

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting. Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

II. Roll Call

Mr. Dante Gioia	_____
Mrs. Cathy Jakositz	_____
Mr. Christopher Minks	_____
Mrs. Kate Motz	_____
Mrs. Jeane Parker	_____
Mr. James Ruban, Jr.	_____
Mr. Carmine Venes	_____

III. Executive Session – Resolution (Attachment #1)

Moved: _____	Seconded: _____		
RC) Gioia _____	Jakositz _____	Minks _____	Motz _____
Parker _____	Ruban _____	Venes _____	

❖ Legal/Personnel

IV. Flag Salute

V. Approval of Minutes

Moved: _____	Seconded: _____		
RC) Gioia _____	Jakositz _____	Minks _____	Motz _____
Parker _____	Ruban _____	Venes _____	

- ❖ Minutes of the Regular Meeting of May 24, 2016
- ❖ Minutes of the Executive Session of May 24, 2016

VI. Correspondence

VII. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

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1, 2015 to June 30, 2016 (Attachment #5).

6. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools May and June 2016 safety and security drill reports (Attachment #6).

XII. Budget and Finance

Moved: _____ Seconded: _____
 RC) Gioia _____ Jakositz _____ Minks _____ Motz _____
 Parker _____ Ruban _____ Venes _____

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of May 2016 (Attachment #7).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated June 1, 2016, through June 30, 2016 (Attachment #8).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of May 2016 and the Financial Reports of the Board Secretary for the month of May 2016; and

WHEREAS, the Board Secretary, Eric Larson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for May 2016:

RESOLVED THAT, the Board accepts the Treasurer Report for the month of May 2016 and the Financial Reports of the Board Secretary for May 2016 as submitted and certified (Attachment #9).

4. Move to approve upon the recommendation of the Chief School Administrator, the Memorandum of Agreement and salary guides, between the Mountainside Board of Education and the Mountainside Education Association dated May 24, 2016 (Attachment #10).
5. Move to approve upon the recommendation of the Chief School Administrator, the re-appointment of Paula Hatch, as Treasurer of Mountainside School District, for the 2016-2017 school year, at a 2.5% increase, for an annual fee of \$3,075.
6. **BE IT RESOLVED THAT**, the Mountainside Board of Education grants approval for the Chief School Administrator to make application for and accept subsequent receipt of the No Child Left Behind Consolidated Grants for fiscal year 2017 as follows:

Title I	\$76,004
Title IIA	\$9,337
Total	\$85,341

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7. **BE IT RESOLVED THAT**, the Mountainside Board of Education authorizes the Business Administrator to pay supplementary bill lists and payroll which shall become due on or before June 30, 2016 including all year-end payables and to proceed with all necessary adjustments and transfers to close the books for the 2015-2016 fiscal year, including the cancellation of any stale dated checks; and

BE IT FURTHER RESOLVED THAT, the Chief School Administrator and Business Administrator be authorized to complete any and all entries and actions for the opening of the 2016-2017 fiscal year, including but not limited to the issuance of purchase orders in compliance with the Public Contracts Law, complete line item adjustments and transfers, and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED THAT, all of these actions shall be presented to the Board at its next meeting for final approval.

8. **WHEREAS**, N.J.S.A.18A:21-2, N.J.S.A.18A:7G-31 and N.J.S.A.18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year-end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer, unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Mountainside Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into its Tuition and Capital Reserve accounts at year-end; and

WHEREAS, the Mountainside Board of Education has determined that any excess surplus above the combination of the allowable 2% of adjusted expenditures at the conclusion of the 2015-16 fiscal year, and any and all funds awarded by the New Jersey Department of Education for 2015-16 Extraordinary Aid and/or Non-Public Transportation Aid, is available for such transfer;

BE IT RESOLVED THAT, the Board authorize the Business Administrator to make this transfer of all funds in excess of the allowable 2% of adjusted expenditures at the conclusion of the 2015-16 fiscal year, and any and all funds awarded by the New Jersey Department of education for 2015-16 Extraordinary Aid and/or Non-Public Transportation Aid consistent with all applicable laws and regulations in the amount not to exceed \$457,000 to the Tuition Adjustment Reserve, \$50,000 to the Maintenance Reserve, and \$600,000 to the Capital Reserve.

