

**Minutes of the Reorganization Meeting
January 7, 2020**

MOUNTAINSIDE SCHOOL DISTRICT

BEECHWOOD SCHOOL, 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092
DEERFIELD SCHOOL, 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting. Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

A Reorganization Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by School Business Administrator, Mr. Raymond Slamb, at 7:06 p.m. in the Beechwood School Susan. O. Collier Media Center, 1497 Woodacres Drive, Mountainside, New Jersey.

II. Flag Salute

III. Mountainside Board of Education

On Tuesday, November 5, 2019, the Mountainside Board of Education held its annual school election. The results of the election are as follows:

3 Candidates for 3 Seats (3-year term)	Number of Votes
James Ruban, Jr.	1382
Carmine Venes	1264
William Dillon	264

Based on these results, the new Board will be constituted as follows:

		Term Expires
Mr. William Dillon	1627 Larkspur Drive	2022
Mr. Dante Gioia	1113 Sylvan Lane	2020
Dr. Dana Guidici Pietro	1650 Nottingham Way	2020
Mr. Jordan Hyman	370 Central Avenue	2021
Mr. James Ruban, Jr.	457 Bayberry Lane	2022
Mrs. Candice Schiano	235 Summit Road	2021
Mr. Carmine Venes	1418 Orchard Road	2022

IV. Install Members Elected to School Board

Mr. Slamb administered the oaths of office and sat newly elected members.

**Minutes of the Reorganization Meeting
January 7, 2020**

V. Roll Call

At roll call, the following members were present:

Mr. Bill Dillon
Mr. Dante Gioia
Dr. Dana Guidicipietro
Mr. Jordan Hyman
Mrs. Candice Schiano
Mr. James Ruban, Jr.
Mr. Carmine Venes

Also present were Mrs. Janet Walling, Superintendent, and Mr. Raymond Slamb, School Business Administrator/Board Secretary.

VI. Election of Officers

A. President

Call for nominations:

Mr. Ruban was nominated by Dr. Guidicipietro and seconded by Mr. Gioia.

Close nominations:

Moved: <u>Venes</u>	Seconded: <u>Hyman</u>		
RC) Dillon – Yes	Gioia – Yes	Guidicipietro – Yes	Hyman – Yes
Ruban – Yes	Schiano – Yes	Venes – Yes	

Based upon the results of the 7-0 roll call vote, Mr. Ruban was re-elected to the Presidency for 2020.

B. Newly elected President, James Ruban, Jr. Assumes Chair

C. Vice President

Call for nominations:

Dr. Guidicipietro was nominated by Mrs. Schiano and seconded by Mr. Venes.

Close nominations:

Moved: <u>Hyman</u>	Seconded: <u>Gioia</u>		
RC) Dillon – Yes	Gioia – Yes	Guidicipietro – Yes	Hyman – Yes
Ruban – Yes	Schiano – Yes	Venes – Yes	

Based on the results of the 7-0 roll call vote, Dr. Guidicipietro was elected to the Vice Presidency for 2020.

**Minutes of the Reorganization Meeting
January 7, 2020**

VII. Motion to Designate the Following

The following motions were approved by roll call vote: #1-5

Moved: Gioia	Seconded: Hyman		
RC) Dillon – Yes	Gioia – Yes	Guidici Pietro – Yes	Hyman – Yes
Ruban – Yes	Schiano – Yes	Venes – Yes	

1. Motion to approve the Annual Schedule of Meetings for 2018 (Attachment A).
2. Motion to approve “The Westfield Leader” as the official newspaper of the Mountainside Board of Education and that “The Star Ledger,” and “The Union County Local Source,” are used for the dissemination of news.
3. Motion to approve the primary bank depository as Valley National Bank.
4. Motion to approve the secondary bank depository for investments as The State of New Jersey Cash Management Fund.
5. Motion to approve, upon the recommendation of the superintendent, the appointment of Raymond Slamb as Non-Qualified Purchasing Agent for the period January 1, 2020 – December 31, 2020, per Local Finance Notice 2011-15 and 2011-16 with a bid threshold of \$29,000.00.

VIII. Approval of the Following Appointments

The following appointments were approved by roll call vote: A-V

Moved: <u>Gioia</u>	Seconded: <u>Guidici Pietro</u>		
RC) Dillon – Yes	Gioia – Yes	Guidici Pietro – Yes	Hyman – Yes
Ruban – Yes	Schiano – Yes	Venes – Yes	

- | | |
|--|----------------------|
| A. Chemical Hygiene Officer | Wayne DeVico |
| B. Substance Awareness Coordinator | Kim Richards |
| C. Custodian of Records | Raymond Slamb |
| D. Homeless Liaison | Sheri Rouleau |
| E. Official for Investments and Wires | Raymond Slamb |
| F. Designates Tax Shelter Annuity Companies | Raymond Slamb |
| G. Approves Chart of Accounts | Raymond Slamb |
| H. Authorizes the Use of State Contracts | Raymond Slamb |
| I. Approves Use of Facilities Schedule of Fees per Policy 7510 | Raymond Slamb |
| J. Public Agency Compliance Officer (P.A.C.O.) | Raymond Slamb |
| K. Approves Collection and Maintenance of Pupil Records | K. Richards/S. Jenks |
| L. Affirmative Action Officer Beechwood School | Suzanne Jenks |
| M. Affirmative Action Officer Deerfield School | Kim Richards |
| N. Gender Equity Officer | Sheri Rouleau |
| O. 504 Officer (ADA) | Sheri Rouleau |
| P. Attendance Officer | Donna Bolton |

