

# Mountainside School District

Beechwood School - 1497 Woodacres Drive, Mountainside, NJ 07092  
Deerfield School - 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting.  
Also, Mountainside Board of Education policies may be accessed via the district website.

## **I. Call to Order**

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:05 p.m. in the Beechwood School Susan O. Collier Media Center, 1497 Woodacres Drive, Mountainside, New Jersey.

## **II. Roll Call**

At roll call, the following members were present:

Mr. Dante Gioia  
Mr. Jordan Hyman  
Mr. James Ruban, Jr.  
Mrs. Candice Schiano  
Mr. Carmine Venes

Also present were Dr. Lubarsky, Chief School Administrator, Steve DiGeronimo, Interim School Business Administrator/Board Secretary.

Dr. Dana Guidici Pietro arrived after roll call at 7:15.

## **III. Executive Session - Resolution (Attachment #1)**

Moved: Venes Seconded: Gioia

RC:

Gioia -yes Guidici Pietro -abs Hyman -yes Ruban -yes  
Minks -abs Schiano -yes Venes -yes

**WHEREAS**, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

**WHEREAS**, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

**WHEREAS**, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time then that will be.

Minutes of the Regular Meeting  
June 25, 2019

**THEREFORE BE IT RESOLVED**, that the Board adjourn to executive session at 7:06 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

**IV. Close Executive Session and Reconvene Public Session**

Moved: Venes Seconded: Gioia

RC:

Gioia -yes Guidicipietro -yes Hyman -yes Ruban -yes  
Minks -abs Schiano -yes Venes -yes

The public meeting reconvened at 8:04 p.m.

**V. Flag Salute**

**VI. Approval of Minutes**

Moved: Gioia Seconded: Guidicipietro

RC:

Gioia -yes Guidicipietro -yes Hyman -yes Ruban -yes  
Minks -abs Schiano -yes Venes -yes

- ❖ Minutes of the Regular Meeting of May 21, 2019
- ❖ Minutes of the Executive Session of May 21, 2019

**VII. Correspondence - none**

**VIII. Public Participation - none**

**IX. President's Report** – Mr. Ruban thanked Dr. Lubarsky for her years of service to Mountainside Schools. Mr. Gioia and Mr. Venes expressed their appreciation as well. Dr. Lubarsky responded.

**X. Chief School Administrator's Report** –

- Dr. Lubarsky recognized Katama O'Donnell for winning the NJ Literacy Association's writing contest, and noted her piece will be published.
- Dr. Lubarsky thanked the Board for their support of her over the years, as she prepares for retirement.
- Dr. Lubarsky provided updates on summer construction projects.

**XI. Berkeley Heights Liaison Report** – Mr. Gioia reported there were end of year awards at GL. He mentioned the 2019 graduating class and college MAP program.

**XII. Administration**

The following motions were approved by roll call vote: **Administration #1-9**

Moved: Hyman Seconded: Guidicipietro

RC:

Gioia -yes Guidicipietro -yes Hyman -yes Ruban -yes  
Minks -abs Schiano -yes Venes -yes

Minutes of the Regular Meeting  
June 25, 2019

1. Move to accept the Chief School Administrator's recommendations of HIB incident dated June 5, 2019.
2. Move to accept the Chief School Administrator's recommendations of a HIB incident dated May 29, 2019.
3. Move to accept the Chief School Administrator's recommendations of a HIB incident dated May 19, 2019.
4. Move to approve upon the recommendation of the Chief School Administrator, the 3-Year Comprehensive Equity Plan (CEP) for 2019-2022. (Attachment #2).
5. Move to approve upon the recommendation of the Chief School Administrator, the revised appointments from the January 3, 2019, section VIII, reorganization meeting, for the 2019-20 school year as follows:

K. Approves Collection and Maintenance of Pupil Records	K. Richards/S. Jenks
L. Affirmative Action Officer Beechwood School	Suzanne Jenks
M. Affirmative Action Officer Deerfield School	Kim Richards
N. Gender Equity Officer	Paula Pontoriero
O. 504 Officer (ADA)	Paula Pontoriero