9. Move to approve upon the recommendation of the Chief School Administrator, to accept the following donations:

Elks	\$2,000	Book Bag Program
MEF	\$16,785	Grade level projects/field trips

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Watts Foundation	\$5,795	Media Center Books/Online Resources
YMCA	\$6,000	Nutrition and wellness
Donors Choose	\$13,894	Various classroom projects
Pet Supplies Plus	\$1000	Pets in the Classroom

- 10. Move to approve upon the recommendation of the Chief School Administrator, Greenwood Lawn Service for Lawn Care in the amount of \$15,694 effective July 1, 2016, through June 30, 2017 (Attachment #11).
- 11. Move to approve upon the recommendation of the Chief School Administrator, the 2016-2017 Right to Know Services and Asbestos Management Services from RAMM Environmental Services, Inc., not to exceed \$4,850 (Attachment #12).
- 12. Move to approve upon the recommendation of the Chief School Administrator, to contract with CDK Systems, Inc. for accounting software services for \$9,485.00 for the 2016-2017 fiscal year (Attachment #13).
- 13. Move to approve upon the recommendation of the Chief School Administrator, to contract with Strauss Esmay Associates, LLP for Policy Alert and Support System (PASS) and annual district online maintenance fee in the amount of \$4,040.00 for the 2016-2017 fiscal year (Attachment #14).
- 14. Move to approve upon the recommendation of the Chief School Administrator, a five year agreement beginning March 2017 with Lightpath as the internet provider for the district at a cost of \$1,950 per month for a 100 Mb connection. This service will replace a current 50 Mb connection with Verizon for \$2,631.75 per month for an annual savings of \$8,181 (Attachment #15).
- 15. Move to approve upon the recommendation of the Chief School Administrator, the hiring of JAG Consulting, LLC for technology services effective July 1, 2016 to June 30, 2017 at a rate of \$32.00 per hour, not to exceed \$27,312 (Attachment #16).
- 16. Move to approve upon the recommendation of the Chief School Administrator, that Maschio Food Services, Inc. be awarded the contract as the food service management company for the 2016-2017 school year. The management fee is \$8,200 with a guaranteed profit of \$1,000.
- 17. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #17).

XIII. Personnel

Moved: _____

Seconded: _____

RC) Gioia _____ Jakositz _____

Minks _____ Motz _____

Parker _____ Ruban _____

Venes _____

- 1. Move to approve upon the recommendation of the Chief School Administrator, the revised

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employment contract for Eric Larson, Business Administrator/Board Secretary, which was approved by the Union County Superintendent (Attachment #18).

2. Move to approve upon the recommendation of the Chief School Administrator, to increase the salaries of the non-affiliated personnel, effective July 1, 2016 to June 30, 2017 as per the attached list (Attachment #19).
3. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Caitlin McGarrity, as Special Education Teacher, at a salary of \$53,498, Step 2 BA, effective September 1, 2016 until June 30, 2017 (Attachment #20).
4. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Kelly Trentham, as Kindergarten Teacher (Leave Replacement), at the per diem rate of \$150 for the first 20 days of the assignment, and \$185 per diem for the balance of the assignment, effective September 1, 2016, until December 23, 2016 (Attachment #21).
5. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Kristie Crilley, as Social Studies Teacher (Leave Replacement), at the per diem rate of \$150 for the first 20 days of the assignment, and \$190 per diem for the balance of the assignment, effective June 8, 2016 until June 21, 2016, and September 1, 2016 until January 31, 2017 (Attachment #22).
6. Move to approve upon the recommendation of the Chief School Administrator, the appointment of the following part time paraprofessionals for the 2016-2017 school year:

Three days per week Deerfield	Hourly Rate	Two days per week Deerfield	Hourly Rate
Pat Debbie	\$24.43 per hour	Susan Meagher	\$22.24 per hour
Nancy Smith	\$22.24 per hour	Donna Antonucci	\$22.24 per hour
Valerie Wass	\$23.35 per hour	Betsy Klein	\$22.24 per hour
Maria Deanna	\$24.43 per hour		
Rose Carvajales	\$22.24 per hour		
Teri Schrul	\$24.43 per hour		

Three days per week Beechwood	Hourly Rate	Two days per week Beechwood	Hourly Rate
Amy Peixoto	\$22.24 per hour	Susan Montesano	\$22.24 per hour
AnnaMarie Labisi	\$23.35 per hour	Lisa Arroyo	\$22.24 per hour
Nancy Louie	\$24.43 per hour		
Carmine Casolaro	\$22.24 per hour		

Three day per week Developmental Learning Center	Hourly Rate	Two days per week Developmental Learning Center	Hourly Rate
Donna Wolfe	\$22.24 per hour	Marin Baltuch	\$22.24 per hour

7. Move to approve upon the recommendation of the Chief School Administrator, the appointment of the following staff members for the Beechwood School AIM Extension

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Program that will be in session from June 28, 2016 – July 14, 2016 for 3 hours per day for 9 days:

Stephanie Ianniello	Elementary Teacher	\$39.71/hour
Janelle Lauterbach	Elementary Teacher	\$39.71/hour
Courtney Hunter	Elementary Teacher	\$39.71/hour

8. Move to approve upon the recommendation of the Chief School Administrator, the Extended School Year Staffing effective June 29, 2016, through August 3, 2016.

