

**Minutes of the Regular Meeting
September 27, 2016**

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:11 p.m. in the Deerfield Media Center, 302 Central Avenue, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Mr. Dante Gioia
Mrs. Cathy Jakositz
Mrs. Kate Motz
Mr. James Ruban, Jr.
Mr. Carmine Venes

Also present were Dr. Nancy Lubarsky, Chief School Administrator, and Mr. Eric Larson, School Business Administrator/Board Secretary.

Mr. Christopher Minks and Mrs. Jeane Parker arrived after roll call.

III. Executive Session – The following resolution was approved by roll call vote:

Moved: Venes	Seconded: Jakositz		
RC) Gioia – Yes	Jakositz – Yes	Minks – Absent	
Motz – Yes	Parker – Absent	Ruban – Yes	Venes – Yes

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:13 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

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The public meeting was reconvened at 8:18 p.m.

IV. Flag Salute

V. Approval of Minutes

Moved: Venes	Seconded: Motz		
RC) Gioia – Abstain	Jakositz – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

- ❖ Minutes of the Regular Meeting of July 26, 2016
- ❖ Minutes of the 1st Executive Session of July 26, 2016
- ❖ Minutes of the 2nd Executive Session of July 26, 2016

VI. Correspondence - None

VII. Public Participation - None

VIII. President’s Report - None

IX. Chief School Administrator’s Report

Dr. Lubarsky reported that the opening of school went very smoothly. She mentioned that there is a new e-alert system in place but you must register for it.

Mr. Eric Larson gave a presentation on the Berkeley Heights Send/Receive Contract.

Dr. Lubarsky and Mrs. Richards gave a presentation on class size.

X. Berkeley Heights Liaison Report

Mrs. Jeane Parker reported on the following items:

- BOE had an iPad technology presentation
- New Vice-Principal is from Summit
- Retirement of Joe Hubert
- Back to School Night is September 29th
- College Fair on October 5th
- Friday Night Lights on October 7th
- National Honor Society tutors
- Fall play is “*Odd Couple*” – November 7th, 8th, 9th
- Seniors have “open campus”
- Berkeley Heights moved up in rankings in NJ Monthly from 36 to 19

XI. Administration

The following motions were approved by roll call vote: **Administration: #1-5**

Moved: Jakositz	Seconded: Gioia		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

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1. BE IT RESOLVED, that the Mountainside Board of Education has approved three Quantitative and two Qualitative Merit Goals established in the employment contract for Nancy Lubarsky, Ed. D., Chief School Administrator, for the 2016-2017 school year; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary shall forward a certified copy of this resolution to the Union County Superintendent of Schools in accordance with N.J.A.C. 6A:23A-3.1 (e)(10)(iv).

2. Move to approve upon the recommendation of the Chief School Administrator, the Comprehensive Equity Plan for School Years 2016-17 through 2018-19 (Attachment #2).
3. Move to approve upon the recommendation of the Chief School Administrator, the Statement of Assurance Regarding the Use of Paraprofessional Staff – 2016-2017 School Year (Attachment #3).
4. Move to approve upon the recommendation of the Chief School Administrator, the NJ Quality Single Accountability Continuum (NJQSAC) Statement of Assurance – School Year 2016-2017 (Attachment #4).
5. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood School July and August 2016 safety and security drill report (Attachment #5).

XII. Budget and Finance

The following motions were approved by roll call vote: **Budget & Finance: #1-10**

Moved: Gioia	Seconded: Minks		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the months of July and August 2016 (Attachment #6).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated August 1, 2016 through August 31, 2016 and September 1, 2016, through September 30, 2016 (Attachment #7).
3. **WHEREAS**, the Board has received the preliminary Financial Reports of the Board Secretary for the months of July and August 2016; and

WHEREAS, the Board Secretary, Eric Larson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for July and August 2016:

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RESOLVED THAT, the Board accepts the Financial Reports of the Board Secretary for July and August 2016 as submitted and certified (Attachment #8).

4. Move to approve upon the recommendation of the Chief School Administrator, the Berkeley Heights Governor Livingston High School General Education Tuition Agreement Contract for the 2016-2017 school year in the amount of \$4,860,008.00 plus an additional \$299,797.00 for prior tuition adjustments (Attachment #9).
5. Move to approve upon the recommendation of the Chief School Administrator, the Berkeley Heights Governor Livingston High School Special Education Resource Room Tuition Agreement Contract for the 2015-2016 school year in the amount of \$135,000 (Attachment #10).
6. Move to approve upon the recommendation of the Chief School Administrator, the Morris-Union Jointure Commission Joint Transportation Agreement for the 2016 Extended School year in the amount of \$21,721.12, and for the 2016-2017 school year in the amount of \$195,368.19 (Attachment #11).
7. Move to approve upon the recommendation of the Chief School Administrator, NCLB Title IIA 2015-2016 application as amended and the subsequent receipt of \$21,576 funds.
8. Move to approve upon the recommendation of the Chief School Administrator, the attached list of Independent Contractors/Agencies for regular and classified students if needed during the 2016-2017 school year (Attachment #12).
9. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #13).
10. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #14). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

XIII. Personnel

The following motions were approved by roll call vote: **Personnel: #1-18**

Moved: Gioia

Seconded: Minks

RC) Gioia – Yes

Jakositz – Yes

Minks – Yes

Motz – Absent

Parker – Yes

Ruban – Yes

Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the 2016-2017 School Year Stipend Positions, contingent upon student enrollment for those student activities subsidized in accordance with Board Policy 2436, Activity Participation Fee Program (Attachment #15).

