

**Minutes Reorganization Meeting
January 5, 2021**

MOUNTAINSIDE SCHOOL DISTRICT
BEECHWOOD SCHOOL - 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092
DEERFIELD SCHOOL - 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting.
Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

A Reorganization Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by School Business Administrator, Mr. Raymond Slamb, at 6:38 p.m. in the Deerfield School Gymnasium, 302 Central Avenue, Mountainside, New Jersey.

II. Flag Salute

III. Mountainside Board of Education

On Tuesday, November 3, 2020, the Mountainside Board of Education held its annual school election. The results of the election are as follows:

<u>2 Candidates for 2 Seats (3-year term)</u>	<u>Number of Votes</u>
Dr. Dana Guidicipietro	2850
Mrs. Vivian Pupo	2522

Based on these results, the new Board will be constituted as follows:

Name	Address	Term Expires
Mr. William Dillon	344 Edgewood Court	2022
Dr. Dana Guidicipietro	1650 Nottingham Way	2023
Mr. Jordan Hyman	370 Central Avenue	2021
Mrs. Vivian Pupo	328 Darby Lane	2023
Mr. James Ruban, Jr.	457 Bayberry Lane	2022
Mrs. Candice Schiano	235 Summit Road	2021
Mr. Carmine Venes	1418 Orchard Road	2022

IV. Install Members Elected to School Board

Mr. Slamb administered the oaths of office and sat newly elected members.

**Minutes Reorganization Meeting
January 5, 2021**

V. Roll Call

At roll call, the following members were present:

Mr. William Dillon
Dr. Dana Guidiciopietro
Mr. Jordan Hyman
Mrs. Vivian Pupo -via zoom
Mr. James Ruban, Jr.
Mrs. Candice Schiano -via zoom
Mr. Carmine Venes

Also present were Mrs. Janet Walling, Superintendent, and Mr. Raymond Slamb, School Business Administrator/Board Secretary.

VI. Election of Officers

A. President

Call for nominations:

Mr. Ruban was nominated by Dr. Guidiciopietro and seconded by Mr. Hyman.

Close nominations:

Moved: <u>Dr. Guidiciopietro</u>	Seconded: <u>Mr. Hyman</u>		
RC: Dillon - yes	Guidiciopietro - yes	Hyman - yes	Pupo - yes
Ruban -yes	Schiano - yes	Venes -yes	

Based upon the results of the 7-0 roll call vote, Mr. Ruban was re-elected to the Presidency for 2021.

B. Newly Elected President, James Ruban, Jr. Assumes Chair

C. Vice President

Call for nominations:

Dr. Guidiciopietro was nominated by Mrs. Schiano and seconded by Mr. Hyman.

Close nominations:

Moved: <u>Mr. Ruban</u>	Seconded: <u>Mr. Hyman</u>		
RC: Dillon - yes	Guidiciopietro - yes	Hyman - yes	Pupo - yes
Ruban -yes	Schiano - yes	Venes -yes	

Based on the results of the 7-0 roll call vote, Dr. Guidiciopietro was elected to the Vice Presidency for 2021.

**Minutes Reorganization Meeting
January 5, 2021**

A.	Chemical Hygiene Officer	Wayne DeVico
B.	Substance Awareness Coordinator	Kim Richards
C.	Custodian of Records	Raymond Slamb
D.	Homeless Liaison	Sheri Rouleau
E.	Official for Investments and Wires	Raymond Slamb
F.	Designates Tax Shelter Annuity Companies	Raymond Slamb
G.	Approves Chart of Accounts	Raymond Slamb
H.	Authorizes the Use of State Contracts	Raymond Slamb
I.	Approves Use of Facilities Fees per Policy 7510	Raymond Slamb
J.	Public Agency Compliance Officer (P.A.C.O.)	Raymond Slamb
K.	Approves Collection and Maintenance of Pupil Records	K.Richards/S. Jenks
L.	Affirmative Action Officer Beechwood School	Suzanne Jenks
M.	Affirmative Action Officer Deerfield School	Kim Richards
N.	Gender Equity Officer	Sheri Rouleau
O.	504 Officer (ADA)	Sheri Rouleau
P.	Attendance Officer	Donna Bolton
Q.	AHERA Coordinator	Wayne DeVico
R.	Asbestos Management Officer	Wayne DeVico
S.	IAQ Coordinator	Wayne DeVico
T.	Integrated Pest Management Coordinator	Wayne DeVico
U.	Right to Know Contact	Wayne DeVico
V.	Right to Know Officer	Wayne DeVico
W.	School Safety Specialist	Janet Walling

