

**Minutes of the Regular Meeting
January 26, 2016**

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:18 p.m. in the Susan O. Collier Media Center, 1497 Woodacres Drive, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Mrs. Cathy Jakositz
Mr. Christopher Minks
Mrs. Kate Motz
Mrs. Jeane Parker
Mr. James Ruban, Jr.

Also present were Dr. Nancy Lubarsky, Chief School Administrator, and Mr. Eric Larson, School Business Administrator/Board Secretary.

Mr. Dante Gioia and Mr. Carmine Venes were absent.

III. Executive Session – The following resolution was approved by roll call vote:

Moved: Minks	Seconded: Jakositz		
RC) Gioia – Absent	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Absent	Ruban – Yes	Venes – Absent

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:25 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

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The public meeting was reconvened at 8:09 p.m.

IV. Flag Salute

V. Approval of Minutes

Moved: Jakositz	Seconded: Minks		
RC) Gioia – Absent	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Absent

- ❖ Minutes of the Regular Meeting of December 16, 2015
- ❖ Minutes of the Executive Session of December 16, 2015
- ❖ Minutes of the Reorganization Meeting of January 5, 2016
- ❖ Minutes of the Executive Session of January 5, 2016

VI. Correspondence - None

VII. Public Participation - None

VIII. President’s Report - None

IX. Chief School Administrator’s Report

The Elks presented a grant award in the amount of \$2,000 to be used for the Beechwood School Book Bag Program.

The Board Members were recognized for School Board Recognition Month. Dr. Lubarsky presented them with certificates.

The Board received Ethics Training from Gwen Thorton, NJSBA Field Representative.

Dr. Lubarsky presented a closer look at the PARCC scores and the results of her 2014-2015 merit goal.

Dr. Lubarsky mentioned that the 2016-2017 School Year Calendar is aligned with Berkeley Heights.

X. Berkeley Heights Liaison Report

Mrs. Jeane Parker reported that Berkeley Heights has reached a tentative agreement with the union.

XI. Administration

The following motions were approved by roll call vote: **Administration: #1-3**

Moved: Jakositz	Seconded: Minks		
RC) Gioia – Absent	Jakositz – Yes	Minks – Yes	
Motz – Absent	Parker – Yes	Ruban – Yes	Venes – Absent

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1. Move to approve upon the recommendation of the Chief School Administrator, the 2016-2017 School Year Calendar (Attachment #2).
2. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools December 2015 safety and security drill reports (Attachment #3).
3. **BE IT RESOLVED**, that the Mountainside Board of Education has determined that the fifth of the five Quantitative and Qualitative Merit Goals established in the employment contract for Nancy Lubarsky, Chief School Administrator, has been satisfied and was achieved during the 2014-2015 school year; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary shall forward a certified copy of this resolution to the Union County Interim Superintendent of Schools in accordance with N.J.A.C. 6A:23A-3.1(e)(10)(iv); and

BE IT FURTHER RESOLVED, that upon receipt of confirmation of satisfaction of the above goal from the Union County Interim Superintendent of Schools, the applicable Merit Bonus provisions of the Superintendent's contract shall be paid.

XII. Budget and Finance

The following motions were approved by roll call vote: **Budget & Finance: #1-8**

Moved: Minks	Seconded: Parker		
RC) Gioia – Absent	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Absent

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of December 2015 (Attachment #4).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated January 1, 2016, through January 31, 2016 (Attachment #5).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of December 2015 and the Financial Reports of the Board Secretary for the month of December 2015; and

WHEREAS, the Board Secretary, Eric Larson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for December 2015:

RESOLVED THAT, the Board accepts the Treasurer Reports for the month of December 2015 and the Financial Reports of the Board Secretary for December 2015 as submitted and certified (Attachment #6).

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4. Move to approve upon the recommendation of the Chief School Administrator, the following resolution:

BE IT RESOLVED, that upon the recommendation of the Chief School Administrator, and pursuant to the authority granted by N.J.S.A. 18A: 44-4(B), the Mountainside Board of Education hereby establishes \$2,500.00 as the per pupil tuition rate for non-disabled pupils enrolled in its preschool program for the 2016-2017 school year.

5. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #7).
6. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #8). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.
7. Move to approve upon the recommendation of the Chief School Administrator, the Morris Union Jointure Commission Transportation Contract for Route 961 in the amount of \$19,903.41 for the 2015-2016 school year (Attachment #8A).
8. Move to approve upon the recommendation of the Chief School Administrator, up to \$4,500 for snow removal.

XIII. Personnel

The following motions were approved by roll call vote: **Personnel: #1-10**

Moved: Jakositz	Seconded: Motz		
RC) Gioia – Absent	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Absent

1. Move to approve upon the recommendation of the Chief School Administrator, the retirement of Lynn Slotkin, Art Teacher, effective July 1, 2016, and to thank her for 25 years of service to the Mountainside School District (Attachment #9).
2. Move to approve upon the recommendation of the Chief School Administrator, the retirement of Judith Segall, Basic Skills Teacher, effective July 1, 2016, and to thank her for 23 years of service to the Mountainside School District (Attachment #10).
3. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Donna Camara-Antonucci, as Paraprofessional, effective January 21, 2016 until June 30, 2016, at a salary of \$21.85 per hour (Attachment #11).
4. Move to approve upon the recommendation of the Chief School Administrator, the following staff member to serve as mentor for the 2015-2016 school year.

Staff Member	Assignment	Amount
Shannon Keegan	2 nd Grade Leave Replacement Jennifer Griffith	\$442.80

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	1/4/16 – 6/30/16	
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5. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Patricia Bruce, BSI, to the stipend position of Chess Club Advisor Grades K-2 for the 2015-2016 school year, at a stipend of \$32.19 per session (not to exceed 30 sessions).

Note: Originally approved April Starling who withdrew her acceptance of the position.

6. Move to approve upon the recommendation of the Chief School Administrator, the following appointments for the 2015-2016 school year:

Ellie Barkin	TEP Teacher	\$32.19 per hour
Jayne Hartnett	TEP Teacher	\$32.19 per hour
Holly Loffredo	TEP Teacher	\$32.19 per hour
Dawn Bladzinski	TEP Teacher	\$32.19 per hour

7. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Rosemarie Sardina, Special Education Teacher, taken at Nova Southeastern University for the fall 2015 session for three (3) graduate credits in the amount of \$2,034.00 (Attachment #12).
8. Move to approve upon the recommendation of the Chief School Administrator, the notification to take classes from Rosemarie Sardina, Special Education Teacher, at Nova Southeastern University for the winter 2015 I and II sessions for six (6) graduate credits in the amount of \$4,068.00 (Attachment #13).
9. Move to approve upon the recommendation of the Chief School Administrator, the severance agreement and general release between the Board of Education and employee #90239625 (Attachment #13A).
10. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Donna Bolton to the part time position of Library Assistant, 9 hours per week, at a rate of \$20.50 per hour (Attachment #13B).

XIV. Curriculum - None

XV. Policy

The following motions were approved by roll call vote: **Policy: #1 - 2**

Moved: Minks	Seconded: Jakositz		
RC) Gioia – Absent	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Absent

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

3431.1	Family Leave	Revised Mandated
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4431.1	Family Leave	Revised Mandated
5337	Service Animals	New Suggested
5516	Use of Electronic Communication and Recording Devices (ECRD)	Revised Mandated

2. Move to approve upon the recommendation of the Chief School Administrator, the following policy for first reading:

7510	Use of School Facilities	Revised
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XVI. Old Business - None

XVII. New Business

Mr. Ruban discussed production of a one-page executive recap of board meeting actions. He also discussed looking into streaming of Board Meetings.

XVIII. Committee Reports

Dr. Lubarsky and Mr. Larson gave an update on the referendum projects.

Mr. Minks gave an update on the Berkeley Heights send/receive negotiations as well as the MEA negotiations.

XIX. Public Participation - None

XX. Adjournment

A motion was made by Mr. Minks at 10:30 p.m., seconded by Mrs. Parker to adjourn. The motion was passed by a unanimous voice vote.

Respectfully Submitted,

Mr. Eric D. Larson
School Business Administrator/Board Secretary