

Mountainside School District

Beechwood School - 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School - 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting.
Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

II. Roll Call

Mr. Dante Gioia _____
Dr. Dana Guidicipietro _____
Mr. Jordan Hyman _____
Mr. Christopher Minks _____
Mr. James Ruban, Jr. _____
Mrs. Candice Schiano _____
Mr. Carmine Venes _____

III. Executive Session - Resolution (Attachment #1)

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidicipietro _____ Hyman _____ Ruban _____
Minks _____ Schiano _____ Venes _____

❖ Legal/Personnel

IV. Close Executive Session and Reconvene Public Session

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidicipietro _____ Hyman _____ Ruban _____
Minks _____ Schiano _____ Venes _____

V. Flag Salute

VI. Approval of Minutes

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidicipietro _____ Hyman _____ Ruban _____
Minks _____ Schiano _____ Venes _____

- ❖ Minutes of the Regular Meeting of June 25, 2019
- ❖ Minutes of the Executive Session of June 25, 2019

VII. Correspondence

VIII. Public Participation - Agenda Items Only

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

IX. President's Report

X. Superintendent's Report

- ❖ Review of District HIB Grade Report
- ❖ Beechwood dismissal procedures

XI. Berkeley Heights Liaison Report

XII. Administration

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidici Pietro _____ Hyman _____ Ruban _____

Minks _____ Schiano _____ Venes _____

1. **BE IT RESOLVED**, that the Mountainside Board of Education has determined that the 5th of 5 goals (three Quantitative and two Qualitative Merit Goals) established in the employment contract for Nancy Lubarsky, Chief School Administrator, has been partially completed during the 2018-2019 school year; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary shall forward a certified copy of this resolution to the Union County Interim Superintendent of Schools in accordance with N.J.A.C. 6A:23A-3.1(e)(10)(iv); and

BE IT FURTHER RESOLVED, that upon receipt of confirmation of satisfaction of the above goals from the Union County Interim Superintendent of Schools, the applicable Merit Bonus provisions of the Chief School Administrator's contract shall be paid.

2. Move to accept the Superintendent's recommendations of HIB incident dated June 19, 2019.
3. Move to approve upon the recommendation of the Superintendent, the New Jersey Department of Education Waiver Application N.J.A.C. 6A:9-6.5c used primarily for emergent hiring to reflect the new Superintendent. (Attachment #2).

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4. Move to approve upon the recommendation of the Superintendent, to authorize the Affirmative Action Team to conduct the needs assessment and develop the 2019-2022 state mandated Comprehensive Equity Plan.
5. Move to approve upon the recommendation of the Superintendent, to appoint Janet Walling as School Safety Specialist for the Mountainside School District for the 2019-2020 school year.
6. Move to approve upon the recommendation of the Superintendent, the Beechwood School and Deerfield School June 2019 safety and security drill reports (Attachment #3).
7. Move to approve upon the recommendation of the Superintendent, the payment of a registration fee of \$850 to FEA, to enroll Suzanne Jenks in the state mandated New Jersey Leader 2 Leader induction program.

XIII. Budget and Finance

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidici Pietro _____ Hyman _____ Ruban _____

Minks _____ Schiano _____ Venes _____

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of June 2019 (Attachment #4).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated July 1, 2019, through July 24, 2019 (Attachment #5).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of May 2019 and the Financial Reports of the Board Secretary for the month of June 2019; and

WHEREAS, the Board Secretary, Steven DiGeronimo, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for June 2019:

RESOLVED THAT, the Board accepts the Treasurer Report for the month of June 2019 and the Financial Reports of the Board Secretary for June 2019 as submitted and certified (Attachment #6).

