

Minutes of the Regular Meeting

May 26, 2020

MOUNTAINSIDE SCHOOL DISTRICT

BEECHWOOD SCHOOL - 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092

DEERFIELD SCHOOL - 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting.

Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:00 p.m. virtually via Zoom meeting application.

II. Roll Call

At roll call, the following members were present:

Mr. Bill Dillon - via Zoom
Mr. Dante Gioia - via Zoom
Dr. Dana Guidici Pietro - via Zoom
Mr. James Ruban, Jr. - via Zoom
Mrs. Candice Schiano - via Zoom
Mr. Carmine Venes - via Zoom

Also present were Janet Walling, Superintendent of Schools, Raymond Slamb, School Business Administrator/Board Secretary (via Zoom). Mr. Hyman joined at 7:02.

III. Flag Salute

IV. Approval of Minutes

Moved: Mr. Gioia Seconded: Dr. Guidici Pietro

RC: Dillon -yes Gioia -yes Guidici Pietro -yes Hyman -yes
Ruban -yes Schiano -yes Venes -yes

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V. Correspondence - none

VI. Public Participation - none

VII. President's Report - none

VIII. Superintendent's Report - Mrs. Walling recognized Micheal Healy for his artwork for Project Help's Poster Contest. She gave an update on distance learning, noting expanded live programs, virtual field trips and virtual field day. Mrs. Walling recognized Student Council and Peer Leaders for their successful fundraising campaign and surpassing their goals for "Family Promise", an organization helping homeless and families in need in Elizabeth. She continues to monitor

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guidance from the governor and NJDOE on preparations for the 8th gr. graduation and an eventual reopening, at which time current plans will be reviewed and updated as needed. Mrs. Jenks is working with the 2nd and 3rd grade teachers to try and arrange a virtual orientation for Deerfield.

IX. Berkeley Heights Liaison Report - Mr. Gioia reported that Berkeley Heights honored their Teachers of the Year through a Zoom ceremony. There were discussions on Board ethics training regarding OPRA and proper executive session protocols.

X. Administration

The following motions were approved by roll call vote: **Administration #1-3**

Moved: Dr. Guidici Pietro Seconded: Mr. Hyman

RC: Dillon -yes Gioia -yes Guidici Pietro -yes Hyman -yes
Ruban -yes Schiano -yes Venes -yes

1. Move to approve upon the recommendation of the Superintendent, the updated Emergency Preparedness Plan, as of May 17, 2020. (Attachment #2)
2. Move to approve upon the recommendation of the Superintendent, the 2020-2021 holidays for administrators and secretaries (Attachment #3).
3. Move to approve upon the recommendation of the Superintendent, the 2020-2021 holidays for the Supervisor of Maintenance and Custodial Services, and custodians (Attachment #4).

XI. Budget and Finance

The following motions were approved by roll call vote: **Budget and Finance #1-16**

Moved: Dr. Guidici Pietro Seconded: Mr. Gioia

RC: Dillon -yes Gioia -yes Guidici Pietro -yes Hyman -yes
Ruban -yes Schiano -yes Venes -yes

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of April 2020 (Attachment #5).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated April 30, 2020, through May 27, 2020 (Attachment #6).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of April 2020 and the Financial Reports of the Board Secretary for the month of April 2020; and

WHEREAS, the Board Secretary, Raymond Slamb, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for April 2020:

RESOLVED THAT, the Board accepts the Treasurer Report for the month of April 2020 and the Financial Reports of the Board Secretary for April 2020 as submitted and certified (Attachment #7).

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4. **WHEREAS**, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3©14.

NOW, THEREFORE, BE IT RESOLVED, that the Mountainside Board of Education hereby establishes the following maximums for the General Fund 2020 – 2021 year as follows:

Architecture/Engineering	\$ 10,000
Legal	\$ 30,000
Audit	\$ 30,000
Physician	\$ 2,250

For a total amount of \$ 72,250.

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to ensure that the maximum amount is not exceeded.

