

**Minutes of the Regular Meeting
March 22, 2016**

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:03 p.m. in the Deerfield Media Center, 302 Central Avenue, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Mr. Dante Gioia
Mrs. Cathy Jakositz
Mr. Christopher Minks
Mrs. Kate Motz
Mr. James Ruban, Jr.
Mr. Carmine Venes

Also present were Dr. Nancy Lubarsky, Chief School Administrator, and Mr. Eric Larson, School Business Administrator/Board Secretary.

Mrs. Jeane Parker arrived at 8:35 p.m.

III. Executive Session – The following resolution was approved by roll call vote:

Moved: Minks	Seconded: Gioia		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – absent	Ruban – Yes	Venes – Yes

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:05 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed

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may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

The public meeting was reconvened at 8:00 p.m.

IV. Flag Salute

V. Approval of Minutes

Moved: Gioia	Seconded: Minks		
RC) Gioia – Abstain	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – absent	Ruban – Yes	Venes – Yes

- ❖ Minutes of the Regular Meeting of February 23, 2016
- ❖ Minutes of the 1st Executive Session of February 23, 2016
- ❖ Minutes of the 2nd Executive Session of February 23, 2016
- ❖ Minutes of the Special Meeting of March 16, 2016
- ❖ Minutes of the Executive Session of March 16, 2016

VI. Correspondence - None

VII. Public Participation - None

VIII. President’s Report - None

IX. Chief School Administrator’s Report

Dr. Lubarsky announced the Teachers/Educational Services Professionals and Support Staff Members of the Year for 2015-2016. They are:

Beechwood: Jodi Groth, 1st Grade Teacher
Karen Ciccarello, Paraprofessional

Deerfield: Lynn Slotkin, Art Teacher
AnnMarie Pires, Paraprofessionals

Dr. Lubarsky spoke about the award winners and they each received a copy of the resolution recognizing their status from the Board.

Jamie Koransky gave a HIB presentation.

Dr. Lubarsky discussed a solution for the preservation of the Deerfield 8th Grade Murals.

Ally Zimmerman and Susan Zimmerman commented on the plan for the murals.

Lynne Ciasulli asked a question about the murals and stated that she supports the plan.

Dr. Lubarsky acknowledged the 7th Grade Health Bee Team on their 2nd place win.

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Dr. Lubarsky stated that the district received over \$6,000 in grants from the MEF and \$1,600 from Donors Choose.

X. Berkeley Heights Liaison Report

Mrs. Jeane Parker reported on the following Berkeley Heights items:

- Budget will be voted on in April or May.
- A new counselor will be hired.
- iPad initiative for high school and recycling iPads to Berkeley Heights middle school.
- Schools will be closed on May 27th and 31st because of the 2 unused snow days.
- Several student awards were received by Mountainside students.
- March 31st opening of the musical.
- Cap and gown information will be sent soon.

XI. Administration

The following motions were approved by roll call vote: **Administration: #1**

Moved: Jakositz	Seconded: Gioia		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Absent	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools February 2016 safety and security drill reports (Attachment #2).

XII. Budget and Finance

The following motions were approved by roll call vote: **Budget & Finance: #1-8**

Moved: Gioia	Seconded: Minks		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of February 2016 (Attachment #3).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated March 1, 2016, through March 31, 2016 (Attachment #4).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of February 2016 and the Financial Reports of the Board Secretary for the month of February 2016; and

WHEREAS, the Board Secretary, Eric Larson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for February 2016:

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RESOLVED THAT, the Board accepts the Treasurer Report for the month of February 2016 and the Financial Reports of the Board Secretary for February 2016 as submitted and certified (Attachment #5).

4. Move to approve upon the recommendation of the Chief School Administrator, to accept the following donations:

MEF	\$560.00	Seeing and Writing Poetry (Deerfield)
MEF	\$3,000.00	Music in the Park Field Trip (Deerfield)
MEF	\$2,470.00	Broadway Experience (Deerfield)

5. Move to approve upon the recommendation of the Chief School Administrator, placement of two signs provided by Mountainside Baseball on each baseball field on district property (Attachment #6).
6. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #7).
7. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #8). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.
8. Move to approve upon the recommendation of the Chief School Administrator to award Deerfield projects to the lowest bidders as follows:

Mechanical Upgrades	Framan Mechanical, Inc	\$1,985,000
Electric Upgrades	Post & Kelly Electric	\$244,930
VCT tile (Alternate 1)	Framan Mechanical, Inc.	\$95,000

