

**Minutes of the Special Meeting  
March 15, 2017**

# Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092  
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

**I. Call to Order**

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:03 p.m., in the Beechwood School Susan O. Collier Media Center, 1497 Woodacres Drive, Mountainside, New Jersey.

**II. Roll Call**

At roll call, the following members were present:

Mr. Dante Gioia  
Mrs. Cathy Jakositz  
Mr. James Ruban, Jr.  
Mr. Carmine Venes

Also present were Dr. Nancy Lubarsky, Chief School Administrator, and Mr. Eric Larson, School Business Administrator/Board Secretary.

Mr. Minks arrived after roll call.

Mrs. Kate Motz and Mrs. Jeane Parker were absent.

**III. Executive Session** – The following resolution was approved by roll call vote:

Moved: Venes	Seconded: Gioia		
RC) Gioia –	Jakositz – Yes	Minks – Absent	
Motz – Absent	Parker – Absent	Ruban – Yes	Venes – Yes

**WHEREAS**, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

**WHEREAS**, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

**WHEREAS**, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

**THEREFORE BE IT RESOLVED**, that the Board adjourn to executive session at 7:05 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed

**Minutes of the Special Meeting  
March 15, 2017**

may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

The public meeting was reconvened at 7:44 p.m.

**IV. Flag Salute**

**V. Public Participation**

**VI. President’s Report - None**

**VII. Chief School Administrator’s Report**

Dr. Lubarsky and Mr. Larson gave an overview of the proposed 2017-2018 budget.

**VIII. Budget and Finance**

The following motions were approved by roll call vote: **Budget & Finance: #1**

Moved: Gioia	Seconded: Venes		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Absent	Parker – Absent	Ruban – Yes	Venes – Yes

1. **BE IT RESOLVED**, that the tentative budget be approved for the 2017-2018 school year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
<b>2017-18 Total Expenditures</b>	\$17,274,366	\$142,332	\$1,711,821	\$19,128,519
<b>Less: Anticipated Revenues</b>	\$1,555,970	\$142,332	\$474,620	\$2,172,922
<b>Taxes to Be Raised</b>	\$15,718,396	0	\$1,237,201	\$16,955,597

And to advertise said tentative budget in the Westfield Leader in accordance with the form suggested by the State Department of Education and according to law; and

**BE IT FURTHER RESOLVED**, that a public hearing be held at the Beechwood School Susan O. Collier Library Media Center, Mountainside, New Jersey, on April 25, 2017, at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2017-2018 school year.

**WHEREAS**, the Mountainside Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members

**Minutes of the Special Meeting**  
**March 15, 2017**

to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

**WHEREAS**, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

**THEREFORE, BE IT RESOLVED**, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

**BE IT FURTHER RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$20,000 for all staff and Board members.

**IX. Adjournment**

A motion was made by Mr. Minks at 8:18 p.m., seconded by Mr. Venes, to adjourn. The motion was passed by a unanimous voice vote.

Respectfully Submitted,

Mr. Eric Larson  
School Business Administrator/Board Secretary