

**Minutes of the Regular Meeting  
November 24, 2015**

# Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092  
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

**I. Call to Order**

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:22 p.m. in the Susan O. Collier Media Center, 1497 Woodacres Drive, Mountainside, New Jersey.

**II. Roll Call**

At roll call, the following members were present:

Mr. Dante Gioia  
Mrs. Kate Motz  
Mr. James Ruban, Jr.  
Mr. Carmine Venes

Also present were Dr. Nancy Lubarsky, Chief School Administrator, and Mr. Eric Larson, School Business Administrator/Board Secretary.

Mrs. Cathy Jakositz, Mr. Christopher Minks, and Mrs. Jeane Parker arrived after roll call.

**III. Executive Session** – The following resolution was approved by roll call vote:

Moved: Gioia	Seconded: Venes		
RC) Gioia – Yes	Jakositz – Absent	Minks – Absent	
Motz – Yes	Parker – Absent	Ruban – Yes	Venes – Yes

**WHEREAS**, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

**WHEREAS**, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

**WHEREAS**, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

**THEREFORE BE IT RESOLVED**, that the Board adjourn to executive session at 7:25 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

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The public meeting was reconvened at 8:10 p.m.

**IV. Flag Salute**

**V. Approval of Minutes**

Moved: Venes	Seconded: Minks		
RC) Gioia – Yes	Jakositz – Abstain	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Abstain

- ❖ Minutes of the Regular Meeting of October 27, 2015
- ❖ Minutes of the 1<sup>st</sup> Executive Session of October 27, 2015
- ❖ Minutes of the 2<sup>nd</sup> Executive Session of October 27, 2015

**VI. Correspondence**

- ❖ Letter from Architectural Window regarding the delay in receiving the new windows for Deerfield School

**VII. Public Participation - None**

**VIII. President's Report – None**

**IX. Chief School Administrator's Report**

Dr. Lubarsky gave a preview of the December PAARC Results.

**X. Berkeley Heights Liaison Report**

Mrs. Jeane Parker reported that Berkeley Heights Board President, Helen Kirsch, was named Board Member of the Year.

**XI. Administration**

The following motions were approved by roll call vote: **Administration: #1 - 3**

Moved: Minks	Seconded: Gioia		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, HIB Investigation Summary dated October 27, 2015.
2. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools October 2015 safety and security drill reports (Attachment #2).
3. Move to approve upon the recommendation of the chief School Administrator, the Beechwood and Deerfield Schools Bus Emergency Evacuation Drill Reports (Attachment #3).

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**XII. Budget and Finance**

The following motions were approved by roll call vote: **Budget & Finance: #1-7**

Moved: Gioia	Seconded: Jakositz		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of October 2015 (Attachment #4).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated November 1, 2015, through November 30, 2015 (Attachment #5).
3. **WHEREAS**, the Board has received the preliminary Financial Reports of the Treasurer of School Monies for the month of October 2015 and the preliminary Financial Reports of the Board Secretary for the month of October 2015; and

**WHEREAS**, the Board Secretary, Eric Larson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for October 2015:

**RESOLVED THAT**, the Board accepts the Treasurer Report for the month of October 2015 and the Financial Reports of the Board Secretary for October 2015 as submitted and certified (Attachment #6).

4. Move to approve upon the recommendation of the Chief School Administrator, change orders to Pharos Enterprises, LLC, for the Media Center project totaling \$37,380. After the budgeted allowance, the increased cost is \$7,380.
5. Move to approve upon the recommendation of the Chief School Administrator, to accept the following donations:

MEF	\$1,200.00	Supplies for “Blankets for Babies”
MEF	\$484.99	Scholastic Periodicals
MEF	\$175.00	Art supplies for planet necklaces
MEF	\$795.00	Sky Dome Planetarium
MEF	\$3,045.00	Brain Pop (3-5
MEF	\$2,903.70	Raz-Kids (K-2)
MEF	\$1,000.00	Video Editing Station
Watts	\$1,982.44	Anne Frank Play (Holocaust Unit)
Watts	\$8,695	Choral Risers

6. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #7).