XIII. Personnel

The following motions were approved by roll call vote: **Personnel: #1-12**

Moved: Gioia

Seconded: Jakositz

RC) Gioia – Yes

Jakositz – Yes

Minks – Yes

Motz – Yes

Parker – Yes

Ruban – Yes

Venes – Yes

1. **WHEREAS**, the Governor's Teacher Recognition Program was developed in 1985 for the purpose of acknowledging teachers who exhibit outstanding performance;

WHEREAS, the New Jersey Department of Education Division of Academic and Career Standards promotes the Governor's Teacher Recognition Program;

WHEREAS, the Union County Superintendent's Roundtable supports and sponsors an Annual Teacher Recognition Program for outstanding teachers in Union County;

WHEREAS, the Mountainside Board of Education strongly supports district teaching staff members in their endeavor to promote excellence in education;

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WHEREAS, the criteria for selection of the recipient of the Governor's Teacher Recognition Program includes use of effective instructional techniques and methods; establishment of productive classroom climate and rapport with students; and development of feelings of self-worth and love of learning in students; and

WHEREAS, the Mountainside Board of Education recognizes and sincerely appreciates the dedicated services of Lynn Slotkin, Art Teacher, to the students of the Mountainside Public School District,

NOW, THEREFORE, BE IT RESOLVED that Lynn Slotkin is recognized as the Mountainside School District recipient of the Governor's Teacher Recognition Program Award for the 2015-16 school year; and

BE IT FURTHER RESOLVED that this resolution becomes a part of the official minutes of Mountainside Board of Education, and a copy forwarded to Lynn Slotkin.

2. **WHEREAS**, the Governor's Teacher Recognition Program was developed in 1985 for the purpose of acknowledging teachers who exhibit outstanding performance;

WHEREAS, the New Jersey Department of Education Division of Academic and Career Standards promotes the Governor's Teacher Recognition Program;

WHEREAS, the Union County Superintendent's Roundtable supports and sponsors an Annual Teacher Recognition Program for outstanding teachers in Union County;

WHEREAS, the Mountainside Board of Education strongly supports district teaching staff members in their endeavor to promote excellence in education;

WHEREAS, the criteria for selection of the recipient of the Governor's Teacher Recognition Program includes use of effective instructional techniques and methods; establishment of productive classroom climate and rapport with students; and development of feelings of self-worth and love of learning in students; and

WHEREAS, the Mountainside Board of Education recognizes and sincerely appreciates the dedicated services of Jodi Groth, 1st Grade Teacher, to the students of the Mountainside Public School District,

NOW, THEREFORE, BE IT RESOLVED that Jodi Groth is recognized as the Mountainside School District recipient of the Governor's Teacher Recognition Program Award for the 2015-16 school year; and

BE IT FURTHER RESOLVED that this resolution becomes a part of the official minutes of Mountainside Board of Education, and a copy forwarded to Jodi Groth.

3. **WHEREAS**, the Governor's Teacher Recognition Program was developed in 1985 for the purpose of acknowledging teachers who exhibit outstanding performance;

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WHEREAS, the Mountainside Board of Education, using the teacher recognition program as a model, developed a District Support Staff Recognition Program in 2008-09.

WHEREAS, the Mountainside Board of Education strongly upholds our support staff members in their dedication and devotion to keeping the Mountainside School District functioning and providing assistance to the faculty so our students can learn;

WHEREAS, the Mountainside Board of Education recognizes and sincerely appreciates the dedicated services of Karen Ciccarello, Paraprofessional, at Beechwood School, to the students of the Mountainside Public School District,

NOW, THEREFORE, BE IT RESOLVED that Karen Ciccarello is recognized as the recipient of Mountainside School District Support Staff Member of the Year for the 2015-16 school year; and

BE IT FURTHER RESOLVED that this resolution becomes a part of the official minutes of Mountainside Board of Education, and a copy forwarded to Karen Ciccarello.

4. **WHEREAS**, the Governor's Teacher Recognition Program was developed in 1985 for the purpose of acknowledging teachers who exhibit outstanding performance;

WHEREAS, the Mountainside Board of Education, using the teacher recognition program as a model, developed a District Support Staff Recognition Program in 2008-09.

WHEREAS, the Mountainside Board of Education strongly upholds our support staff members in their dedication and devotion to keeping the Mountainside School District functioning and providing assistance to the faculty so our students can learn;

WHEREAS, the Mountainside Board of Education recognizes and sincerely appreciates the dedicated services of AnnMarie Pires, Paraprofessional, at Deerfield School, to the students of the Mountainside Public School District,

NOW, THEREFORE, BE IT RESOLVED that Ann MariePires, is recognized as the recipient of the Mountainside School District Support Staff Member of the Year for the 2015-16 school year; and

BE IT FURTHER RESOLVED that this resolution becomes a part of the official minutes of Mountainside Board of Education, and a copy forwarded to AnnMarie Pires.

