

**Minutes of the Regular Meeting
October 25, 2016**

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:05 p.m. in the Deerfield Media Center, 302 Central Avenue, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Mr. Dante Gioia
Mrs. Cathy Jakositz
Mr. Christopher Minks
Mr. James Ruban, Jr.

Also present were Dr. Nancy Lubarsky, Chief School Administrator, and Mr. Eric Larson, School Business Administrator/Board Secretary.

Mrs. Jeane Parker arrived after roll call.

Mrs. Kate Motz and Mr. Carmine Venes were absent

III. Executive Session – The following resolution was approved by roll call vote:

Moved: Minks	Seconded: Gioia		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Absent	Parker – Absent	Ruban – Yes	Venes – Absent

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:08 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed

**Minutes of the Regular Meeting
October 25, 2016**

may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

The public meeting was reconvened at 8:15 p.m.

IV. Flag Salute

V. Approval of Minutes

Moved: Gioia	Seconded: Jakositz		
RC) Gioia – Yes	Jakositz – Yes	Minks – Abstain	
Motz – Absent	Parker – Yes	Ruban – Yes	Venes – Absent

- ❖ Minutes of the Regular Meeting of September 27, 2016
- ❖ Minutes of the Executive Session of September 27, 2016

VI. Correspondence

- ❖ Letter from Juan Torres, Executive County Superintendent, approving Dr. Lubarsky's 2016-2017 Goals

VII. Public Participation - None

VIII. President's Report - None

IX. Chief School Administrator's Report

Karen Dillon, MEF Representative, reviewed past MEF activities and MEF's mission and thanked the Board for its support. She also mentioned future events: Talent Show and Glow Ride with Police.

Dr. Lubarsky gave a presentation on PARCC testing. Mr. Gioia requested a follow up presentation on how the district will address the needs of a cohort of math students.

Dr. Lubarsky also mentioned that a Bill of Rights kiosk will be in the Deerfield lobby for a couple of months.

X. Berkeley Heights Liaison Report

Mrs. Jeane Parker reported on the following items:

- BOE reviewed PARCC results
- Band won Group II Open Class competition
- Pageant of Champions was a success
- 10 new courses are being added
- GL Principal, Robert Nixon, is President of Union County Principals Association

**Minutes of the Regular Meeting
October 25, 2016**

XI. Administration

The following motions were approved by roll call vote: **Administration: #1-5**

Moved: Gioia

Seconded: Minks

RC) Gioia – Yes

Jakositz – Yes

Minks – Yes

Motz – Absent

Parker – Yes

Ruban – Yes

Venes – Absent

1. Move to approve upon the recommendation of the Chief School Administrator, the 2016-2017 Nursing Services Plan. (Attachment #2).
2. Move to approve upon the recommendation of the Chief School Administrator, the 2016-2017 Emergency Management Plan (Attachment #3).
3. Move to approve upon the recommendation of the Chief School Administrator, the Memorandum of Agreement between Education and Law Enforcement Officials (Attachment #4).
4. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools September 2016 safety and security drill reports (Attachment #5).
5. Move to approve upon the recommendation of the Chief School Administrator, the resolution of support from the Mountainside School District authorizing the Sustainable Jersey for Schools Small Grant Application:

WHEREAS, Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and;

WHEREAS, The Mountainside School District seeks to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions.

WHEREAS, Mountainside School District is participating in the Sustainable Jersey for Schools Program; and

WHEREAS, one of the purposes of the Sustainable Jersey for Schools Program is to provide resources to school districts to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey for Schools Small Grants Program;

THEREFORE, the Mountainside School District has determined that they should apply for the aforementioned grant program. The application is for a **\$30,000 2016 Gardinier Grant** with the following objectives:

Activities to improve the efficiency of the school buildings, including upgrades to building systems and equipment; examples would be replacement of HVAC systems and lighting replacements throughout the schools.

**Minutes of the Regular Meeting
October 25, 2016**

THEREFORE, BE IT RESOLVED that the Mountainside School District, State of New Jersey, authorizes the submission of the aforementioned Sustainable Jersey for Schools Grant.

XII. Budget and Finance

The following motions were approved by roll call vote: **Budget & Finance: #1-7**

Moved: Gioia	Seconded: Jakositz		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Absent	Parker – Yes	Ruban – Yes	Venes – Absent

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of September 2016 (Attachment #6).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated October 1, 2016, through October 31, 2016 (Attachment #7).
3. **WHEREAS**, the Board has received the preliminary Financial Reports of the Treasurer of School Monies for the month of July 2016 and August 2016 and the preliminary Financial Reports of the Board Secretary for the month of September 2016; and

WHEREAS, the Board Secretary, Eric Larson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for September 2016:

RESOLVED THAT, the Board accepts the Treasurer Report for the months of July 2016 and August 2016 and the Financial Reports of the Board Secretary for September 2016 as submitted and certified (Attachment #8).

4. Move to approve upon the recommendation of the Chief School Administrator, the annual Comprehensive Maintenance Plan (Attachment #9).
5. Move to approve upon the recommendation of the Chief School Administrator, to accept the following donation:

Watts Foundation	\$6,000	Purchase of non-fiction books and graphic novels for Deerfield Media Center
------------------	---------	---

6. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Samantha New as co-signer on checks for the Deerfield Student Activities Fund.
7. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #10). This travel is deemed educationally necessary and fiscally