**Minutes of the Reorganization Meeting
January 7, 2020**

Q. AHERA Coordinator	Wayne DeVico
R. Asbestos Management Officer	Wayne DeVico
S. IAQ Coordinator	Wayne DeVico
T. Integrated Pest Management Coordinator	Wayne DeVico
U. Right to Know Contact	Wayne DeVico
V. Right to Know Officer	Wayne DeVico

IX. Curriculum, Rules, and Ethics

The following curriculum, rules, and ethics were approved by roll call vote: #1-3

Moved: <u>Hyman</u>	Seconded: <u>Guidicipietro</u>		
RC) Dillon– Yes	Gioia – Yes	Guidicipietro – Yes	Hyman – Yes
Ruban – Yes	Schiano – Yes	Venes –Yes	

1. Move to approve textbook inventory approved by the prior Board (Attachment B).
2. Move to adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary to act as the parliamentarian for the 2019-2020 school year.
3. Move to adopt Code of Ethics for School Board Members 18A:12-24.1 (Attachment C).

X. Professional Services for 2019-2020

The following professional services providers were approved by roll call vote: #1-5

Moved: <u>Gioia</u>	Seconded: <u>Guidicipietro</u>		
RC) Dillon– Yes	Gioia – Yes	Guidicipietro – Yes	Hyman – Yes
Ruban – Yes	Schiano – Yes	Venes –Yes	

1. Move to approve School Attorney, Machado Law Group.
2. Move to approve School Physician, Ronald M. Frank, M.D.
3. Move to approve Auditors, Hodulik & Morrison.
4. Move to approve Architect of Record, Solutions Architecture.
5. Move to approve Treasurer, Paula Hatch.

XI. Policies, Rules, and Agreements

The following policies, rules, and agreements were approved by roll call vote: #1

Moved: <u>Guidicipietro</u>	Seconded: <u>Gioia</u>		
RC) Dillon– Yes	Gioia – Yes	Guidicipietro – Yes	Hyman – Yes
Ruban – Yes	Schiano – Yes	Venes –Yes	

**Minutes of the Reorganization Meeting
January 7, 2020**

Move to approve in accordance with N.J.S.A. 18A:11-1, Note 3, the adoption of the present Board Policy Manual, rules, and agreements of the current Board.

XII. Approval of the Following Board Representatives

The following Board Representatives were approved by roll call vote: **A-I**

Moved: Gioia Seconded: Venes

RC)	Dillon – Yes	Gioia – Yes	Guidiciopietro – Yes	Hyman – Yes
	Ruban – Yes	Schiano – Yes	Venes – Yes	

- A. Union County Educational Services Commission Board – Dr. Guidiciopietro
- B. Berkeley Heights Board of Education – Mr. Gioia
- C. NJ School Boards Association Delegate – Mrs. Schiano
- D. NJ School Boards Association Alternate – Mr. Dillon
- E. County School Boards Association Delegate – Mr. Venes
- F. Mountainside Borough Council and Legislative Liaison – Dr. Guidiciopietro
- G. Mountainside PTO Representative – Dr. Guidiciopietro
- H. Mountainside Public Library Liaison – Mr. Hyman
- I. Senior Citizen Liaison – Mr. Dillon

XIII. Additional Appointments

Names of committees and mode of operation will be determined in accordance with the related Board policy.

Present standing committees:

- Budget and Finance/Buildings and Grounds
- Curriculum
- Grants/Alternate Funding
- Personnel/Negotiations
- Community Outreach
- Strategic Planning
- Health and Wellness

The following appointments were approved by roll call vote:

Moved: Venes Seconded: Gioia

RC)	Dillon – Yes	Gioia – Yes	Guidiciopietro – Yes	Hyman – Yes
	Ruban – Yes	Schiano – Yes	Venes – Yes	

Budget and Finance/Building and Grounds

- Mr. Gioia – Chair
- Mr. Ruban
- Mr. Venes

**Minutes of the Reorganization Meeting
January 7, 2020**

Curriculum

Mrs. Schiano – Chair
Dr. Guidici Pietro
Mr. Hyman

Grants/Alternate Funding

Mr. Gioia – Chair
Mr. Hyman
Mr. Dillon

Personnel/Negotiations

Mr. Gioia – Chair
Mr. Dillon
Mr. Venes

Community Outreach

Mr. Hyman – Chair
Mr. Ruban
Mr. Venes

Strategic Planning

Mrs. Schiano – Chair
Dr. Guidici Pietro
Mr. Hyman

Health and Wellness

Dr. Guidici Pietro – Chair
Mr. Venes
Mrs. Schiano

XIV. Personnel

The following motion was approved by roll call vote: #1

Moved: Gioia Seconded: Hyman

RC)	Dillon – Yes	Gioia – Yes	Guidici Pietro – Yes	Hyman – Yes
	Ruban – Yes	Schiano – Yes	Venes – Yes	

1. Move to approve upon the recommendation of the Superintendent, for Erica Bell to attend a free professional development workshop, Consultative Model Intro with Dr. Kathleen Vroman of NJCIE/TCNJ, at Berkeley Heights on January 16, 2020.

XV. Public Participation – None

**Minutes of the Reorganization Meeting
January 7, 2020**

XVI. Adjournment

A motion was made by Mr. Gioia at 7:38 p.m., seconded by Mr. Hyman to adjourn. The motion was passed by a unanimous voice vote.

Respectfully Submitted,

Mr. Raymond Slamb
School Business Administrator/Board Secretary