

Minutes of the Regular Meeting

May 21, 2019

Mountainside School District

Beechwood School - 1497 Woodacres Drive, Mountainside, NJ 07092

Deerfield School - 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting.

Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:07 p.m. in the Deerfield School Media Center, 302 Central Avenue, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Mr. Dante Gioia
Dr. Dana Guidici Pietro
Mr. Jordan Hyman
Mr. Christopher Minks
Mr. James Ruban, Jr.
Mrs. Candice Schiano
Mr. Carmine Venes

Also present were Dr. Lubarsky, Chief School Administrator, Steve DiGeronimo, Interim School Business Administrator/Board Secretary.

III. Executive Session - Resolution (Attachment #1)

Moved: Minks Seconded: Guidici Pietro

RC:

Gioia -yes Guidici Pietro -yes Hyman -yes Ruban -yes

Minks -yes Schiano -yes Venes -yes

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time then that will be.

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THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:10 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

IV. Close Executive Session and Reconvene Public Session

Moved: Hyman Seconded: Venes

RC:

Gioia -yes Guidicipietro -yes Hyman -yes Ruban -yes
Minks -yes Schiano -yes Venes -yes

The public meeting reconvened at 8:00 p.m.

V. Flag Salute

VI. Approval of Minutes

Moved: Venes Seconded: Hyman

RC:

Gioia -yes Guidicipietro -yes Hyman -yes Ruban -yes
Minks -yes Schiano -yes Venes -yes

- ❖ Minutes of the Regular Meeting of April 30, 2019
- ❖ Minutes of the Executive Session of April 30, 2019

VII. Correspondence - none

VIII. Public Participation - none

IX. President's Report - none

X. Chief School Administrator's Report

- Dr. Lubarsky recognized and awarded students who participated in the Earth Day poetry/poster contest, as well as Kelly Hanratty who won 1st place for 8th grade in the "Young Writers of Union County" Arbor Day poetry contest.
- Dr. Lubarsky reported on the achievement of her goals and addressed questions and discussion points from the board.
- Dr. Lubarsky introduced Mrs. Richards to issue the DFG report and presentation on NJ School Performance.
- Dr. Lubarsky recognized the retirement of Lee Kline, and thanked her for 33 years of dedication the district.

XI. Berkeley Heights Liaison Report - none

XII. Administration

The following motions were approved by roll call vote: **Administration #1-4**

Moved: Gioia Seconded: Guidicipietro

RC:

Gioia -yes Guidicipietro -yes Hyman -yes Ruban -yes
Minks -yes Schiano -yes Venes -yes

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1. **BE IT RESOLVED**, that the Mountainside Board of Education has determined that four (two Quantitative and two Qualitative Merit Goals) of the five established in the employment contract for Nancy Lubarsky, Chief School Administrator, have been satisfied and were achieved during the 2018-19 school year; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary shall forward a certified copy of this resolution to the Union County Interim Superintendent of Schools in accordance with N.J.A.C. 6A:23A-3.1(e)(10)(iv); and

BE IT FURTHER RESOLVED, that upon receipt of confirmation of satisfaction of the above goals from the Union County Interim Superintendent of Schools, the applicable Merit Bonus provisions of the Superintendent's contract shall be paid.

2. Move to approve upon the recommendation of the Chief School Administrator, the 2019-2020 holidays for administrators and secretaries (Attachment #2).
3. Move to approve upon the recommendation of the Chief School Administrator, the 2019-2020 holidays for the Supervisor of Maintenance and Custodial Services and custodians (Attachment #3).
4. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood School and Deerfield School April 2019 safety and security drill reports (Attachment #4).

XIII. Budget and Finance

The following motions were approved by roll call vote: **Budget and Finance #1-21**

Moved: Minks Seconded: Gioia

RC:

Gioia -yes Guidici Pietro -yes Hyman -yes Ruban -yes

Minks -yes Schiano -yes Venes -yes

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of April 2019 (Attachment #5).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated May 1, 2019, through May 31, 2019 (Attachment #6).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of April 2019 and the Financial Reports of the Board Secretary for the month of April 2019; and

WHEREAS, the Board Secretary, Steven DiGeronimo, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for April 2019:

RESOLVED THAT, the Board accepts the Treasurer Report for the month of April 2019 and the Financial Reports of the Board Secretary for April 2019 as submitted and certified (Attachment #7).