6. Move to approve upon the recommendation of the Chief School Administrator, the New Jersey Department of Education Waiver Application N.J.A.C. 6A:9-6.5c used primarily for emergent hiring (Attachment #3).
7. Move to approve upon the recommendation of the Chief School Administrator, the Security Drill Statement of Assurance (Attachment #4).
8. Move to approve upon the recommendation of the Chief School Administrator, the submission of a waiver to the Union County Executive Superintendent of Schools for preschool and kindergarten toilet rooms for the 2019-2020 school year (Attachment #5).
9. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood School and Deerfield School May 2019 safety and security drill reports (Attachment #6).

**XIII. Budget and Finance**

The following motions were approved by roll call vote: **Budget and Finance #1-15**

Moved: Gioia Seconded: Hyman

RC:

Gioia -yes Guidicipietro -yes Hyman -yes Ruban -yes  
Minks -abs Schiano -yes Venes -yes

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of May 2019 (Attachment #7).

Minutes of the Regular Meeting  
June 25, 2019

2. **RESOLVED THAT**, the Board approve the payment of the bill list dated June 1, 2019, through June 30, 2019 (Attachment #8).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of May 2019 and the Financial Reports of the Board Secretary for the month of May 2019; and

**WHEREAS**, the Board Secretary, Steven DiGeronimo, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for May 2019:

**RESOLVED THAT**, the Board accepts the Treasurer Report for the month of May 2019 and the Financial Reports of the Board Secretary for May 2019 as submitted and certified (Attachment #9).

4. Move to approve upon the recommendation of the Chief School Administrator, the revised tax payment schedule for the 2019-2020 school year from the Borough of Mountainside to the Mountainside Board of Education as follows and to authorize the School Business Administrator to submit said schedule to the Borough of Mountainside:

<b>2019-2020</b>	<b>General Fund</b>	<b>Debt Service</b>	<b>Total</b>
July, 2019	\$1,362,784.92	\$228,000.00	\$1,590,784.92
August	\$1,362,784.92	\$774,831.00	\$2,137,615.92
September	\$1,362,784.92		\$1,362,784.92
October	\$1,362,784.92		\$1,362,784.92
November	\$1,362,784.92		\$1,362,784.92
December	\$1,362,784.92		\$1,362,784.92
January, 2020	\$1,362,784.92	\$24,939.00	\$1,387,723.92
February	\$1,362,784.92	\$205,669.00	\$1,568,453.92
March	\$1,362,784.92		\$1,362,784.92
April	\$1,362,784.92		\$1,362,784.92
May	\$1,362,784.92		\$1,362,784.92
June	\$1,362,784.92		\$1,362,784.92
<b>Total</b>	<b>\$16,353,419.00</b>	<b>\$1,233,439.00</b>	<b>\$17,586,858.00</b>

Note: Payments will be approved by Council on the third Tuesday of the month payable on or about the 20<sup>th</sup> of each month.

5. Move to approve upon the recommendation of the Chief School Administrator, the contract between the Mountainside Board of Education and the Westfield Area Y, from September 5, 2019 through June 18, 2020, to provide before/after school care at Deerfield and Beechwood Schools (Attachment #10).
6. **BE IT RESOLVED THAT**, the Mountainside Board of Education grants approval for the Chief School Administrator to make application for and accept subsequent receipt of the IDEA Consolidated Grants for fiscal year 2020 as follows:

Minutes of the Regular Meeting  
June 25, 2019

IDEA Preschool	\$7,752
IDEA Basic	\$142,218

\*Non-public Portion of IDEA Basic: \$5,502

7. Move to approve upon the recommendation of the Chief School Administrator, the acceptance/refusal of and subsequent submission of the ESSA grant application for the fiscal year 2020 as follows:

Title I	\$74,955
Title IIA	\$16,647
Title IV	\$10,000

8. Move to approve upon the recommendation of the Chief School Administrator, the list of Independent Contractors/Physicians/Agencies for the 2019-2020 school year, if needed (Attachment #11).