4. **WHEREAS**, this resolution was inadvertently omitted from the agenda of the June 25, 2019 meeting; and

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WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A.18A:7G-31 and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year-end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Mountainside Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into its Capital, Maintenance and Tuition Reserve accounts at year-end; and

WHEREAS, the Mountainside Board of Education has determined that any excess surplus above the combination of the allowable 2% of adjusted expenditures at the conclusion of the 2018-19 fiscal year and all funds awarded by the New Jersey Department of Education for the 2018-19 Extraordinary Aid and/or Non-Public Transportation Aid is available for such transfer;

THEREFORE, BE IT RESOLVED THAT, the Board authorize the Business Administrator to make this transfer of all funds in excess of the allowable 2% of adjusted expenditures at the conclusion of the 2018-19 fiscal year and any and all funds awarded by the New Jersey Department of Education for 2018-19 Extraordinary Aid and/or Non-Public Transportation Aid consistent with all applicable laws and regulations in the amount not to exceed \$1,000,000 as follows; Tuition Reserve not to exceed \$500,000, Capital Reserve not to exceed \$350,000 and Maintenance Reserve not to exceed \$150,000 be made as of June 30, 2019, nunc pro tunc.

5. **BE IT RESOLVED THAT**, the Mountainside Board of Education adopts the revised 403(b) Plan Document effective July 23, 2019 (Attachment #7).
6. Move to approve upon the recommendation of the Superintendent, Greenwood Lawn Service for Lawn Care in the amount of \$16,857 effective July 1, 2019, through June 30, 2020 (Attachment #8).
7. Move to approve upon the recommendation of the Superintendent, the 2019-2020 Right to Know Services and Asbestos Management Services from RAMM Environmental Services, Inc., not to exceed \$4,850 (Attachment #9).
8. Move to approve upon the recommendation of the Superintendent, to contract with R&L DataCenters, Inc., Inc. for payroll and related services from July 1, 2019 to June 30, 2020 (Attachment #10).
9. Move to approve upon the recommendation of the Superintendent, to contract with CDK Systems, Inc. for accounting and personnel software services for \$9,400 for the 2019-2020 school year (Attachment #11).

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10. Move to approve upon the recommendation of the Superintendent, the hiring of JAG Consulting, LLC for technology services effective July 1, 2019 to June 30, 2020 at a rate of \$32.00 per hour, not to exceed \$15,000 (Attachment #12).
11. Move to approve upon the recommendation of the Superintendent, the 2019-2020 fee amounts for student activities in accordance with Board Policy 2436, Activity Participation Fee Program:

Activity	Fee
Performing Arts:	\$40.00 Per Student Per Activity
Art Enrichment	
Music Clubs not within school day (e.g. Jazz Band, Swing Singers)	
School Play	
Clubs:	\$40.00 Per Student Per Activity
Chess Grades K-2	
Chess Grades 3-5	
Chess Grades 6-8	
Ecology	
Technology	
Athletics:	\$195.00 Per Student *
Baseball	
Basketball	
Soccer	
Softball	

*If a child plays two or more sports, the cost is \$300 for the year.

*If two or more children in a family play a sport, the cost is \$150 per sport.

*If two or more children in a family play two or more sports, the cost is \$250 for each child for the year.

XIV. Personnel

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidici Pietro _____ Hyman _____ Ruban _____

Minks _____ Schiano _____ Venes _____

1. Move to approve upon the recommendation of the Superintendent, the request for tuition reimbursement from Suzanne Jenks, taken at College of Saint Elizabeth for 2018 Fall & 2019 Spring sessions for six (6) graduate credits in the amount of \$3,900.00, as per tuition reimbursement allowed under Professional Growth, section D of her administrative contract. (Attachment #13).
2. Move to approve upon the recommendation of the Superintendent, the revised Maternity Disability Leave for Corrin Lavery, Grade 8 Teacher, effective September 3, 2019, until

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October 4, 2019. She will be permitted to utilize any accumulated sick days. It is also recommended that Ms. Lavery be granted an unpaid Family Leave from October 5, 2019, until December 1, 2019 in accordance with FMLA and NJFMLA. Ms. Lavery anticipates returning to work on December 2, 2019. (Attachment #14).