5. Move to approve upon the recommendation of the Superintendent, Greenwood Lawn Service for Lawn Care in the amount of \$17,543.00 effective July 1, 2020, through June 30, 2021 (Attachment #8).
6. Move to approve upon the recommendation of the Superintendent, the 2020-2021 Right to Know Services and Asbestos Management Services from RAMM Environmental Services, Inc., not to exceed \$4,850 (Attachment #9).
7. Move to approve upon the recommendation of the Superintendent, the Global Compliance Network, Inc. (GCN), from July 1, 2020 through June 30, 2021, at a rate of \$1,400. (Attachment #10)
8. Move to approve upon the recommendation of the Superintendent, CDK Systems, Inc. license renewal, from July 1, 2020 through June 30, 2021, in the amount of \$11,425. (Attachment #11)
9. Move to approve upon the recommendation of the Superintendent, a revised agreement with Next Step Pediatric Therapy for physical therapy services from March 2020-June 30, 2020 in the amount of \$6,187 (Attachment #12)
10. Move to approve upon the recommendation of the Superintendent, modification of the FSMC base year contract with Maschio's Food Services, Inc. due to the Novel Coronavirus. (Attachment #13)
11. Move to approve a contract between Union County Educational Services Commission and the Mountainside School District for Special Education Tuitions and Fees for Programs and Services for the 2020-2021 school year. (Attachment #14)

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12. Move to approve upon the recommendation of the Superintendent, the resolution authorizing the Mountainside Board of Education to renew a Cooperative Purchasing Agreement with the Educational Data Services, Inc, with a licensing and maintenance fee of \$1,730 for the 2020-2021 school year: (Attachment #15)
13. Move to approve upon the recommendation of the Superintendent, the contract renewal with Progressive Therapy of New Jersey for BCBA services for ESY 2020/2021 from June 22 through July 16, 2020, at a rate of \$115/hr., not to exceed 3 hrs. per week. (Attachment #16)
14. Move to approve upon the recommendation of the Superintendent, the contract renewal with Progressive Therapy of New Jersey for BCBA services for the 2020/2021 school year, at a rate of \$115/hr., not to exceed 14 hrs. per week. (Attachment #17)
15. Move to approve upon the recommendation of the Superintendent, an agreement with Next Step Pediatric Therapy for physical therapy services at a rate of \$90/hour, for up to 14 hrs/week, not to exceed \$15,700.00 for ESY and the 2020-21 school year. (Attachment #18)
16. Move to approve upon the recommendation of the Superintendent, an agreement with Learning Ally for Institution State License services at a rate of \$2,499 for the 2020-2021 school year (Attachment #19).

XII. Personnel

The following motions were approved by roll call vote: **Personnel #1-8**

Moved: Mr. Gioia Seconded: Dr. Guidicipietro

RC: Dillon -yes Gioia -yes Guidicipietro -yes Hyman -yes
 Ruban -yes Schiano -yes Venes -yes

1. Move to approve upon the recommendation of the Superintendent, the Child Study Team Staffing effective June 22, 2020 to August 31, 2020.

Name	Assignment	Rate
Eileen D'Antonio	School Social Worker (attend meetings, conduct/ prepare evaluations)	\$42.03 per hour, not to exceed 50 hours.
Amanda Somers-Guerrasio	School Psychologist (attend meetings, conduct/prepare evaluations)	\$42.03 per hour, not to exceed 50 hours.
Leila Morrelli	Speech and Language Specialist	\$42.03 per hour, not to exceed 50 hours.

2. Move to approve upon the recommendation of the Superintendent, Maternity Disability Leave for Eileen D'Antonio, School Social Worker, effective September 1, 2020, until October 6, 2020. She will be permitted to utilize any accumulated sick days. It is also recommended that Ms. D'Antonio be granted unpaid Family Leave from October 7, 2020, until January 8, 2021 in accordance with

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FMLA and NJFMLA. Ms. D’Antonio anticipates returning to work on January 11, 2021. (Attachment #20).

