

Mountainside School District

Beechwood School - 1497 Woodacres Drive, Mountainside, NJ 07092

Deerfield School - 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting.

Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:00 p.m. in the Deerfield School Media Center, 302 Central Avenue, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Dr. Dana Guidicipietro
Mr. Jordan Hyman
Mr. Christopher Minks
Mr. James Ruban, Jr.
Mrs. Candice Schiano
Mr. Carmine Venes

Also present were Dr. Lubarsky, Chief School Administrator and Steve DiGeronimo, Interim School Business Administrator/Board Secretary.

Mr. Gioia arrived after roll call at 7:12 p.m.

III. Executive Session - Resolution (Attachment #1)

Moved: Guidicipietro Seconded: Minks

RC: Gioia - absent Guidicipietro - yes Hyman - yes Ruban - yes
 Minks - yes Schiano - yes Venes - yes

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

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THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:05 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed may or may not be made public this evening. If an action results, it will be taken following re-entry into regular session.

IV. Close Executive Session and Reconvene Public Session

Moved: Hyman Seconded: Gioia

RC: Gioia - yes Guidicipietro - yes Hyman - yes Ruban - yes
Minks - yes Schiano - yes Venes - yes

The public meeting was reconvened at 8:05 p.m.

V. Flag Salute

VI. Approval of Minutes

Moved: Gioia Seconded: Hyman

RC: Gioia - yes Guidicipietro - yes Hyman - yes Ruban - yes
Minks - yes Schiano - yes Venes - yes

- ❖ Minutes of the Regular Meeting of December 18, 2018
- ❖ Minutes of the Executive Session of December 18, 2018
- ❖ Minutes of the Reorganization Meeting of January 3, 2019
- ❖ Minutes of the Executive Session of January 3, 2019

VII. Correspondence - None

VIII. Public Participation - None

IX. President's Report

- Mr. Ruban mentioned everyone's concern about our teacher's tragic accident.

X. Chief School Administrator's Report

- Dr. Lubarsky welcomed our new Class II officer, Officer Timothy Stasyshyn.
- Dr. Lubarsky mentioned the receipt of a \$1,000 grant from the Union County STEM Scholars, and plans to use it to help fund an outdoor classroom at Deerfield.
- Dr. Lubarsky honored our School Board members for School Board Recognition Month.
- Dr. Lubarsky presented a history and proposal of the Administrative Structure.

XI. Berkeley Heights Liaison Report

- Mr. Gioia reported that the band won an award. There were also presentations discussing technology, the library & media centers, and the superintendent search.

XII. Administration

The following motions were approved by roll call vote: **Administration #1-6**

Moved: Gioia Seconded: Venes

RC: Gioia - yes Guidicipietro - yes Hyman - yes Ruban - yes
Minks - yes Schiano - yes Venes - yes

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1. **WHEREAS**, N.J.A.C. 6A: 23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2019-2020 school year; and

WHEREAS, the Mountainside Board of Education, desires to apply for this waiver due to the fact that it projects having one Medicaid eligible classified students and is therefore not required to participate in SEMI.

NOW THEREFORE BE IT RESOLVED, that the Mountainside Board of Education hereby authorizes the Chief School Administrator to accept the waiver approval issued by the Executive County Superintendent of Schools in the County of Union following submission of an appropriate waiver of the requirements of N.J.A.C. 6A: 23A-5.3 for the 2019-2020 school year.

2. Move to accept the Chief School Administrator's recommendations an HIB incident dated January 18, 2019.
3. Move to approve upon the recommendation of the Chief School Administrator, the Memorandum Agreement between Education and Law Enforcement Officials (Attachment #2).
4. Move to approve upon the recommendation of the Chief School Administrator, the Statement of Assurance Regarding the Use of Paraprofessional Staff – 2018-2019 School Year (Attachment #3).
5. Move to approve upon the recommendation of the Chief School Administrator, the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance – 2018-2019 School Year (Attachment #4).
6. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools December 2018 safety and security drill reports (Attachment #5).

XIII. Budget and Finance

The following motions were approved by roll call vote: **Budget and Finance #1-9**

Moved: Hyman Seconded: Gioia

RC: Gioia - yes Guidicipietro - yes Hyman - yes Ruban - yes
 Minks - yes Schiano - yes Venes - yes

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of December 2018 (Attachment #6).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated January 1, 2019, through January 31, 2019 (Attachment #7).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of December 2018 and the Financial Reports of the Board Secretary for the month of December 2018 as revised; and

WHEREAS, the Board Secretary, Steve DiGeronimo, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for December 2018:

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RESOLVED THAT, the Board accepts the Treasurer Reports for the month of December 2018 and the Financial Reports of the Board Secretary for December 2018 as submitted and certified (Attachment #8).

4. Move to approve upon the recommendation of the Chief School Administrator, the shared services agreement between the Mountainside Board of Education and the Borough of Mountainside for the 2018-2019 school year. (Attachment #9).
5. Move to approve upon the recommendation of the Chief School Administrator, the acceptance of a \$1,000 grant from the Union County STEM Scholars to be used to support programs at Deerfield. (Attachment #10)
6. Move to approve upon the recommendation of the Chief School Administrator, Golden Arrow Transportation for use as transportation for sports trips at a rate of \$285 for the first 4 hours and \$70/hr. additional overtime. (Attachment #11)
7. Move to approve upon the recommendation of the Chief School Administrator, the following resolution:

BE IT RESOLVED, that upon the recommendation of the Chief School Administrator, and pursuant to the authority granted by N.J.S.A. 18A: 44-4(B), the Mountainside Board of Education hereby establishes the following per pupil yearly tuition rate for non-disabled pupils enrolled in its preschool program for the 2019-2020 school year: \$7,500 for 5 full day sessions.

8. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #12). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.
9. Move to approve upon the recommendation of the Chief School Administrator, the following resolution:

BE IT RESOLVED, that upon the recommendation of the Chief School Administrator, that the Mountainside Board of Education approve the settlement agreement with respect to student #1001995, as discussed in executive session.

XIV. Personnel

The following motions were approved by roll call vote: **Personnel #1-11**

Moved: Gioia Seconded: Guidici Pietro

RC: Gioia - yes Guidici Pietro - yes Hyman - yes Ruban - yes
 Minks - yes Schiano - yes Venes - yes

1. Move to approve upon the recommendation of the Chief School Administrator, the retirement of Dr. Nancy Lubarsky, Chief School Administrator, and to thank her for her service to the Mountainside School District. (Attachment #13)
2. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Edward Aponte, Custodian, and to thank him for his service to the Mountainside School District. (Attachment #14).

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3. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Brittney Steitz, Paraprofessional, and to thank her for her service to the Mountainside School District. (Attachment #15).
4. Move to approve upon the recommendation of the Chief School Administrator, Maternity Disability Leave for Amanda Baker, Grade 1 Teacher, effective April 22, 2019, until June 10, 2019. She will be permitted to utilize any accumulated sick days. It is also recommended that Ms. Baker be granted an unpaid Family Leave from June 11, 2019, until June 20, 2019 in accordance with FMLA and NJFMLA. Ms. Baker anticipates returning to work at the start of the 2019-2020 school year. (Attachment #16).
5. Move to approve upon the recommendation of the Chief School Administrator, the extended Maternity Disability Leave for Dayna Carroll, 5th Grade teacher at Deerfield. It is recommended that Ms. Carroll be granted additional unpaid Family Leave from March 28, 2019 until June 30, 2019 in accordance with FMLA and NJFLA. Ms. Carroll anticipates returning to work on September 3, 2019 (Attachment #17).
6. Move to approve upon the recommendation of the Chief School Administrator, the extended appointment of Ramona Dunning, to the position of 5th Grade Teacher (Leave Replacement), at the per diem rate of \$190, effective March 30, 2019 until June 19, 2019.
7. Move to approve upon the recommendation of the Chief School Administrator, the following staff members for homebound instruction: Jody Rhee, not to exceed 10 hours (in total) per week, at a rate of \$39.71/hour, beginning in January, end date to be determined.
8. Move to approve upon the recommendation of the Chief School Administrator, the addition of Margaret Weakley to the 2018-2019 Substitute Teacher List (Attachment #18).
9. Move to approve upon the recommendation of the Chief School Administrator, the addition of Anthony Filiaci to the 2018-2019 Substitute Teacher List (Attachment #19).
10. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Suzanne Jenks, taken at College of Saint Elizabeth for the 2018 Fall session for three (3) graduate credits in the amount of \$1,950.00 (Attachment #20).
11. Move to approve upon the recommendation of the Chief School Administrator, the notification to take classes from Adrienne Ridley, 6th Grade Language Arts Teacher, for class taken at Liberty University for the 2019 Spring Session for three (3) graduate credits in the amount of \$1,845.00 (Attachment #21)

XV. Curriculum

The following motions were approved by roll call vote: **Curriculum #1**

Moved: Minks Seconded: Venes

RC: Gioia - yes Guidicipietro - yes Hyman - yes Ruban - yes

 Minks - yes Schiano - yes Venes - yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2018-2019 school year:

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Date	Destination	Grade	Teacher in Charge	Estimated Cost
5/22/2019	Liberty Science Center	2	Ms. Crilly Mrs. Jamnik	PTO Museum Admission: \$1072.75 PTO -Buses: \$775.25 BW Student Activity Acct – Buses: \$64.75 MEF-IMAX Admission: \$367.50 Chaperones-Admission: \$303.25

XVI. Policy

The following motions were approved by roll call vote: **Policy #1**

Moved: Guidici Pietro Seconded: Venes

RC: Gioia - yes Guidici Pietro - yes Hyman - yes Ruban - yes
Minks - yes Schiano - yes Venes - yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading and adoption:

5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities	Revised Mandated
2610	Educational Program Evaluation	Revised Mandated
5111	Eligibility of Resident/Nonresident Students	Revised Mandated
2422	Health and Physical Education	Revised Mandated

XVII. Old Business - none

XVIII. New Business

- The Board discussed having an additional Executive Session Board meeting in March for personnel.
- Mr. Ruban outlined the process the district will undertake to fill the Superintendent position upon Dr. Lubarsky's retirement.

XIX. Committee Reports

- Mr. Hyman discussed new library programs
- Dr. Guidici Pietro attended the Union County Ed. Services Commission meeting

XX. Public Participation

- A letter was read on behalf of the MEA on the tragic accident of Ms. Crilly and subsequent events.
- A member of the community commented about the curriculum.
- A member of the community commented about the response to Ms. Crilly's accident, curriculum, grounds conditions and the new administrative structure.

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XXI. Executive Session - none

XXII. Adjournment

A motion was made by Mr. Minks at 9:10 p.m., seconded by Dr. Guidici Pietro to adjourn. The motion was passed by unanimous voice vote, 7 ayes - 0 nays.

Respectfully Submitted,

Mr. Steven DiGeronimo
Interim School Business Administrator/Board Secretary