

Minutes of the Regular Meeting

June 23, 2020

MOUNTAINSIDE SCHOOL DISTRICT

BEECHWOOD SCHOOL - 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092

DEERFIELD SCHOOL - 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting.

Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:03 p.m. virtually via Zoom meeting application.

II. Roll Call

At roll call, the following members were present:

Mr. Bill Dillon - via Zoom at 7:04

Mr. Dante Gioia - via Zoom

Dr. Dana Guidici Pietro - via Zoom

Mr. James Ruban, Jr. - via Zoom

Mrs. Candice Schiano - via Zoom

Mr. Carmine Venes - via Zoom at 7:10

Mr. Jordan Hyman was absent.

Also present were Janet Walling, Superintendent of Schools, Raymond Slamb, School Business Administrator/Board Secretary (via Zoom).

III. Executive Session - Resolution (Attachment #1)

Moved: Dr. Guidici Pietro Seconded: Mr. Gioia

RC: Dillon -yes Gioia -yes Guidici Pietro -yes Hyman -absent

Ruban -yes Schiano -yes Venes -absent

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and **WHEREAS**, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time then that will be.

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THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:04 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

IV. Close Executive Session and Reconvene Public Session

Moved: Dr. Guidici Pietro Seconded: Mr. Gioia

RC: Dillon -yes Gioia -yes Guidici Pietro -yes Hyman -absent
Ruban -yes Schiano -yes Venes -yes

The public meeting reconvened at 8:00 p.m

V. Flag Salute

VI. Approval of Minutes

Moved: Mr. Venes Seconded: Mr. Gioia

RC: Dillon -yes Gioia -yes Guidici Pietro -yes Hyman -absent
Ruban -yes Schiano -yes Venes -yes

- ❖ Minutes of the Regular Meeting of May 26, 2020
- ❖ Minutes of the Executive Session of May 26, 2020

VII. Correspondence - none

VIII. Public Participation - none

IX. President's Report - none

- X. Superintendent's Report - Mrs. Walling reported on the virtual end-of-the-year activities, traditions and award ceremonies that took place with students and families via Zoom, highlighting a successful 8th-grade graduation ceremony, 2nd-grade clap-out, and 5th-grade orientation for which she thanked staff and students. She noted that the drop-off and pick-up days were successful. Mrs. Walling is looking at the parent surveys and monitoring state guidance on reopening in the fall. On July 14th, the 8th-grade in-person ceremony will take place. She asked parents to fill out the survey to calculate the number of attendees; she anticipates 3 tickets per family with all students attending, while following social distancing protocols. Mrs. Walling also acknowledged Mrs. Bentley and Mrs. Wilson's retirement and thanked them for their years of dedication to the district. Mrs. Walling presented her goals to the board, where they discussed how to continue to progress in math, ensuring a smooth transition to Algebra I for all 8th graders.

- XI. Berkeley Heights Liaison Report - Mr. Gioia reported that Berkeley Heights held virtual student awards, which are posted on their website. They discussed student achievement and how they compared to similar districts, continue to focus on collaboration with Mountainside in math, and are looking at ways to increase student engagement.

XII. Administration

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The following motions were approved by roll call vote: **Administration #1-4**

Moved: Mr. Gioia Seconded: Mr. Venes

RC: Dillon -yes Gioia -yes Guidici Pietro -yes Hyman -absent
Ruban -yes Schiano -yes Venes -yes

1. **BE IT RESOLVED**, that the Mountainside Board of Education has determined that 3 1/3 (2 Quantitative and 1 1/3 Qualitative Merit Goals) of the four established in the employment contract for Janet Walling, Superintendent, have been satisfied and were achieved during the 2019-20 school year; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary shall forward a certified copy of this resolution to the Union County Interim Superintendent of Schools in accordance with N.J.A.C. 6A:23A-3.1(e)(10)(iv); and

BE IT FURTHER RESOLVED, that upon receipt of confirmation of satisfaction of the above goals from the Union County Interim Superintendent of Schools, the applicable Merit Bonus provisions of the Superintendent's contract shall be paid.