4. **WHEREAS**, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3©14.

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NOW, THEREFORE, BE IT RESOLVED, that the Mountainside Board of Education hereby establishes the following maximums for the General Fund 2019 – 2020 year as follows:

- Architecture/Engineering \$ 5,000
- Legal \$ 25,000
- Audit \$ 30,000
- Physician \$ 2,250

For a total amount of \$62,250.

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

5. Move to approve upon the recommendation of the Chief School Administrator, the tax resolution of the Borough of Mountainside tax payments for the 2019-2020 school year:

WHEREAS the Board of Education of the Borough of Mountainside is obligated to direct the Council of the Borough of Mountainside to release funds for educational purposes and debt services;

WHEREAS the amount certified to the Borough Assessor for collection of taxes by the Secretary of the Board of Education of the Borough of Mountainside for the school year 2019-2020 was \$16,353,419; therefore be it

RESOLVED that the Board of Education of the Borough of Mountainside hereby requests the Council of the Borough of Mountainside to cause to be released to its proper office, the Board Secretary, this appropriation for educational purposes, certified in the amount of \$16,353,419:

General Fund	\$16,353,419
Debt Service	1,233,439
	\$17,586,858

6. Move to approve upon the recommendation of the Chief School Administrator, the tax payment schedule for the 2019-2020 school year from the Borough of Mountainside to the Mountainside Board of Education as follows and to authorize the School Business Administrator to submit said schedule to the Borough of Mountainside:

2019-2020	General Fund	Debt Service	Total
July	\$1,362,784.92	\$228,000.00	\$1,590,784.92
August	\$1,362,784.92	\$778,500.00	\$2,141,284.92
September	\$1,362,784.92		\$1,362,784.92
October	\$1,362,784.92		\$1,362,784.92
November	\$1,362,784.92		\$1,362,784.92
December	\$1,362,784.92		\$1,362,784.92
January	\$1,362,784.92	\$24,939.00	\$1,387,723.92
February	\$1,362,784.92	\$202,000.00	\$1,564,784.92
March	\$1,362,784.92		\$1,362,784.92

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April	\$1,362,784.92		\$1,362,784.92
May	\$1,362,784.92		\$1,362,784.92
June	\$1,362,784.92		\$1,362,784.92
Total	\$16,353,419.00	\$1,233,439.00	\$17,586,858.00

Note: Payments will be approved by Council on the third Tuesday of the month payable on or about the 20th of each month.

7. Move to approve upon the recommendation of the Chief School Administrator, the resolution authorizing the Mountainside Board of Education to enter into a Cooperative Pricing Agreement with the Educational Services Commission of NJ (formerly known as Middlesex County Educational Services Commission):

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 21, 2019 the governing body of the Mountainside School District, County of Union, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Mountainside Board of Education

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), Steven DiGeronimo, School Business Administrator, is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

8. Move to approve upon the recommendation of the Chief School Administrator, the Student Transportation Contract Renewal with Durham School Service for the 2019-2020 school year (Attachment #8).
9. Move to approve upon the recommendation of the Chief School Administrator, a 3-year agreement for Managed Print Services between the Mountainside Board of Education and Atlantic Tomorrow's Office (State Contract MPS SIN #51-500), effective July 1, 2019 through June 30, 2022. The cost per page for black and white will be \$0.029 and color \$0.062.

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Further be it resolved, to approve the contract with Atlantic Tomorrow's Office as copier, maintenance, and supply vendor for the 2019-2020 school year (State Contract #G-2075 & A-40467) (Attachment #9).