**Minutes of the Regular Meeting
October 25, 2016**

prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

XIII. Personnel

The following motions were approved by roll call vote: **Personnel: #1-15**

Moved: Minks	Seconded: Gioia		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Absent	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Jamie Koransky, Supervisor of Special Services, and to thank her for her service to the Mountainside School District (Attachment #11).
2. Move to approve upon the recommendation of the Chief School Administrator, the 2016-2017 Substitute Teacher/Support Staff List (Attachment #12).
3. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Lydra Shehu, as Lunch Aide, at a rate of \$13.00 per hour, effective September 1, 2016, until June 30, 2017 (Attachment #13).
4. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Kristin Trentham, Grade 1 Teacher, to the stipend position of Recreation Activities Club Assistant, for the 2016-2017 school year, at a rate of \$32.19 per session, not to exceed 10 sessions.
5. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Stephanie Ianniello, Kindergarten Teacher, to the stipend position of Recreation Activities Club Assistant, for the 2016-2017 school year, at a rate of \$32.19 per session, not to exceed 10 sessions.
6. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Caitlin Murphy, Grade 2 Teacher, to the stipend position of Recreation Activities Club Assistant, for the 2016-2017 school year, at a rate of \$32.19 per session, not to exceed 10 sessions.
7. Move to approve upon the recommendation of the Chief School Administrator, the following staff member to serve as a mentor for the 2016-2017 school year.

Staff Member	Assignment	Amount
Laurie Wilson	Kindergarten Teacher Kelly Trentham 9/1/16 – 12/31/ 2016	Amount Pending

8. Move to approve upon the recommendation of the Chief School Administrator, to correct the salary and step for Kristie Crilley, Social Studies Teacher, to \$56,060, Step 1 MA, pro-rated, effective October 1, 2016 until June 30, 2017.

Note: Originally approved for Step 1 BA.

**Minutes of the Regular Meeting
October 25, 2016**

9. Move to approve upon the recommendation of the Chief School Administrator, to add an additional hour to the schedule of Carol Rolband, ELS/Spanish Consultant, to 7 hours per week.

Note: Originally approved for 6 hours per week.

10. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Sarah Onore, 8th Grade LAL Teacher, to the stipend position of TEP teacher, at a rate of \$32.19 per hour.
11. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Elena Bentey, Life Skills Teacher, to the stipend position of TEP teacher, at a rate of \$32.19 per hour.
12. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Adrienne Ridley, 6th Grade LAL Teacher, for classes taken at Liberty University for the Summer 2016 session for six graduate credits in the amount of \$3,540 (Attachment #14).
13. Move to approve upon the recommendation of the Chief School Administrator, the notification to take classes from Adrienne Ridley, at Liberty University, for the Fall 2016 session for three graduate credits in the amount of \$1,845 (Attachment #15).
14. Move to approve upon the recommendation of the Chief School Administrator, the addition of Jesse Winter to the Substitute Teacher List (Attachment #16).
15. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Christina Orozco, to the position of Supervisor of Special Services, at a salary of \$75,000 per year, pro-rated, effective January 3, 2017 or sooner, until June 30, 2017 (Attachment #16A).

XIV. Curriculum

The following motions were approved by roll call vote: **Curriculum: #1-2**

Moved: Gioia	Seconded: Jakositz		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Absent	Parker – Yes	Ruban – Yes	Venes – Absent

1. Move to approve upon the recommendation of the Chief School Administrator, the new NJ Learning Standards for English/LAL Grades K-8, Math K-8, and Science K-8 (Attachment #17)
2. Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2016-2017 school year:

Date	Destination	Grade	Teacher in Charge	Estimated Cost
10/13/2016	Deerfield School for	Kindergarten	Ms. Hunter	Bussing: \$237.00

**Minutes of the Regular Meeting
October 25, 2016**

	Teddy Bear Making			Paid by BOE
10/17/2016	Deerfield School for Teddy Bear Making	Kindergarten	Ms. Herscheit	Bussing: \$237.00 Paid by BOE
10/28/16	Wendy's	Magazine Drive Winners	Ms. New/Mr. Chan	Cost of Trip: \$40.00 Paid by Student Council Cost of Transportation: \$87.50 Paid by Student Council
11/19/16	Robotics Competition Clifton High School	Grades 6, 7	Ms. Barkin	Cost of Trip: \$84.00 Paid by Student
1/4/2017	Deerfield School for Teddy Bear Making	Kindergarten	Ms. Ianniello	Bussing: \$ 237.00 Paid by BOE
3/9/2017	Deerfield School for Teddy Bear Making	Kindergarten	Mrs. Lauterbach	Bussing: \$237.00 Paid by BOE
5/9/2017	Deerfield School for Teddy Bear Making	Kindergarten	Mrs. Jamnik	Bussing: \$237.00 Paid by BOE
5/25/17	Watson Adventures Morristown	Grades 6-8 Student Council	Ms. New/Mr. Chan	Cost of Trip: \$990.00 Paid by MEF Bussing: \$325.84 Paid by Student Council
6/2/2017	Father's Breakfast/ Teddy Bear Day	Kindergarten	Ms. Hunter	Bussing: \$237.00 Paid by BOE

XV. Policy - None

XVI. Old Business - None

XVII. New Business

Mr. Gioia suggested that more information on Robotics Competition be shared at a future Board Meeting.

XVIII. Committee Reports

- Mrs. Jakositz reported that the Curriculum Committee met and grade level curriculum pamphlets were reviewed.
- Mrs. Parker said that we are in year 4 of 5-year Strategic Plan. Plan is being updated to include focus on curriculum.

XIX. Public Participation

Gary Whyte and son, Eric Whyte, proposed that Mountainside school district develop an initiative for students to raise awareness about Fibrodysplasia Ossificans Progressiva (FOP) Disease.

XX. Adjournment

**Minutes of the Regular Meeting
October 25, 2016**

A motion was made by Mr. Gioia at 9:27 p.m., seconded by Mr. Minks to adjourn. The motion was passed by a unanimous voice vote.

Respectfully Submitted,

Mr. Eric D. Larson
School Business Administrator/Board Secretary