3. Move to approve upon the recommendation of the Superintendent, the revised Maternity Disability Leave for Jessica Goldstein, Special Education Teacher, effective September 3, 2019, until November 1, 2019. She will be permitted to utilize any accumulated sick days. It is also recommended that Ms. Goldstein be granted an unpaid Family Leave from November 4, 2019, until January 31, 2020 in accordance with FMLA and NJFMLA. Ms. Goldstein anticipates extending her leave and returning to work on March 30, 2020. (Attachment #15).
4. Move to approve, upon the recommendation of the Superintendent, the appointment of Dana Peterson, as an Orton Gillingham Reading Instructor, for up to 3 hours per week, at the rate of \$100/hour, from September 1, 2019 to June 18, 2020.
5. Move to approve upon the recommendation of the Superintendent, the resignation of Ali Eppinger, Reading Specialist/Basic Skills teacher, effective July 17, 2019, and to thank her for her service to the Mountainside School District (Attachment #16)
6. Move to approve upon the recommendation of the Superintendent, the resignation of Alicia Lang, paraprofessional, effective June 30, 2019, and to thank her for her service to the Mountainside School District (Attachment #17)
7. Move to approve upon the recommendation of the Superintendent, the resignation of Genevieve Cooper, lunch aide, effective June 30, 2019, and to thank her for her service to the Mountainside School District (Attachment #18).
8. Move to approve upon the recommendation of the Superintendent, the resignation of Patricia Sharkey, lunch aide, effective June 30, 2019, and to thank her for her service to the Mountainside School District (Attachment #19).
9. Move to approve upon the recommendation of the Superintendent, the addition of Kacie Worswick to the substitute list for the 2019-2020 school year (Attachment #20).
10. Move to approve upon the recommendation of the Superintendent, the appointment of Laura Chiappetta, Middle School Spanish Teacher, at a salary of \$61,851, Step 5 MA+30, effective September 1, 2019 – June 30, 2020 (Attachment #21). **salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA*
11. Move to accept upon the recommendation of the Superintendent, the termination of employee # M0000544, effective July 23, 2019. (Attachment #22).

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12. Move to accept upon the recommendation of the Superintendent, the resignation of Jennifer Griffith, 2nd grade teacher, effective July 23, 2019 and to thank her for her service to the Mountainside School District (Attachment #23).

13. Move to approve upon the recommendation of the Superintendent, the following staff members for summer employment:

**salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA*

Staff Member	Assignment	Hours	Rate	Total
Laurie Wilson	Summer related data duties as needed	Not to exceed 40 hours	\$39.71 per hour	\$1,588.40
Kristen DalCortivo	Summer related duties	Not to exceed 70 hours	\$39.71 per hour	\$2,779.70

14. Move to approve upon the recommendation of the Superintendent, the 2019-2020 School Year Stipend Positions, contingent upon student enrollment for those student activities subsidized in accordance with Board Policy 2436, Activity Participation Fee Program (Attachment #24). **salary may be subject to adjustment upon settlement of negotiations for a successor agreement with the MEA.*

XV. Policy

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidici Pietro _____ Hyman _____ Ruban _____

Minks _____ Schiano _____ Venes _____

1. Move to approve upon the recommendation of the Superintendent, the following policies for first reading:

0141.1	Board Member and Term – Sending District	Revised / Recommended
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2. Move to approve upon the recommendation of the Superintendent, the following policies for second reading and adoption:

5330.04	Administering an Opioid Antidote	Revised / Mandated
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XVI. Old Business

XVII. New Business

XVIII. Committee Reports

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XIX. Public Participation

XX. Executive Session - Resolution (Attachment #25)

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidicipietro _____ Hyman _____ Ruban _____

Minks _____ Schiano _____ Venes _____

XXI. Adjournment

Moved: _____ Seconded: _____

RC:

Gioia _____ Guidicipietro _____ Hyman _____ Ruban _____

Minks _____ Schiano _____ Venes _____