- 3. Move to approve upon the recommendation of the Superintendent, Maternity Disability Leave for Rebecca Tafaro, Grade 3 Special Education, effective September 1, 2020, until October 19, 2020. She will be permitted to utilize any accumulated sick days. It is also recommended that Ms. Tafaro be granted unpaid Family Leave from October 20, 2020, until January 15, 2021 in accordance with FMLA and NJFMLA. Ms. Tafaro anticipates returning to work on January 19, 2021. (Attachment #21).
- 4. Move to approve upon the recommendation of the Superintendent, Jason Whitaker to coordinate and oversee the production of Deerfield's virtual graduation ceremony at a stipend of \$1,500.
- 5. Move to approve upon the recommendation of the Superintendent, the following temporary custodial workers for summer employment:

Name	Days	Rate	Approximate Total
Fiorina DiMonte	8 weeks	\$16.85/hr.	\$5,000
Dan Scanlan	8 weeks	\$16.85/hr.	\$5,000

- 6. Move to approve upon the recommendation of the Superintendent, the revised request, previously approved on January 21, 2020, for notification to take classes from Zachary Worswick, Physical Education Teacher, for class taken at University of Missouri – Columbia, for the 2020 Spring Session for three (3) graduate credits in the amount of \$1,359.09 (Attachment #22)
- 7. Move to approve upon the recommendation of the Superintendent, the request for tuition reimbursement from Zachary Worswick, Physical Education Teacher, for class taken at University of Missouri – Columbia, for the 2020 Spring Session for three (3) graduate credits in the amount of \$1,359.09 (Attachment #23)
- 8. Move to approve upon the recommendation of the Superintendent, the following staffing of the 2020-2021 ESY program from June 22, 2020, through July 16, 2020 Mondays through Thursdays from 9:00-12:00, as detailed below:

2020 – 2021 ESY

June 22nd – July 16th, 2020

No School on Fridays;

Salary based on MEA staff contract

ESY Special Education Teachers (3):

(Not to Exceed 48 hours total)

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Name	Position	Salary per Hour
Smith, Jennifer	Special Education Teacher	\$42.03/hr
Rebecca, Tafaro	Special Education Teacher	\$42.03/hr
Sardina, Rosemarie	Special Education Teacher	\$42.03/hr

**Paraprofessionals (4):
(Not to exceed 24 hours total)**

Name	Position	Salary per Hour
Amy Peixoto	Paraprofessional	\$24.62/hr.
Carmine-Ann Casolao	Paraprofessional	\$24.62/hr.
Elizabeth Carpenter	Paraprofessional	\$23.51/hr.
Kiri Williams	Paraprofessional	\$23.51/hr.

XIII. Policy

The following motions were approved by roll call vote: **Policy #1**

Moved: Mr. Gioia Seconded: Mr. Venes

RC: Dillon -yes Gioia -yes Guidici Pietro -yes Hyman -yes
Ruban -yes Schiano -yes Venes -yes

1. Move to approve upon the recommendation of the Superintendent, the following policies for first reading:

3421.13	Postnatal Accommodations	New
4421.13	Postnatal Accommodations	New

XIV. Old Business - none

- XV. New Business - Mr. Gioia hopes to have a compressed in-person 8th grade graduation ceremony if possible. Mr. Hyman asked about the July/August planning of events for 8th graders. Mrs. Walling responded that we need further guidance from the state and there is a certain amount of time needed to properly plan such events**

- XVI. Committee Reports - There was a discussion about state revenue shortfalls and the effect of state aid on next year's budget, and the law requiring payments to contractors.**

- XVII. Public Participation - A member of the community asked if attachments for the now virtual board meetings could be made available online, which will be looked into for future meetings.**

- XVIII. Executive Session - (Resolution #1)**

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Moved: Mr. Hyman Seconded: Mr. Gioia

RC: Dillon -yes Gioia -yes Guidici Pietro -yes Hyman -yes
Ruban -yes Schiano -yes Venes -yes

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4- 13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

1. Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time then that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:52 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

XIX. Close Executive Session and Reconvene Public Session

Moved: Mr. Gioia Seconded: Mr. Venes

RC: Dillon -absent as of 9:20 Gioia -yes Guidici Pietro -yes Hyman -yes
Ruban -yes Schiano -yes Venes -yes

The public meeting reconvened at 10:19 p.m.

XX. Adjournment

A motion was made by Dr. Guidici Pietro at 10:20 p.m., seconded by Mr. Hyman to adjourn. The motion was passed by unanimous voice vote, 6 ayes - 0 nays.

Respectfully Submitted,

Mr. Raymond Slamb
School Business Administrator/Board Secretary