2. Move to approve upon the recommendation of the Superintendent, the Security Drill Statement of Assurance (Attachment #2).
3. Move to approve upon the recommendation of the Superintendent, the Lead Testing Program Statement of Assurance (Attachment #3).
4. Move to approve upon the recommendation of the Superintendent, the submission of a waiver to the Union County Executive Superintendent of Schools for preschool and kindergarten toilet rooms for the 2020-2021 school year (Attachment #4).

XIII. Budget and Finance

The following motions were approved by roll call vote: **Budget and Finance #1-19**

Moved: Dr. Guidici Pietro Seconded: Mrs. Schiano

RC: Dillon -yes Gioia -yes Guidici Pietro -yes Hyman -absent
Ruban -yes Schiano -yes Venes -yes

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of May 2020 (Attachment #5).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated May 28, 2020, through June 30, 2020 (Attachment #6).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of April 2020 and the Financial Reports of the Board Secretary for the month of May 2020; and

WHEREAS, the Board Secretary, Raymond Slamb, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list

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will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for May 2020:

RESOLVED THAT, the Board accepts the Treasurer Report for the month of May 2020 and the Financial Reports of the Board Secretary for May 2020 as submitted and certified (Attachment #7).

4. Move to approve upon the recommendation of the Superintendent, the estimated tax payment schedule for the 2020-2021 school year from the Borough of Mountainside to the Mountainside Board of Education as follows and to authorize the School Business Administrator to submit said schedule to the Borough of Mountainside:

2020-2021	General Fund	Debt Service	Total
July	\$1,380,513.25	\$238,055.00*	\$1,618,568.25
August	\$1,380,513.25	\$790,290.00*	\$2,170,803.25
September	\$1,380,513.25	\$	\$1,380,513.25
October	\$1,380,513.25	\$	\$1,380,513.25
November	\$1,380,513.25	\$	\$1,380,513.25
December	\$1,380,513.25	\$	\$1,380,513.25
January	\$1,380,513.25	\$9,735.00*	\$1,390,248.25
February	\$1,380,513.25	\$177,836.00*	\$1,558,349.25
March	\$1,380,513.25	\$	\$1,380,513.25
April	\$1,380,513.25	\$	\$1,380,513.25
May	\$1,380,513.25	\$	\$1,380,513.25
June	\$1,380,513.25	\$	\$1,380,513.25
Total:	\$16,566,159.00	\$1,215,916.00	\$17,782,075.00

*Estimate subject to change based upon release of State Debt Service Aid Schedule

Note: Payments will be approved by Council on the third Tuesday of the month payable on or about the 20th of each month.

5. **BE IT RESOLVED THAT**, the Mountainside Board of Education authorizes the Business Administrator to pay supplementary bill lists and payroll which shall become due on or before June 30, 2020 including all year-end payables and to proceed with all necessary adjustments and

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transfers to close the books for the 2019-2020 fiscal year, including the cancellation of any stale dated checks; and

BE IT FURTHER RESOLVED THAT, the Superintendent and Business Administrator be authorized to complete any and all entries and actions for the opening of the 2020-2021 fiscal year, including but not limited to the issuance of purchase orders in compliance with the Public Contracts Law, complete line item adjustments and transfers, and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED THAT, all of these actions shall be presented to the Board at its next meeting for final approval.

6. **BE IT RESOLVED THAT**, the Mountainside Board of Education grants approval for the Superintendent to make application for and accept subsequent receipt of the IDEA Consolidated Grants for fiscal year 2021 as follows:

IDEA Preschool	\$7,814
IDEA Basic	\$153,978

7. Move to approve upon the recommendation of the Superintendent, the acceptance/refusal of and subsequent submission of the ESSA grant application for the fiscal year 2021 as follows:

Title I	\$75,363
Title IIA	\$15,213
Title IV	\$10,000

8. Move to approve upon the recommendation of the Superintendent, the re-appointment of Paula Hatch, as Treasurer of Mountainside School District, for the 2020-2021 school year, for an annual fee of \$3,231.
9. Move to approve upon the recommendation of the Superintendent, the Student Transportation Contract Renewal with Durham School Service for the 2020-2021 school year. (Attachment #8)
10. Move to approve upon the recommendation of the Superintendent, the Tuition Agreement contract between Union County Vocational-Technical Schools and the Mountainside School District for the 2020-2021 school year. (Attachment #9)
11. Move to approve upon the recommendation of the Superintendent, to contract with R&L DataCenters, Inc., Inc. for payroll and related services from July 1, 2020 to June 30, 2021. (Attachment # 10)
12. Move to approve upon the recommendation of the Superintendent, Next Step Pediatric Therapy for physical therapy, effective from July 1, 2020 through June 30, 2021, at a rate of \$90/hour. (Attachment #11)