5. Move to approve upon the recommendation of the Chief School Administrator, the retirement of AnnMarie Pires, Paraprofesisonal, effective June 22, 2016, and to thank her for 15 years of service to the Mountainside School District (Attachment #9).
6. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Lauren Rudman, 3rd Grade Teacher, effective June 30, 2016, and to thank her for 2 years of service to the Mountainside School District (Attachment #10).

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7. Move to approve upon the recommendation of the Chief School Administrator, the adjustment to the stipend amount for Christopher Eckert for his appointment to the stipend positions of Boys' Basketball Coach and Girls' Softball Coach. Stipend amount should be \$3,277 to reflect 3 years in the position as per the MEA Agreement.
8. Move to approve upon the recommendation of the Chief School Administrator, the adjustment to the stipend amount for Jared Rosenblum for his appointment to the stipend position of Play Director. Stipend amount should be \$3,961 to reflect 3 years in the position as per the MEA Agreement.
9. Move to approve upon the recommendation of the Chief School Administrator, the extension of the mentorship of the following staff member for the 2015-2016 school year:

Staff Member	Assignment	Amount
Deborah Weiss (Originally approved for 9/1/15 - 11/30/15 for \$221.40)	PE/Health Zachary Worswick 12/1/15 – 6/30/16	\$221.40 (9/1/15 – 11/30/15) \$516.60 (12/1/15 – 6/30/16) \$738.00 (Total Amount)

10. Move to approve upon the recommendation of the Chief School Administrator, Notification to Take Classes, from Adrienne Ridley, 6th Grade LAL Teacher, at Liberty University, for the summer 2016 session for six (6) graduate credits in the amount of \$3,540.00 (Attachment #11).
11. Move to approve upon the recommendation of the Chief School Administrator, the addition of Francesca Tilocca to the 2015-2016 Substitute Teacher List (Attachment #12).
12. Move to approve upon the recommendation of the Chief School Administrator, the adjustment to the stipend amount for Laurie Wilson for her appointment to the stipend position of Assistant Enrichment Coordinator. Stipend amount should be \$2,459 to reflect 3 years in the position as per the MEA Agreement.

XIV. Curriculum

The following motion was approved by roll call vote: **Curriculum: #1-2**

Moved: Jakositz	Seconded: Gioia		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following field trip for the 2015-2016 school year:

Date	Destination	Grade	Teacher in Charge	Estimated Cost
3/24/16	Teen Arts Festival	7-8	Slotkin	Cost of Trip: \$300.00 paid by BOE Cost of Busses: \$353.39 Paid by BOE
4/28/16	Jersey Lanes	8	Lavery	Cost of Trip:

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	Linden, NJ (Physics Program)			\$1,246.83 Paid by MEF
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2. Move to approve upon the recommendation of the Chief School Administrator, the following field trip for the 2015-2016 school year:

Date	Destination	Grade	Teacher in Charge	Estimated Cost
5/4/16	Somerset Patriots Game	5 th Grade DARE Program	Kinney	Cost of Trip: Paid by DARE Program

XV. Policy

The following motions were approved by roll call vote: **Policy: #1-2**

Moved: Minks	Seconded: Gioia		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for final reading and adoption:

7510	Use of School Facilities	Revised
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2. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading:

0167	Public Participation in Board Meetings	Revised Recommended
0168	Recording Board Meetings	Revised Recommended
2422	Health and Physical Education	Revised Recommended
2425	Physical Education	Abolished
2431	Athletic Competition	Revised Mandated

XVI. Old Business - None

XVII. New Business - None

XVIII. Committee Reports

Mr. Ruban reported on his attendance at the Mountainside Library Board of Trustees Meeting on March 21st, where a collection in memory of a former Mountainside social studies teacher, William Tetley, was discussed. Mr. Ruban also said that many library events are publicized in the ELFF.

Mr. Minks met with the Community Presbyterian senior group in connection with his role as liaison.

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XIX. Public Participation – None

XX. Adjournment

A motion was made by Mr. Minks at 9:34 p.m., seconded by Mr. Gioia to adjourn. The motion was passed by a unanimous voice vote.

Respectfully Submitted,

Mr. Eric D. Larson
School Business Administrator/Board Secretary