9. Move to approve upon the recommendation of the Chief School Administrator, the acceptance of a \$25,000 donation from the Mountainside PTO, to be distributed as follows:

Area	Location	Amount
Technology	District-wide	\$20,000
Capital Improvements	2/3 @ Deerfield 1/3 @ Beechwood	\$5,000

10. Move to approve upon the recommendation of the Chief School Administrator, the acceptance of a \$200 grant from the Rake and Hoe Garden Club of Westfield, to be used for the outdoor learning center at Deerfield School.
11. Move to approve upon the recommendation of the Chief School Administrator, a parent transportation contract, in the amount of \$5,698.24, pursuant to the requirements of N.J.S.A. 18A: 39.1 et seq. and N.J.A.C. 6A: 27-9.9, between the Mountainside Board of Education and the parent/legal guardians of student I.D. #9155768730 for 2019-2020 ESY and Regular School Year (Attachment #12).
12. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #13).
13. **BE IT RESOLVED THAT**, the Mountainside Board of Education authorizes the Business Administrator to pay supplementary bill lists and payroll which shall become due on or before June 30, 2019 including all year-end payables and to proceed with all necessary adjustments and transfers to close the books for the 2018-2019 fiscal year, including the cancellation of any stale dated checks; and

**BE IT FURTHER RESOLVED THAT**, the Chief School Administrator and Business Administrator be authorized to complete any and all entries and actions for the opening of the 2019-2020 fiscal year, including but not limited to the issuance of purchase orders in compliance with the Public Contracts Law, complete line item adjustments and transfers, and other such actions as may be required by statute, code and Board Policy; and

Minutes of the Regular Meeting  
June 25, 2019

**BE IT FURTHER RESOLVED THAT**, all of these actions shall be presented to the Board at its next meeting for final approval.

14. Move to approve upon the recommendation of the Chief School Administrator, the re-appointment of Paula Hatch, as Treasurer of Mountainside School District, for the 2019-2020 school year, for an annual fee of \$3,231.
15. Resolve to authorize the following Change Orders to RIS Construction required to complete the Renovations and Extension project of the Beechwood School Canopy.  
CO #1 – Column Replacement at one location - \$2,000  
CO #2 – Column Repair at two locations - \$1,001  
Additional foundations at eleven potential locations @ unit pricing of \$2,700 per unit. This amount shall not exceed \$29,700. This additional work shall be a not to exceed amount of \$32,701 and increase the contract with RIS Construction to \$186,266.

**XIV. Personnel**

The following motions were approved by roll call vote: **Personnel #1-21**

Moved: Guidici Pietro Seconded: Gioia

RC:

Gioia -yes    Guidici Pietro -yes    Hyman -yes    Ruban -yes  
Minks -abs    Schiano                      -yes    Venes -yes

1. Move to approve upon the recommendation of the Chief School Administrator, the appointment of J. Steven DiGeronimo, Interim School Business Administrator and Board Secretary, for the 2019-2020 year at a per diem rate of \$600 per day, for 3 days per week, effective July 1, 2019 to December 31, 2019, pending receipt of approval from County Superintendent. (Attachment #14).
2. Move to approve upon the recommendation of the Chief School Administrator, revised Maternity Disability Leave for Michelle Jamnik, Special Education Teacher, effective June 14, 2019, until June 20, 2019. She will be permitted to utilize any accumulated sick days (Attachment #15).
3. Move to approve upon the recommendation of the Chief School Administrator, Maternity Disability Leave for Corrin Lavery, Grade 8 Teacher, effective September 3, 2019, until September 12, 2019. She will be permitted to utilize any accumulated sick days. It is also recommended that Ms. Lavery be granted an unpaid Family Leave from September 13, 2019, until November 14, 2019 in accordance with FMLA and NJFMLA. Ms. Lavery anticipates returning to work on November 15, 2019. (Attachment #16).
4. Move to approve upon the recommendation of the Chief School Administrator, Maternity Disability Leave for Jessica Goldstein, Special Education Teacher, effective September 3, 2019, until October 7, 2019. She will be permitted to utilize any accumulated sick days. It is also recommended that Ms. Goldstein be granted an unpaid Family Leave from October 8, 2019, until January 7, 2020 in accordance with FMLA and NJFMLA. Ms. Goldstein anticipates extending her leave and returning to work on March 9, 2020. (Attachment #17).
5. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Tara Pirozzoli, LDT-C, effective June 30, 2019, and to thank her for her service to the Mountainside School District (Attachment #18).

