

Minutes of the Regular Meeting

March 17, 2020

MOUNTAINSIDE SCHOOL DISTRICT

BEECHWOOD SCHOOL - 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092

DEERFIELD SCHOOL - 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting.

Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:03 p.m. in the Beechwood School Susan O. Collier Media Center, 1497 Woodacres Drive, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Mr. Bill Dillon - via conference call
Dr. Dana Guidici Pietro - via conference call
Mr. Jordan Hyman - via conference call
Mr. James Ruban, Jr. - in person
Mrs. Candice Schiano - via conference call
Mr. Carmine Venes - via conference call

Mr. Dante Gioia was absent.

Also present were Janet Walling, Superintendent of Schools (in person), Raymond Slamb, School Business Administrator/Board Secretary (via conference call), and Isabel Machado, Board Attorney (in person).

III. Executive Session - none

IV. Flag Salute

V. Approval of Minutes

Moved: Guidici Pietro Seconded: Hyman

RC: Dillon -yes Gioia -absent Guidici Pietro -yes Hyman -yes
 Ruban -yes Schiano -yes Venes -yes

- ❖ Minutes of the Regular Meeting of February 25, 2020
- ❖ Minutes of the 1st Executive Session of February 25, 2020

VI. Correspondence - none

VII. Public Participation - none

VIII. President's Report - none

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IX. Superintendent's Report

- ❖ Mrs. Walling presented the preliminary budget for the 20-21 school year. Mr. Dillon and Mr. Hyman asked some questions regarding ratables, transportation, tuition and fixed costs. Mrs. Walling and Mr. Slamb responded. Dr. Guidici Pietro commented on her support of expanding special education programming to retain or return students to our district, and Mrs. Schiano supported the expansion of 2 administrators to 11 month positions. Mr. Venes felt it was a well-done, clear budget presentation.
- ❖ Mrs. Walling discussed implementation of the first days of distance learning instruction. She complimented staff and administration for their work in ensuring a smooth roll out of instruction for all students.

X. Berkeley Heights Liaison Report - none

XI. Administration

The following motions were approved by roll call vote: **Administration #1-2**

Moved: Dr. Guidici Pietro Seconded: Mr. Hyman

RC: Dillon -yes Gioia -absent Guidici Pietro -yes Hyman -yes
Ruban -yes Schiano -yes Venes -yes

1. Move to accept the Superintendent's recommendations on HIB incident dated February 24, 2020.
2. Move to approve upon the recommendation of the Superintendent, the Beechwood and Deerfield Schools February 2020 safety and security drill reports (Attachment #2).

XII. Budget and Finance

The following motions were approved by roll call vote: **Budget and Finance #1-12**

Moved: Mr. Venes Seconded: Mrs. Schiano

RC: Dillon -yes Gioia -absent Guidici Pietro -yes Hyman -yes
Ruban -yes Schiano -yes Venes -yes

1. **RESOLVED THAT**, the Board approve the list of revised budget transfers for the month of January 2020 (Attachment #3).
2. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of February 2020 (Attachment #4).
3. **RESOLVED THAT**, the Board approve the payment of the bill list dated February 27, 2020, through March 18, 2020 (Attachment #5).
4. **WHEREAS**, the Board has received the preliminary Financial Reports of the Treasurer of School Monies for the month of February 2020 and the preliminary Financial Reports of the Board Secretary for the month of February 2020; and

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WHEREAS, the Board Secretary, Raymond Slamb, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for February 2020:

RESOLVED THAT, the Board accepts the Treasurer Report for the month of February 2020 and the Financial Reports of the Board Secretary for February 2020 as submitted and certified (Attachment #6).

5. **BE IT RESOLVED**, that the tentative budget be approved for the 2020-2021 school year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2020-21 Total Expenditures	\$18,742,885	\$213,836	\$1,667,728	\$20,624,449
Less: Anticipated Revenues	\$1,963,986	\$213,836	\$451,812	\$2,629,634
Taxes to be Raised	\$16,778,899	\$0	\$1,215,916	\$17,994,815

And to advertise said tentative budget in the Westfield Leader in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED that included in this budget, pursuant to N.J.A.C.6A:23A-7.3, the maximum travel expenditure amount shall be set at \$16,500.

BE IT FURTHER RESOLVED, that a public hearing be held at the Beechwood School Susan O. Collier Library Media Center, Mountainside, New Jersey, on April 28, 2020, at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2020-2021 school year.

RESOLVED that the Board of Education approves the use of \$98,412.00 of Banked Cap, to be included in the base budget; and that this amount of unused spending authority must be completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time; and

BE IT FURTHER RESOLVED that the Mountainside Board of Education authorize the approval of withdrawal from capital reserve in the amount \$50,000 for the Deerfield Girl's Locker Room Pipe Repair.

BE IT FURTHER RESOLVED that the Mountainside Board of Education authorize the approval of withdrawal from tuition reserve in the amount of \$105,000 for the purpose of

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2020-2021 tuition expenditures.