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13. Move to approve upon the recommendation of the Superintendent, Trinitas Children's Therapy Services for occupational therapy services, effective July 1, 2020 through June 30, 2021. (Attachment #12)
14. Move to approve upon the recommendation of the Superintendent, to accept the donation from Anil Chiramel in the amount of \$370 to Deerfield School on behalf of his son Rohit Chiramel, 8th grader, representing the DC refund, to be used for Robotics Club.
15. Move to approve upon the recommendation of the Superintendent, to contract with BNL School Pictures to provide 8th grade graduation photography services on July 14, 2020 (rain date July 15th), at a rate of \$75/hour, for a minimum of 3 hours.
16. Move to approve upon the recommendation of the Superintendent, to contract with Audio Visual Pros to provide 8th grade graduation sound system services on July 14, 2020 (rain date July 15th), in the amount of \$1,200. (Attachment #12A)
17. Move to approve upon the recommendation of the Superintendent, quote NFCC # 20-Q0067r-1 submitted by Northfield Construction Corp. in the amount of \$27,600 for Deerfield School Girls Locker Room Renovation. (Attachment #13)
18. Move to approve upon the recommendation of the Superintendent, special education placements and services as per (Attachment #14).
19. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Superintendent, the travel and related expenses itemized in (Attachment #15). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

XIV. Personnel

The following motions were approved by roll call vote: **Personnel #1-16**

Moved: Mr. Gioia Seconded: Mr. Venes

RC: Dillon -yes Gioia -yes Guidici Pietro -yes Hyman -absent
Ruban -yes Schiano -yes Venes -yes

1. Move to approve upon the recommendation of the Superintendent, the appointment of Raymond Slamb, School Business Administrator and Board Secretary, for the 2020-2021 school year, effective July 1, 2020 to June 30, 2021, with approval from the County Superintendent. (Attachment #16)
2. Move to approve the salary for Janet Walling, Superintendent, for the 2020-2021 school year as \$142,800.

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3. Move to approve upon the recommendation of the Superintendent, the re-hiring of the non-affiliated personnel, effective July 1, 2020 to June 30, 2021 as per the attached list. (Attachment #17)
4. Move to approve upon the recommendation of the Superintendent, the paraprofessionals list for the 2020-2021 school year (Attachment #18)
5. Move to approve upon the recommendation of the Superintendent, Maternity Disability Leave for Nicole Mansfield, 4th Grade Teacher, effective September 21 through November 9, 2020, utilizing any accumulated sick days. It is also recommended that Ms. Mansfield be granted unpaid Family Leave from November 10, 2020, until February 11, 2021 in accordance with FMLA and NJFLA. Ms. Mansfield anticipates returning to work on February 12, 2021. (Attachment #19).
6. Move to approve upon the recommendation of the Superintendent, the unpaid intermittent Family Leave for Tom Wise, Music Teacher, effective from approximately September 17, 2020 through September 24, 2020 and February 8, 2021 through March 26, 2021, in accordance with FMLA and NJFLA. Mr. Wise anticipates returning to school on April 5, 2021. (Attachment #20)
7. Move to approve upon the recommendation of the Superintendent, to accept the resignation of Erica Bell, LDT-C, effective June 30, 2020 (Attachment #21).
8. Move to approve upon the recommendation of the Superintendent, the appointment of Suzanne Jenks to oversee NJDOE and other state and federal data reporting, for the 2020-2021 school year, for a stipend amount of \$5,000.
9. Move to approve upon the recommendation of the Superintendent, the appointment of Deb Posner for the stipend position of Athletic Coordinator, for the 2020-2021 school year, at a rate of \$2,210.
10. Move to approve upon the recommendation of the Superintendent, Ellie Barkin to complete her administrative internship hours with Suzanne Jenks, as required by The College of New Jersey course EDAD693-01: The Principalship III (Attachment #22)
11. Move to approve upon the recommendation of the Superintendent, a medical leave of absence for Employee #90194044, as of June 3, 2020.
12. Move to approve upon the recommendation of the Superintendent, the appointment of Taylor Donato to the position of Middle School Science Teacher, at a salary of \$57,478, Step 2 MA, effective September 1, 2020, until June 30, 2021, pending paperwork and successful criminal background check (Attachment #23).
13. Move to approve upon the recommendation of the Superintendent, the following staff members to serve as chaperones at the Deerfield 8th Grade Recognition program on July 14, 2020 (rain date of July 15). Staff will be paid at the MEA contract rate of \$34.07/hour.