10. Move to approve upon the recommendation of the Chief School Administrator, renewal of the FSMC base year contract with Maschio's Food Services, Inc. for the 2019-2020 school year. The service management fee is \$8,856 with a guaranteed return of \$1,000 (Attachment #10).
11. Move to approve upon the recommendation of the Chief School Administrator, the Bayada Home Health Care Contract, from May 8, 2019 through June 30, 2020, to provide school nursing services as needed, at a rate of \$60/hour (Attachment #11).
12. Move to approve upon the recommendation of the Chief School Administrator, Dr. Ronald M. Frank, MD FAAFP, to provide School Physician Services, in the amount \$2,250 (no increase), for the 2019-2020 school year (Attachment #12).
13. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #13).
14. Move to approve upon the recommendation of the Chief School Administrator, an agreement with Learning Ally for Institution State License services at a rate of \$2,698.00 for the 2019-2020 school year (Attachment #14).
15. Move to approve upon the recommendation of the Chief School Administrator, an agreement with Next Step Pediatric Therapy for physical therapy services at a rate of \$90/hour, not to exceed \$9,900.00 for the 2019-2020 school year (Attachment #15).
16. Move to approve upon the recommendation of the Chief School Administrator, an agreement with Rutgers Douglas Developmental Disabilities Center for In School Consultation to School Based Applied Behavior Analysis Program (ABA) services at a rate of \$175/hr.+ mileage/tolls, not to exceed \$1,510.00 for the 2019-2020 school year. (Attachment #16)
17. Move to approve upon the recommendation of the Chief School Administrator, an agreement with Trinitas Children's Therapy Services for Center Based OT services at a rate of \$75/hour, not to exceed \$2,700.00 for the 2019-2020 ESY program (Attachment #17).
18. Move to approve a contract with Cestone Electric Co., Inc. of Little Falls, NJ to install electrical power for the New Classroom Projector Installation project at Beechwood and Deerfield Schools. The contract amount as amended shall not exceed \$25,000 and reject the amount for \$30,311, and was procured through a competitive quotation process. (Attachment #17A)
19. Move to approve a contract between Union County Educational Services Commission and the Mountainside School District for Special Education Tuitions and Fees for Programs and Services for the 2019-2020 school year. (Attachment #17B)
20. Move to approve the tuition contract between Union County Vocational - Technical Schools and the Mountainside School District for the 2019-2020 school year. (Attachment #17C)

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21. Move to approve two 60-month leases for postage meters, one in Beechwood School and one in Deerfield School, at a rate of \$67.33 per month. This lease shall run from July 1, 2019 through June 30, 2024.

XIV. Personnel

The following motions were approved by roll call vote: **Personnel #1-11**

Moved: Gioia Seconded: Guidicipietro

RC:

Gioia -yes Guidicipietro -yes Hyman -yes Ruban -yes
Minks -yes Schiano -yes Venes -yes

1. Move to approve upon the recommendation of the Chief School Administrator, the retirement of Lenore Kline, 3rd grade teacher, and to thank her for her service to the Mountainside School District. (Attachment #18).
2. Move to approve upon the recommendation of the Chief School Administrator, the notification to take classes from Adrienne Ridley, 6th Grade Language Arts Teacher, for class taken at Liberty University for the 2019 Summer Session for three (3) graduate credits in the amount of \$1,845.00 (Attachment #19)
3. Move to approve upon the recommendation of the Chief School Administrator, the appointment and employment contract of Paula Pontoriero, Special Education Supervisor, for the 2019-2020 school year. (Attachment #19A), as amended pending receipt of proper certification.
4. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Kathy Goldbeck, to the position of 3-8 Coordinator at Deerfield School, for the 2019-2020 school year.
5. Move to rescind upon the recommendation of the Chief School Administrator, as amended Personnel XIV, resolution #9 dated April 30, 2019 which accepted the resignation of Tara Pirozzoli.

Be it further resolved to amend resolution #3 from April 30, 2019 to include Tara Pirozzoli on the approved list of certificated non-tenured personnel list for the 2019-2020 school year.

6. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Lisa Arroyo, to the position of long-term substitute of Physical Education at Beechwood School, 4 days per week, at a per diem rate of \$150 per day, effective May 23, 2019 until June 20, 2019.
7. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Dara Blass, currently a M/T/W paraprofessional, to also work as a TH/F paraprofessional in Kindergarten, effective May 23, 2019 through June 20, 2019.
8. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Alexandra Eppinger, to a full time Beechwood position as 40% Special Education Teacher and 60% Reading Specialist, at a salary of \$61,270, Step 6 MA, effective September 1, 2019 until June

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30, 2020. **salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA.*

9. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Dara Blass, to the position of full time Special Education Teacher at Deerfield School, at a salary of \$56,203, MA Step 1, for the 2019-2020 school year. **salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA.* (Attachment #19B)
10. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Nicole Cruets, to the position of Health and Physical Education Teacher at Deerfield School, at a salary of \$57,048, BA Step 5, for the 2019-2020 school year. **salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA.* (Attachment #19C)
11. Move to approve upon the recommendation of the Chief School Administrator, the following staffing of the 2019-2020 ESY program from June 24, 2019 through July 18, 2019 Mondays through Thursdays from 9:00-12:00, as detailed below:

2019 – 2020 ESY
June 24th – July 18th, 2019 (Not to Exceed 48 hours)
No School on Fridays; School Closed July 4 and 5th
District Staff Applicants – for Board Approval
May 21, 2019

Salary based on MEA staff contract

**salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA.*

ESY Nurse (1)

Salary per Hour

Bruno, Lisa	School Nurse	39.71
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ESY Special Education Teachers (3 Needed), Speech and Orton Gillingham Teacher

Salary per Hour

Albanese, Jeanne	Grade 3 - 5	Special Education Teacher	39.71
Blass, Dara	PEAK	Special Education Teacher	39.71
Lima, Julie	Grades K - 2	Special Education Teacher	39.71
Hain, Kim		Substitute Teacher	39.71
Higinbotham, Barbi		Substitute Teacher	39.71
Kirson, Rachel	Speech	2 days per wk = 24 hours	39.71
Peterson, Dana	Orton-Gillingham Teacher	For Student ID #9074404763 3 hours per week=12 hrs	100.00

Paraprofessionals (5 Needed)

Salary Per Hour

Casolaro, Carmine Ann	PEAK		23.83
Ellis, Nicole	Grades K - 2		23.83
Nacci, Marilyn	Grades K - 2		23.83
Peixoto, Amy	PEAK		23.83
Vendas, Sandra	Grades 3 - 4		23.83
DeAnna, Maria		Substitute	23.83

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XV. Curriculum

The following motions were approved by roll call vote: **Curriculum #1**

Moved: Guidicipietro Seconded: Gioia

RC:

Gioia -yes Guidicipietro -yes Hyman -yes Ruban -yes
Minks -yes Schiano -yes Venes -yes

Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2018-2019 school year:

Date	Destination	Grade	Teacher in Charge	Estimated Cost
6/7/19	Father's Day Breakfast Teddy Bear Day at DF	K	Ms. Hunter	BOE Buses: \$325.00
6/10/19	3rd Grade Orientation at Deerfield	3	Ms. Bakker	BOE Buses: \$255.00

XVI. Policy

The following motions were approved by roll call vote: **Policy #1-2**

Moved: Minks Seconded: Gioia

RC:

Gioia -yes Guidicipietro -yes Hyman -yes Ruban -yes
Minks -yes Schiano -yes Venes -yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading:

5337	Service Animals	Revised / Mandated
8561	Procurement Procedures for School Nutrition Programs	Revised / Mandated
2415.06	Unsafe School Choice Option	Revised / Mandated

2. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

5612	Assaults on District Board of Education Members or Employees	Revised / Mandated
5613	Removal of Students for Assaults with Weapons Offenses	Revised / Mandated
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses	Revised / Mandated

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XVII. Old Business - none

XVIII. New Business – none

XIX. Committee Reports

- Mr. Venes attended a county meeting on the “Path to Progress” regarding regionalization/consolidation discussions.
- Mr. Hyman mentioned the library offers help for students with summer projects.
- Mr. Gioia noted the passing of a 3rd grade Berkeley Heights student.

XX. Public Participation -none

XXI. Adjournment

A motion was made by Dr. Guidiciopietro at 9:09 p.m., seconded by Mr. Gioia to adjourn. The motion was passed by unanimous voice vote, 7 ayes - 0 nays.

Respectfully Submitted,

Mr. Steven DiGeronimo
Interim School Business Administrator/Board Secretary