6. Move to approve upon the recommendation of the Superintendent, Dr. Ronald M. Frank, MD FAAFP, to provide School Physician Services, in the amount \$2,250 (no increase), for the 2020-2021 school year (Attachment #7).
7. Move to approve upon the recommendation of the Superintendent, the contract #NCPA 01-44 with GovConnection, Inc. for the Mountainside School District to purchase technology, partially funded by PTO donations, in the amounts of \$54,348.25 and \$15,810.40. (Attachment #8)
8. Move to approve upon the recommendation of the Superintendent, the resolution authorizing the Mountainside Board of Education to enter into a Master Special Education Tuition Agreement with the Educational Services Commission of New Jersey: This resolution shall take effect immediately upon passage (Attachment #9).
9. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on March 17, 2020 the governing body of the Mountainside School District, County of Union, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Mountainside School District

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage. (Attachment #10)

10. Move to approve upon the recommendation of the Superintendent, to accept \$17,000 grant from Watts Foundation, to be used as defined for Deerfield library materials, a sensory hallway, adaptive PE materials, NJPAC School Dance Residency and flexible seating. (Attachment #11)
11. **WHEREAS** the Mountainside School District needs transportation for its athletic program,

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WHEREAS multiple companies were contacted,

RESOLVE to award a contract to Golden Arrow Transportation for use as transportation for all 19/20 baseball/softball season sports trips at a rate of \$285 for the first 3 hours and \$120/hr. additional overtime.

BE IT FURTHER RESOLVED that this concludes the transportation needs for spring sports only (Attachment #12).

12. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Superintendent, the travel and related expenses itemized in (Attachment #13). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

XIII. Personnel

The following motions were approved by roll call vote: **Personnel #1-6**

Moved: Dr. Guidici Pietro Seconded: Mrs. Schiano

RC: Dillon -yes Gioia -absent Guidici Pietro -yes Hyman -yes
Ruban -yes Schiano -yes Venes -yes

1. Move to approve upon the recommendation of the Superintendent, to accept the retirement of Elena Bentey, Deerfield Life Skills Teacher, effective July 1, 2020, and to thank her for her years of service to the Mountainside School District. (Attachment #14)
2. Move to approve upon the recommendation of the Superintendent, to accept the retirement of Laurie Wilson, Beechwood AIM Teacher, effective July 1, 2020, and to thank her for her years of service to the Mountainside School District. (Attachment #15)
3. Move to approve upon the recommendation of the Superintendent, the revised unpaid Family Leave for Janelle Lauterbach, Grade 1 Teacher, to extend from April 13, 2020, through and including May 1, 2020 in accordance with FMLA and NJFLA. Ms. Lauterbach anticipates returning to work on May 4, 2020. (Attachment #16)
4. Move to approve upon the recommendation of the Superintendent, the revised dates of Judith Wargaski, to the position of 1st Grade Teacher (Leave Replacement), now effective until approximately May 5, 2020.
5. Move to approve upon the recommendation of the Superintendent, the revised dates of Lauren Hall, to the position of Special Education Teacher (Leave Replacement), now effective until approximately March 31, 2020.
6. Move to approve upon the recommendation of the Superintendent, the appointment of Christina Borris, to the part-time position of Speech-Language Therapist, at a revised salary of \$24,327.20 (40% of \$60,818), Step 3 MA+30, effective March 16, 2020 through June 30, 2020, pending paperwork.

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XIV. Curriculum

The following motions were approved by roll call vote: **Curriculum #1**

Moved: Dr. Guidici Pietro Seconded: Mrs. Schiano

RC: Dillon -yes Gioia -absent Guidici Pietro -yes Hyman -yes
Ruban -yes Schiano -yes Venes -yes

Move to approve upon the recommendation of the Superintendent, the following field trips for the 2019-2020 school year:

Date	Destination	Grade	Teacher	Estimated Cost
5/29/20	N/S Middletown HS Six Flags Great Adventure Adjudication Festival & Competition	6-8 Band / Chorus	Wise Rosenblum	\$3,000 – pd. by MEF \$7,500 – pd. by students \$33 – fundraising Total: \$10,533
5/28/20	Linden Lanes	6	Barkin	\$675 – pd. by MEF \$680 – bus pd. by MEF Total: \$1,355
6/10/20 *revised date	Broadway Show & Olive Garden	8	Rosenblum	\$2,850 – paid by MEF \$13,479.45 - pd by students \$2,300 – bus pd by students

XV. Policy

The following motions were approved by roll call vote: **Policy #1-2**

Moved: Mr. Hyman Seconded: Dr. Guicici Pietro

RC: Dillon -yes Gioia -absent Guidici Pietro -yes Hyman -yes
Ruban -yes Schiano -yes Venes -yes

1. Move to approve upon the recommendation of the Superintendent, the following policies for first reading:

8210	School Year	Revised/Mandated
8220	School Day	Revised/Mandated
8462	Reporting Potentially Missing or Abused Children	Revised/Mandated
5330	Administration of Medication	Revised/Mandated

2. Move to approve upon the recommendation of the Superintendent, the following policies for second reading and adoption:

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8600	Student Transportation	Revised/Mandated
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XVI. Old Business - none

XVII. New Business - none

XVIII. Committee Reports - none

XIX. Public Participation - none

XX. Adjournment

A motion was made by Mr. Venes at 8:01 p.m., seconded by Dr. Guidici Pietro to adjourn. The motion was passed by unanimous voice vote, 6 ayes - 0 nays.

Respectfully Submitted,

Mr. Raymond Slamb
School Business Administrator/Board Secretary