X. Policies, Rules, and Agreements

The following policies, rules, and agreements were approved by roll call vote: **#1-11**

Moved: Dr. Guidici Pietro

Seconded: Mrs. Schiano

RC: Dillon - yes Guidici Pietro - yes Hyman - yes Pupo - yes
Ruban -yes Schiano - yes Venes -yes

1. Move to approve textbook and eTextbook inventory for the 2020-2021 school year. (Attachment B)
2. Move to adopt all current written Curriculum Guides for Grades PreK-8 until such time as revisions, additions and/or deletions are presented to the Board of Education for adoption.
3. Move to adopt Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary to act as the parliamentarian for the 2020-2021 school year.
4. Move to adopt Code of Ethics for School Board Members 18A:12-24.1 (Attachment C).
5. Move to approve in accordance with N.J.S.A. 18A:11-1, Note 3, the adoption of the present Board Policy Manual, rules, and agreements of the current Board.
6. Motion to approve upon recommendation of the superintendent, the Organizational Chart for the Mountainside Board of Education (Attachment D).

**Minutes Reorganization Meeting
January 5, 2021**

7. Motion to approve upon recommendation of the superintendent, the authorization of the Uniform minimum Chart of Accounts for the New Jersey Public Schools for the period of January 1, through December 31, 2021.
8. Motion to approve upon recommendation of the superintendent, the following petty cash funds as outlined in Policy #6620 through December 31, 2021:

Deerfield School	\$200.00	Kim Richards
Beechwood School	\$200.00	Suzanne Jenks

9. Motion to approve upon recommendation of the superintendent, the following companies to provide Tax Shelter Annuity salary reduction agreements for the period of January 1, 2021 through December 31, 2021:

Equitable (403b)
Lincoln Financial (403b)

10. Motion to approve upon recommendation of the superintendent, continued participation in various state and national cooperative contracts as a method of procurement in accordance with Chapter 139 PL 2011 as referenced in Local Finance Notice 2012-12, May 14, 2012 at no cost through December 31, 2021 to include:

- Educational Services Commission of NJ (ESCNJ)
- Hunterdon County Educational Services Commission (HCESC)
- NJSBA TEC Cooperative Pricing System (through ACES Membership)
- National Cooperative Purchasing Alliance (NCPA)
- NASPO Value Point Cooperative Purchasing Organization

Further be it resolved, that the Purchasing Agent be authorized to procure goods and services through state agencies under state contracts that have been properly bid and awarded in accordance with public purchasing laws.

11. Motion to approve upon recommendation of the superintendent, Agreement of Participation and Coordinated Transportation Services through December 31, 2021 with:

- Union County Educational Services Commission (UCESC)
- Morris Union Jointure Commission (MUJC)
- Hunterdon County Education Services Commission (HCESC)

XI. Professional Services for 2020-2021

Dr. Guidici Pietro asked if we have looked at these services recently, to which Mrs. Walling and Mr. Ruban responded.

The following professional services providers were approved by roll call vote: #1-5

Minutes Reorganization Meeting
January 5, 2021

Moved: Mrs. Schiano Seconded: Dr. Guidicipietro
 RC: Dillon - yes Guidicipietro - yes Hyman - yes Pupo - yes
 Ruban -yes Schiano - yes Venes -yes

1. Move to approve School Attorney, Machado Law Group.
2. Move to approve School Physician, Ronald M. Frank, M.D.
3. Move to approve Auditors, Hodulik & Morrison.
4. Move to approve Architect of Record, Solutions Architecture.
5. Move to approve Treasurer, Paula Hatch.