Minutes of the Regular Meeting  
June 25, 2019

6. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Jeanne Albanese, to the position of Middle School Special Education Teacher, at a salary of \$53,141, Step 1 BA, effective September 1, 2019 until June 30, 2020 (Attachment #19). *\*salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA*
7. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Lisa Dent, to the position of 3<sup>rd</sup> Grade Teacher, at a salary of \$58,838, Step 4 MA, effective September 1, 2019 until June 30, 2020 (Attachment #20). *\*salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA*
8. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Jennifer Smith, to the position of PEAK Teacher, at a salary of \$53,641, Step 2 BA, effective September 1, 2019 until June 30, 2020 (Attachment #21). *\*salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA*
9. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Judith Wargaski, to the position of 2<sup>nd</sup> Grade Teacher (Leave Replacement), at the per diem rate of \$150 for the first 20 days of the assignment, and \$185 per diem for the balance of the assignment, effective September 1, 2019, until approximately November 8, 2019 (Attachment #22). *\*salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA*
10. Move to approve upon the recommendation of the Chief School Administrator, the paraprofessionals list for the 2019-2020 school year (Attachment #23).
11. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Genevieve Cooper, Patricia Sharkey and Claudia Shehady as lunch aides for the 2019-2020 school year.
12. Move to approve upon the recommendation of the Chief School Administrator, the re-hiring of non-affiliated personnel, effective July 1, 2019 to June 30, 2020 as per the attached list (Attachment #24).
13. Move to approve upon the recommendation of the Chief School Administrator, the following revision from the May 21, 2019 agenda, XIV. Personnel item #11, to reflect additional hours for Dana Peterson, Orton-Gillingham Teacher for Student ID #9074404763 for services to be provided at student's home, 3 hours per week = 22 hours from June 24 – August 30 2019.
14. Move to approve upon the recommendation of the Chief School Administrator, the following substitute staffing of the 2019-2020 ESY program from June 24, 2019 through July 18, 2019 Mondays through Thursdays from 9:00-12:00, as detailed below:

*Salary based on MEA staff contract*

*\*salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA.*

<b>Name</b>	<b>Position</b>	<b>Rate per Hour</b>
Karen Sforza	Sub Nurse	\$39.71
Bridget Lawrence	Sub Paraprofessional	\$23.83

Minutes of the Regular Meeting  
June 25, 2019

15. Move to approve upon the recommendation of the Chief School Administrator, the Child Study Team Staffing effective June 21, 2019 to August 30, 2019.

*Salary based on MEA staff contract*

*\*salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA.*

<b>Staff Member</b>	<b>Assignment</b>	<b>Rate</b>	<b>Not to Exceed</b>
Eileen D'Antonio	School Social Worker (attend meetings, conduct/ prepare evaluations)	\$225.00 per day, \$39.71 per hour for scheduling if needed	10 days @ 5.5 hrs. per day + additional 5 hrs. if needed
Amanda Somers- Guerrasio	School Psychologist (attend meetings, conduct/prepare evaluations)	\$225.00 per day, \$39.71 per hour for scheduling if needed	10 days @ 5.5 hrs. per day + additional 5 hrs. if needed
Tara Pirozzoli	School LDTC	\$225.00 per day	2 days @ 5.5 hours per day
Leila Morrelli	Speech and Language Specialist	\$225.00 per day	2 days @ 5.5 hours per day
Stephanie Ianniello	Regular Ed. Teacher	\$39.71 per hour	Per meeting
Julie Lima	Special Ed. Teacher	\$39.71 per hour	Per meeting
Caitlin McGarrity	Special Ed. Teacher	\$39.71 per hour	Per meeting