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7. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #8). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

**XIII. Personnel**

The following motions were approved by roll call vote: **Personnel: #1-9**

Moved: Jakositz	Seconded: Gioia		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Emilie Gallagher, Paraprofessional, effective November 20, 2015 (Attachment #9).
2. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Zachary Worswick, as Physical Education/Health Teacher, at a salary of \$52,709, Step 1 BA, pro-rated, effective December 1, 2015 until June 30, 2016 (Attachment #10).
3. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Laryssa Shashkewych, as Special Education Teacher, at a salary of \$55,772, Step 1 MA, pro-rated, effective January 4, 2016 until June 30, 2016 (Attachment #11).
4. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Sharon Bradley, as School Media Specialist, at a salary of \$67,029, Step 10 MA, pro-rated, effective mid January until June 30, 2016 (Attachment #12).
5. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Deborah Weiss or April Starling to accompany the soccer teams at away games, for supervision on the bus, at a stipend amount of \$32.19.
6. Move to approve upon the recommendation of the Chief School Administrator, the addition of Nancy Smith to the 2015-2016 Substitute Teacher List (Attachment #13).
7. Move to approve upon the recommendation of the Chief School Administrator, the addition of Garrett Hain to the 2015-2016 Substitute Teacher List (Attachment #14).
8. Move to approve upon the recommendation of the Chief School Administrator, the addition of Karen Guaman to the 2015-2016 Substitute Teacher List (Attachment #15).
9. Move to approve upon the recommendation of the Chief School Administrator, the addition of Jennifer Ford to the 2015-2016 Substitute Teacher List (Attachment #16).

**XIV. Curriculum**

The following motions were approved by roll call vote: **Curriculum: #1**

Moved: Jakositz	Seconded: Gioia
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RC) Gioia – Yes  
Motz – Yes

Jakositz – Yes  
Parker – Yes

Minks – Yes  
Ruban – Yes

Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2015-2016 school year:

<b>Tentative Date</b>	<b>Destination</b>	<b>Grade</b>	<b>Teacher in Charge</b>	<b>Estimated Cost</b>
11/19/15 and 11/20/15	Shakespeare Theater, Madison, NJ	7	Isaacs	Cost of Trip: \$1,511.22 paid by Watts Foundation Cost of Bussing: \$471.22 paid by Watts Foundation
4/6/16	Ripley Green Studios - Matilda	8	Rosenblum	Cost of Trip: \$10,735.00 paid by Students Cost of Actors Workshop: \$3,420.00 paid by MEF Cost of Bussing: \$2,106.00 paid by Students
5/18/16	Bronx Zoo	3	Jenks	Cost of Trip: \$768.00 paid by PTA Cost of Bussing: \$824.56 paid by PTA
5/19/16	Old Barracks & State Museum, Trenton, NJ	4	Botkin, Keegan	Cost of Trip: \$1,034.00 paid by PTA Cost of Bussing: \$1,148.49 paid by PTA
5/25/16	Trailside Nature & Science Center	5	Kinney	Cost of Trip: \$360.00 paid by PTA Cost of Bussing: \$677.32
6/3 or 6/4/16	Music in the Park, Jackson, NJ	6-8 Band 5-8 Chorus	Wise, Rosenblum	Cost of Trip: \$5,088.00 paid by students Cost of Bussing: \$1,236.78 paid by students Grant options are being explored.



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3. Mr. Venes commented on information provided at the annual NJSBA convention.

**XVIII. Committee Reports**

Mr. Minks reported on the Berkeley Heights send/receive negotiations status.

Mr. Minks reported that the teachers' union negotiations will begin soon.

Mr. Gioia reported on the status of the referendum projects.

**XIX. Public Participation**

Mr. Frank Mustac from the Alternative Press inquired about the dress code discussion from the October Board Meeting.

**XX. Adjournment**

A motion was made by Mr. Minks at 9:07 p.m., seconded by Ms. Jakositz to adjourn. The motion was passed by a unanimous voice vote.

Respectfully Submitted,

Mr. Eric D. Larson  
School Business Administrator/Board Secretary