XII. Approval of the Following Board Representatives

The following Board Representatives were approved by roll call vote: **A-I**

Moved: Dr. Guidicipietro Seconded: Mr. Hyman
 RC: Dillon - yes Guidicipietro - yes Hyman - yes Pupo - yes
 Ruban -yes Schiano - yes Venes -yes

- A. Union County Educational Services Commission Board- Dr. Guidicipietro
- B. Berkeley Heights Board of Education - Mr. Hyman
- C. NJ School Boards Association Delegate - Mrs. Schiano
- D. NJ School Boards Association Alternate - Mr. Dillon
- E. County School Boards Association Delegate - Mr. Venes
- F. Mountainside Borough Council and Legislative Liaison - Dr. Guidicipietro
- G. Mountainside PTO Representative - Dr. Guidicipietro
- H. Mountainside Public Library Liaison - Mr. Hyman / alternate: Mrs. Pupo
- I. Senior Citizen Liaison - Mrs. Pupo

XIII. Additional Appointments

Names of committees and mode of operation will be determined in accordance with the related Board policy. Present standing committees:

- A. Budget and Finance/Buildings and Grounds
- B. Curriculum
- C. Grants/Alternate Funding
- D. Personnel/Negotiations
- E. Community Outreach
- F. Strategic Planning
- G. Health and Wellness

The following appointments were approved by roll call vote:

Moved: Dr. Guidicipietro Seconded: Mr. Dillon
 RC: Dillon - yes Guidicipietro - yes Hyman - yes Pupo - yes
 Ruban -yes Schiano - yes Venes -yes

**Minutes Reorganization Meeting
January 5, 2021**

Budget & Finance/Building & Grounds:

Mr. Dillon – Chair
Mr. Ruban
Mr. Venes

Community Outreach:

Mr. Hyman – Chair
Mr. Ruban
Mr. Venes

Curriculum:

Mrs. Schiano – Chair
Dr. Guidiciopietro
Mrs. Pupo

Strategic Planning:

Mrs. Schiano – Chair
Mr. Hyman
Dr. Guidiciopietro

Grants/Alternate Funding:

Mr. Hyman – Chair
Mr. Dillon
Mrs. Pupo

Health and Wellness:

Dr. Guidiciopietro
Mr. Venes
Mrs. Schiano

Personnel/Negotiations:

Mr. Venes – Chair
Dr. Guidiciopietro
Mr. Dillon

XIV. Budget and Finance

The following motions were approved by roll call vote: #1-2

Moved: Mr. Hyman

Seconded: Dr. Guidiciopietro

RC: Dillon - yes Guidiciopietro - yes Hyman - yes Pupo - yes
 Ruban -yes Schiano - yes Venes -yes

1. Motion to approve upon recommendation of the Superintendent, the submission of the 2020-2021 Alyssa's Law School Security Grant application and the acceptance of funds in the amount of \$38,594. Local funds are available in case the total estimated costs to purchase additional security cameras exceed the school district's grant allowance.
2. Move to approve upon the recommendation of the Superintendent, acceptance of the amended Coronavirus Aid Relief and Economic Security Act 2020 - Elementary and Secondary School Emergency Relief Fund Grant, in the updated amount of \$63,555, to be used between March 13, 2020, through September 30, 2022.

XV. Public Participation - none

XVI. Adjournment

**Minutes Reorganization Meeting
January 5, 2021**

A motion was made by Mr. Venes at 7:50 p.m., seconded by Dr. Guidici Pietro to adjourn. The motion was passed by a unanimous voice vote.

Respectfully Submitted,

Mr. Raymond Slamb
School Business Administrator/Board Secretary