16. Move to approve upon the recommendation of the Chief School Administrator, the following temporary custodial workers for summer employment:

<b>Name</b>	<b>Days</b>	<b>Rate</b>	<b>Total</b>
Fiorina DiMonte	38	\$16.85 per hour \$126.80/day	\$4,818.40
Dan Scanlan	38	\$16.85 per hour \$126.80/day	\$4,818.40

17. Move to approve upon the recommendation of the Chief School Administrator, the revised employment contract of Suzanne Jenks, Beechwood Principal, for the 2019-2020 school year. (Attachment #24A)
18. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Suzanne Jenks, taken at College of Saint Elizabeth for 2018 Fall session for three (3) graduate credits in the amount of \$1,560.00 (Attachment #24B).
19. Move to approve upon the recommendation of the Chief School Administrator, the following staff members for homebound instruction: Ellie Barkin and Adrienne Ridley, not to exceed 10 hours per week, at a rate of \$39.71/hour, for July and August 2019.
20. Resolve to amend Resolution XIV. Personnel of May 21, 2019, to a per diem rate of \$166.81 for the stated period. This change does not create a past practice and does not commit the Board to any similar actions in the future.
21. Move to approve upon the recommendation of the Chief School Administrator, the following staff members as lunch aides for the 2019-2020 school year:



Minutes of the Regular Meeting  
June 25, 2019

Name	School
C. Keiswetter	Deerfield
C. Zagamy	Deerfield
J. DePaola (Rinaldi)	Deerfield
Genevieve Cooper	Beechwood
Patricia Sharkey	Beechwood
Claudia Shehady	Beechwood

**XV. Curriculum**

The following motions were approved by roll call vote: **Curriculum #1**

Moved: Gioia Seconded: Guidici Pietro

RC:

Gioia -yes Guidici Pietro -yes Hyman -yes Ruban -yes  
Minks -abs Schiano -yes Venes -yes

Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2019-2020 school year:

Date	Destination	Grade	Teacher in Charge	Estimated Cost
10/23/19	The Bronx Zoo	3	Janine Cardone	\$40 buses paid by BOE \$2240 paid by PTO \$13/student Total: \$3202 (bus=\$2132, zoo=\$1070)

**XVI. Policy**

The following motions were approved by roll call vote: **Policy #1-2**

Moved: Gioia Seconded: Venes

RC:

Gioia -yes Guidici Pietro -yes Hyman -yes Ruban -yes  
Minks -abs Schiano -yes Venes -yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading:

5330.04	Administering an Opioid Antidote	Revised / Mandated
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2. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

5337	Service Animals	Revised / Mandated
8561	Procurement Procedures for School Nutrition Programs	Revised / Mandated
2415.06	Unsafe School Choice Option	Revised / Mandated

Minutes of the Regular Meeting  
June 25, 2019

**XVII. Old Business**

**XVIII. New Business** – Mr. Gioia mentioned the 8<sup>th</sup> grade dance was outstanding and thanked the PTO and volunteers for their efforts.

**XIX. Committee Reports** - none

**XX. Public Participation**- none

**XXI. Adjournment**

A motion was made by Dr. Guidici Pietro at 8:24 p.m., seconded by Mrs. Schiano to adjourn. The motion was passed by unanimous voice vote, 6 ayes - 0 nays.

Respectfully Submitted,

Mr. Steven DiGeronimo  
Interim School Business Administrator/Board Secretary