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Kathleen Goldbeck	Jared Rosenblum	Jayne Hartnett
Kristen DalCortivo	Rachel Halek	Bryan Young
Axl Hirsch	Michelle Cruz	Corrin Lavery
Dan Kessler	April Starling	Natalie Crisafulli
Caitlin McGarrity	Gary Chan	Nina Woo

14. Move to approve upon the recommendation of the Superintendent, the following staff member for summer employment:

Staff Member	Assignment	Hours	Rate	Total
Kristen DalCortivo	Summer related duties	Not to exceed 70 hours	\$42.03/hr	\$2,942.10

15. Move to approve upon the recommendation of the Superintendent, the appointment of Dana Peterson, Orton Gillingham instructor, from July 7, 2020 through August 28, 2020, to work 3 hours per week, at a rate of \$100 per hour.
16. Move to approve upon the recommendation of the Superintendent, the appointment of Dana Peterson, Orton Gillingham instructor, for the 2020-2021 school year, to work 3 hours per week, at a rate of \$100 per hour.

XV. Policy

The following motions were approved by roll call vote: **Policy #1**

Moved: Dr. Guidici Pietro Seconded: Mr. Gioia

RC: Dillon -yes Gioia -yes Guidici Pietro -yes Hyman -absent
Ruban -yes Schiano -yes Venes -yes

1. Move to approve upon the recommendation of the Superintendent, the following policies for second reading and adoption:

3421.13	Postnatal Accommodations	New
4421.13	Postnatal Accommodations	New

XVI. Old Business - none

XVII. New Business - Mr. Dillon asked about formal 1-4 report cards to which Mrs. Walling responded.

XVIII. Committee Reports -

Library will have curbside pick up available on June 29th. Hard copies and digital copies will be available. Check their website for hours and information on digital checkout.

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Budget and Finance: Discussed proposed State Aid cut and least disruptive way to bridge that gap in the budget. Discussed CARES Act grant funding and potential uses such as: technology for remote learning, sanitizing and cleaning, and potential for touchless bathroom upgrades. Field usage requests will follow standards set by State in terms of what sports/activities are allowed. Field usage requests should follow the normal approval process. Currently working with the district architect to get Deerfield Girl's Locker Room pipe repaired. Discussed partial subscription busing refunds for the period of time when the district was closed due to the pandemic.

Motion to approve upon the recommendation of the Superintendent, prorated subscription busing refunds for period that district was closed due in the pandemic in the amount of \$76 per student.

Moved: Mr. Dillon Seconded: Mr. Gioia

RC: Dillon -yes Gioia -yes Guidici Pietro -yes Hyman -absent
Ruban -yes Schiano -yes Venes -yes

Motion to approve upon the recommendation of the Superintendent, repair of Beechwood Cafeteria air conditioner in an amount NTE \$7,000.00.

Moved: Dr. Guidici Pietro Seconded: Mr. Gioia

RC: Dillon -yes Gioia -yes Guidici Pietro -yes Hyman -absent
Ruban -yes Schiano -yes Venes -yes

XIX. Public Participation - none

XX. Adjournment

A motion was made by Mr. Gioia at 9:47 p.m., seconded by Mr. Venes to adjourn. The motion was passed by unanimous voice vote, 6 ayes - 0 nays.

Respectfully Submitted,

Mr. Raymond Slamb
School Business Administrator/Board Secretary