

**Minutes of the Regular Meeting
January 24, 2017**

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:05 p.m. in the Beechwood School Susan O. Collier Media Center, 1497 Woodacres Drive, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Mrs. Cathy Jakositz
Mrs. Kate Motz
Mr. James Ruban, Jr.
Mr. Carmine Venes

Also present were Dr. Nancy Lubarsky, Chief School Administrator, and Mr. Eric Larson, School Business Administrator/Board Secretary.

Mr. Dante Gioia and Mrs. Jeane Parker arrived after roll call.

Mr. Christopher Minks was absent.

III. Executive Session – The following resolution was approved by roll call vote:

| | | | |
|--------------------|-----------------|----------------|-------------|
| Moved: Venes | Seconded: Motz | | |
| RC) Gioia – Absent | Jakositz – Yes | Minks – Absent | |
| Motz – Yes | Parker – Absent | Ruban – Yes | Venes – Yes |

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:08 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed

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may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

The public meeting was reconvened at 8:30 p.m.

IV. Flag Salute

V. Approval of Minutes

| | | | |
|-----------------|--------------------|----------------|-------------|
| Moved: Gioia | Seconded: Jakositz | | |
| RC) Gioia – Yes | Jakositz – Yes | Minks – absent | |
| Motz – Yes | Parker – Yes | Ruban – Yes | Venes – Yes |

- ❖ Minutes of the Regular Meeting of December 19, 2016
- ❖ Minutes of the Executive Session of December 19, 2016
- ❖ Minutes of the Reorganization Meeting of January 3, 2017
- ❖ Minutes of the Executive Session of January 3, 2017

VI. Correspondence - None

VII. Public Participation - None

VIII. President’s Report - None

IX. Chief School Administrator’s Report

- Dr. Lubarsky recognized the contributions of the Board Members for School Board Recognition Month.
- Dr. Lubarsky gave a presentation on the PARCC math scores.
- Dr. Lubarsky discussed the 2017-2018 School Year Calendar outline.

X. Berkeley Heights Liaison Report

Mrs. Parker reported that GL started an American Sign Language Club. She also mentioned that GL is discussing an option for athletes to waive gym.

XI. Administration

The following motions were approved by roll call vote: **Administration: #1-2**

| | | | |
|-----------------|-----------------|----------------|-------------|
| Moved: Jakositz | Seconded: Gioia | | |
| RC) Gioia – Yes | Jakositz – Yes | Minks – absent | |
| Motz – Yes | Parker – Yes | Ruban – Yes | Venes – Yes |

1. Move to approve upon the recommendation of the Chief School Administrator, the 2017-2018 School Year Calendar outline (Attachment #2).
2. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools December 2016 safety and security drill reports (Attachment #3).

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XII. Budget and Finance

The following motions were approved by roll call vote: **Budget & Finance: #1-6**

Moved: Gioia

Seconded: Jakositz

RC) Gioia – Yes

Jakositz – Yes

Minks – Absent

Motz – Yes

Parker – Yes

Ruban – Yes

Venes – Yes

**(Abstained on
motion #2)**

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of December 2016 (Attachment #4).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated January 1, 2017, through January 31, 2017 (Attachment #5).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of December 2016 and the Financial Reports of the Board Secretary for the month of December 2016; and

WHEREAS, the Board Secretary, Eric Larson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for December 2016:

RESOLVED THAT, the Board accepts the Treasurer Reports for the month of December 2016 and the Financial Reports of the Board Secretary for December 2016 as submitted and certified (Attachment #6).

4. Move to approve upon the recommendation of the Chief School Administrator, the following resolution:

BE IT RESOLVED, that upon the recommendation of the Chief School Administrator, and pursuant to the authority granted by N.J.S.A. 18A: 44-4(B), the Mountainside Board of Education hereby establishes the following per pupil yearly tuition rates for non-disabled pupils enrolled in its preschool program for the 2017-2018 school year: \$3,500.00 for 5 half day sessions and \$7,000 for 5 full day sessions.

5. Move to approve upon the recommendation of the Chief School Administrator, the attached list of Independent Contractors/Agencies for regular and classified students if needed during the 2016-2017 school year (Attachment #7).
6. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #8). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

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XIII. Personnel

The following motions were approved by roll call vote: **Personnel: #1-11**

| | | | |
|-----------------|--------------------|----------------|-------------|
| Moved: Gioia | Seconded: Jakositz | | |
| RC) Gioia – Yes | Jakositz – Yes | Minks – Absent | |
| Motz – Yes | Parker – Yes | Ruban – Yes | Venes – Yes |

1. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Jennifer Kuperman, LDTC, effective February 18, 2017, and to thank her for her service to the Mountainside School District (Attachment #9).
2. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Kimberly Ryan, Paraprofessional, effective February 1, 2017, and to thank her for her service to the Mountainside School District (Attachment #10).
3. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Theresa Brown, School Psychologist, effective March 20, 2017, and to thank her for her service to the Mountainside School District (Attachment #11).
4. Move to approve upon the recommendation of the Chief School Administrator, Maternity Disability Leave for Michelle Jamnik, Kindergarten Teacher, effective April 17, 2017, until May 17, 2017. She will be permitted to utilize any accumulated sick days. It is also recommended that Mrs. Jamnik be granted an unpaid Family Leave from May 18, 2017 until June 20, 2017 in accordance with FMLA and NJFMLA. Mrs. Jamnik anticipates returning to work on September 1, 2017 Attachment #12).
5. Move to approve upon the recommendation of the Chief School Administrator, Maternity Disability Leave for Susan Burke, Special Education Teacher, effective March 27, 2017, until May 26, 2017. She will be permitted to utilize any accumulated sick days. It is also recommended that Mrs. Burke be granted an unpaid Family Leave from May 30, 2017 until June 20, 2017 in accordance with FMLA and NJFMLA. Mrs. Burke anticipates returning to work on September 1, 2017 (Attachment #13).
6. Move to approve upon the recommendation of the Chief School Administrator, Maternity Disability Leave for Dayna Carroll, 3rd Grade Teacher, effective April 14, 2017, until June 12, 2017. She will be permitted to utilize any accumulated sick days. It is also recommended that Mrs. Carroll be granted an unpaid Family Leave from June 13, 2017 until November 17, 2017 in accordance with FMLA and NJFMLA. Mrs. Carroll anticipates returning to work on November 20, 2017 (Attachment #14).
7. Move to approve upon the recommendation of the Chief School Administrator, the following staff members for homebound instruction:

| Teacher | Hours Per Week | From | To | Rate |
|----------------|----------------|----------|----------|---------|
| Corrine Lavery | 1 hour | 11/16/16 | 11/16/16 | \$39.71 |
| Jayne Hartnett | 1 hour | 11/22/16 | 11/22/16 | \$39.71 |

8. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Adrienne Ridley, Special Education Teacher, taken at Nova

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Southeastern University for the fall 2016 session for three (3) graduate credits in the amount of \$1,845.00 (Attachment #15).

9. Move to approve upon the recommendation of the Chief School Administrator, the addition of Jennifer Barbera to the Substitute Teacher list (Attachment 16).
10. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Kelly McHale, to the position of 5th Grade Teacher, at a salary of \$52,998 per year, pro-rated, effective January 24, 2017, until June 30, 2017 (Attachment #16A).
11. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Alexandra Macedo, to the position of part time Paraprofessional, at a salary of \$22.24 per hour, effective February 1, 2017, until June 30, 2017 (Attachment #16B).

XIV. Curriculum

The following motions were approved by roll call vote: **Curriculum: #1**

| | | | |
|-----------------|-----------------|----------------|-------------|
| Moved: Gioia | Seconded: Venes | | |
| RC) Gioia – Yes | Jakositz – Yes | Minks – Absent | |
| Motz – Yes | Parker – Yes | Ruban – Yes | Venes – Yes |

1. Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2016-2017 school year:

| Date | Destination | Grade | Teacher in Charge | Estimated Cost |
|--------------------------|--|-------|----------------------------|---|
| 2/3/17 | Rogate, Bergen County Community College | 7, 8 | Ms. Goldstein | Cost of Bussing: \$251.88 Paid by BOE |
| 4/26/17 | Trailside Nature and Science Center | 5 | Mrs. Kinney | Cost of Trip: \$480.00 Paid by PTA Cost of Bussing: \$710.90 paid by PTA |
| 5/26/17 Rain or shine | Music in the Parks Festival, Jackson, NJ | 6-8 | Mr. Wise, Mr. Rosenblum | Cost of Trip: \$8,022.00 Cost of Bussing: \$1,954.83 Paid by MEF Grant (in process), students, and fundraiser |
| 6/7/17 | DARE Program Somerset Patriots Baseball Game | 5 | Kinney | Cost of Trip: Paid by DARE Program Cost of Bussing: Paid by DARE Program |

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XV. Policy

The following motions were approved by roll call vote: **Policy: #1**

Moved: Jakositz Seconded: Gioia
RC) Gioia – Yes Jakositz – Yes Minks – Absent
Motz – Yes Parker – Yes Ruban – Yes Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading:

| | | |
|---------|--|---------------------|
| 1510 | Americans with Disabilities Act | Revised Mandated |
| 2415.30 | Title I-Educational Stability for Children Foster Care | New Mandated |
| 2418 | Section 504 of the Rehabilitation Act of 1973- Students | New Mandated |

XVI. Old Business - None

XVII. New Business - None

XVIII. Committee Reports - None

XIX. Public Participation - None

XX. Adjournment

A motion was made by Mr. Venes at 10:00 p.m., seconded by Mrs. Jakositz to adjourn. The motion was passed by a unanimous voice vote.

Respectfully Submitted,

Mr. Eric D. Larson
School Business Administrator/Board Secretary