks – Yes

Ruban – Yes

Schiano – Yes

Venes – Yes

- A. Union County Educational Services Commission Board – Dr. Guidici Pietro
- B. Berkeley Heights Board of Education – Mr. Gioia
- C. NJ School Boards Association Delegate – Mrs. Schiano
- D. NJ School Boards Association – Mr. Venes
- E. County School Boards Association Delegate – Mr. Venes
- F. Mountainside Borough Council and Legislative Liaison – Mr. Minks
- G. Mountainside PTO Representative – Dr. Guidici Pietro
- H. Mountainside Public Library Liaison – Mr. Hyman
- I. Senior Citizen Liaison – Mr. Minks

XIII. Additional Appointments

Names of committees and mode of operation will be determined in accordance with the related Board policy.

Present standing committees:

Budget and Finance/Buildings and Grounds

Curriculum

Grants/Alternate Funding

Personnel/Negotiations

Community Outreach

Strategic Planning

Health and Wellness

The following appointments were approved by roll call vote:

Moved: Guidici Pietro

Seconded: Minks

RC) Gioia – Yes

Guidici Pietro – Yes Hyman – Yes

Minks – Yes

Ruban – Yes

Schiano – Yes

Venes – Yes

Budget and Finance/Building and Grounds

Mr. Gioia – Chair

Mr. Ruban

Mr. Venes

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Curriculum

Dr. Guidici Pietro – Chair
Mr. Hyman
Mrs. Schiano

Grants/Alternate Funding

Mr. Minks – Chair
Mr. Gioia
Mr. Hyman

Personnel/Negotiations

Mr. Minks – Chair
Mr. Gioia
Mr. Venes

Community Outreach

Mr. Hyman – Chair
Mr. Ruban
Mr. Venes

Strategic Planning

Mrs. Schiano – Chair
Dr. Guidici Pietro
Mr. Hyman

Health and Wellness

Dr. Guidici Pietro – Chair
Mr. Venes
Mrs. Schiano

XIV. Chief School Administrator's Report

Dr. Lubarsky reviewed the chain of command and board responsibilities.

XV. Executive Session – Resolution (Attachment #D)

Moved: Gioia	Seconded: Venes		
RC) Gioia – Yes	Guidici Pietro – Yes	Hyman – Yes	
Minks – Yes	Ruban – Yes	Schiano – Yes	Venes – Yes

❖ Legal/Personnel

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XVI. Close Executive Session and Reconvene Public Session

Moved: Gioia	Seconded: Venes		
RC) Gioia – Yes	Guidicipietro – Yes	Hyman – Yes	
Minks– Yes	Ruban – Yes	Schiano – Yes	Venes –Yes

The public meeting was reconvened at 8:48 p.m.

XVII. Public Participation – None

XVIII. Adjournment

A motion was made by Mr. Gioia at 8:50 p.m., seconded by Mr. Venes to adjourn. The motion was passed by a unanimous voice vote.

Respectfully Submitted,

Mr. Steve DiGeronimo
Interim School Business Administrator/Board Secretary