Staff Member	Assignment	Not to Exceed	Rate
Amy Piexoto	Paraprofessional	60 hours	\$22.24 per hour
Lisa Bruno	Nurse	60 hours	\$39.71 per hour
Leila Morrelli	Speech and Language Specialist	40 hours	\$39.71 per hour
Kathleen Goldbeck Julie Lima Laryssa Shashkewych Caitlin Murphy	Special Education Teacher	180 hours in total for Special Ed. Teachers	\$39.71 per hour

9. Move to approve upon the recommendation of the Chief School Administrator, the Child Study Team Staffing effective June 22, 2016 to August 31, 2016.

Staff Member	Assignment	Not to Exceed	Rate
Gabriella Campana	School Social Worker (to attend meetings and conduct/prepare evaluations)	5 days	\$225 per diem
Adrienne Ridley	Regular Education Teacher (to attend meetings)	5 hours	\$39.71 per hour
Leila Morrelli	Speech and Language Specialist	5 days	\$225 per diem
Jennifer Kuperman	LDTC (to attend meetings and conduct/prepare evaluations)	5 days	\$225 per diem
Kathleen Goldbeck	Special Education Teacher (to attend meetings)	5 hours	\$39.71 per hour

10. Move to approve upon the recommendation of the Chief School Administrator, the following staff members for summer employment:

Staff Member	Assignment	Hours	Rate	Total
Laurie Wilson	Summer related duties	72 hours	\$39.71 per hour	\$2,859.12
Caitlin Murphy	Curriculum Writing	12 hours	\$39.71 per hour	\$476.52

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	K-2			
Suzanne Jenks	Curriculum Writing 3-5	12 hours	\$39.71 per hour	\$476.52
Barbara Hemmings	Curriculum Writing Spanish Honors	6 hours	\$39.71 per hour	\$238.26
Nina Woo	Curriculum Writing Spanish Culture	6 hours	\$39.71 per hour	\$238.26

11. Move to approve upon the recommendation of the Chief School Administrator, the following staff member to serve as a mentor for the 2015-2016 school year:

Staff Member	Assignment	Amount
Judith Segall	Special Education Julie Lima 1/4/16 – 6/21/16	\$442.80

12. Move to approve upon the recommendation of the Chief School Administrator, to increase Donna Bolton’s weekly hours by 9 hours during the summer to assist the Board Office with accounts payable duties.
13. Move to approve upon the recommendation of the Chief School Administrator, new staff member, Sonia Branco, Deerfield School Nurse, to shadow Kathleen MacDonald for 5 days at the per diem rate of \$296.64 for a total amount of \$1,483.20.
14. Move to approve upon the recommendation of the Chief School Administrator, new staff member Victoria Tiscia, Art Teacher, to shadow Lynn Slotkin for 2 days at a the per diem rate of \$278.68 for a total amount of \$557.36
15. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Rosemarie Sardina, Special Education Teacher, for classes taken at Nova Southeastern University for the Summer 2016 session for three (3) graduate credits in the amount of \$2,034 (Attachment #23).

XIV. Curriculum

XV. Policy

Moved: _____ Seconded: _____
 RC) Gioia _____ Jakositz _____ Minks _____ Motz _____
 Parker _____ Ruban _____ Venes _____

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

2422	Health and Physical Education	Revised Recommended
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2. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading:

5310	Health Services	Revised Mandated
5330.01	Administration of Medical Marijuana	New Mandated
8462	Reporting Potentially Missing or Abused Children	Revised Mandated
8550	Outstanding Food Service Charges	Revised Recommended

XVI. Old Business

XVII. New Business

XVIII. Committee Reports

XIX. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

XX. Executive Session – Resolution (Attachment #24)

Moved: _____ Seconded: _____
RC) Gioia _____ Jakositz _____ Minks _____ Motz _____
Parker _____ Ruban _____ Venes _____

❖ Legal/Personnel

XXI. Adjournment

Moved: _____ Seconded: _____
RC) Gioia _____ Jakositz _____ Minks _____ Motz _____
Parker _____ Ruban _____ Venes _____