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2. Move to approve upon the recommendation of the Chief School Administrator, Maternity Disability Leave for Jessica Goldstein, Special Education Teacher, effective November 28, 2016, until January 27, 2017. She will be permitted to utilize any accumulated sick days. It is also recommended that Mrs. Goldstein be granted an unpaid Family Leave from January 30, 2017 until June 30, 2017 in accordance with FMLA and NJFMLA. Mrs. Goldstein anticipates returning to work on September 1, 2017 (Attachment #16).
3. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Donna Wolfe, Paraprofessional, and to thank her for her service to the Mountainside School District (Attachment #17).
4. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Jennifer Wetzel, Paraprofessional, and to thank her for her service to the Mountainside School District (Attachment #18).
5. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Betsy Klein, Paraprofessional, and to thank her for her service to the Mountainside School District (Attachment #19).
6. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Nancy Smith, Paraprofessional, and to thank her for her service to the Mountainside School District (Attachment #20).
7. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Jovan Siconolfi, to the position of Lunch Aide (part time), at a rate of \$13.00 per hour, effective September 1, 2016, until June 30, 2017 (Attachment #21).
8. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Carolee Flader Lavey, to the position of Library Assistant (part time), at a rate of \$14.00 per hour, effective September 1, 2016, until June 30, 2017 (Attachment #22).
9. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Amy Piexoto, to the position of Lunch Aide (part time), at a rate of \$13.00 per hour, effective September 1, 2016, until June 30, 2017 (Attachment #23).
10. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Kimberly Ryan, to the position of Paraprofessional (part time), at a rate of \$22.24 per hour, effective September 1, 2016, until June 30, 2017 (Attachment #24).
11. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Lydra Shehu, to the position of Paraprofessional (part time), at a rate of \$22.24 per hour, effective September 1, 2016, until June 30, 2017 (Attachment #25).

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12. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Sandra Vendas, to the position of Paraprofessional (part time), at a rate of \$22.24 per hour, effective September 1, 2016, until June 30, 2017 (Attachment #26).
13. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Susan Gerakaris, to the position of Paraprofessional (part time), at a rate of \$22.24 per hour, effective September 1, 2016, until June 30, 2017 (Attachment #27).
14. Move to approve upon the recommendation of the Chief School Administrator, to increase Donna Bolton's weekly hours by 9 hours from September 1, 2016 to June 30, 2017, to assist the Board Office with accounts payable duties.
15. Move to approve upon the recommendation of the Chief School Administrator, the addition of Kirsten Post to the 2016-2017 Substitute Teacher List (Attachment #28).
16. Move to approve upon the recommendation of the Chief School Administrator, the addition of Kacie Worswick to the 2016-2017 Substitute Teacher List (Attachment #29).
17. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Kristie Crilley, to the position of Social Studies Teacher, at a salary of \$52,998, Step 1 BA, pro-rated, effective October 1, 2016 until June 30, 2017 (Attachment #29A).
18. Move to approve upon the recommendation of the Chief School Administrator, the retirement of James Babernitsh, Custodian, effective September 1, 2016, and thank him for 20 years of service to the Mountainside School District.

XIV. Curriculum

The following motions were approved by roll call vote: **Curriculum: #1-2**

Moved: Jakositz Seconded: Gioia
 RC) Gioia – Yes Jakositz – Yes Minks – Yes
 Motz – Yes Parker – Yes Ruban – Yes Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following field trip for the 2016-2017 school year:

Date	Destination	Grade	Teacher in Charge	Estimated Cost
10/11/16 Raindate: 10/13/16	The Deacon Andrew Hetfield House	5th	Mrs. Kinney	None

2. Move to approve upon the recommendation of the Chief School Administrator, the following field trip for the 2015-2017 school year:

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Date	Destination	Grade	Teacher in Charge	Estimated Cost
10/19/16	Bronx Zoo	3 rd	Carrol	Cost of Trip: \$972.00 paid by PTA Cost of Busses: \$1,244.07 paid by PTA

XV. Policy

The following motions were approved by roll call vote: **Policy: #1**

Moved: Minks	Seconded: Jakositz		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Absent	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

1140	Affirmative Action Program	Revised Mandated
1523	Comprehensive Equity Plan	Revised Mandated
1530	Equal Employment Opportunities	Revised Mandated
1550	Affirmative Action Program for Employment and Contract Practices	Revised Mandated
2200	Curriculum Content	Revised Mandated
2260	Affirmative Action Program for Employment and Contract Practices	Revised Mandated
2411	Guidance Counseling	Revised Mandated
2423	Bilingual and ESL Education	Revised Mandated
2622	Student Assessment	Revised Mandated
5750	Equal Educational Opportunity	Revised Mandated
5755	Equity in Educational Programs and Services	Revised Mandated

XVI. Old Business - None

XVII. New Business - None

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XVIII. Committee Reports

Mr. Gioia gave an update on the referendum projects:

- Punch list items on the corridors
- Gym panels to be installed in October
- Better lighting to be installed in gym
- HVAC bid to occur in November
- Classroom doors to be replaced in mid-October

XIX. Public Participation

Mr. Flynn, parent of 1st grader, asked questions about math and spelling program.

XX. Adjournment

A motion was made by Mr. Minks at 9:17 p.m., seconded by Mr. Gioia, to adjourn. The motion was passed by a unanimous voice vote.

Respectfully Submitted,

Mr. Eric D. Larson
School Business Administrator/Board Secretary