

**Minutes of the Regular Meeting
March 28, 2017**

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:05 p.m. in the Deerfield School Media Center, 302 Central Avenue, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Mrs. Cathy Jakositz
Mr. Christopher Minks
Mrs. Kate Motz
Mr. James Ruban, Jr.
Mr. Carmine Venes

Also present were Dr. Nancy Lubarsky, Chief School Administrator, and Mr. Eric Larson, School Business Administrator/Board Secretary.

Mr. Dante Gioia and Mrs. Jeane Parker were absent.

III. Executive Session – The following resolution was approved by roll call vote:

Moved: Jakositz	Seconded: Minks		
RC) Gioia – Absent	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Absent	Ruban – Yes	Venes – Yes

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:07 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

**Minutes of the Regular Meeting
March 28, 2017**

The public meeting was reconvened at 8:06 p.m.

IV. Flag Salute

V. Approval of Minutes

Moved: Jakositz	Seconded: Venes		
RC) Gioia – Absent	Jakositz – Yes	Minks – abstain	
Motz – Yes	Parker – Absent	Ruban – Yes	Venes – Yes

- ❖ Minutes of the Regular Meeting of February 28, 2017
- ❖ Minutes of the 1st Executive Session of February 28, 2017
- ❖ Minutes of the 2nd Executive Session of February 28, 2017
- ❖ Minutes of the 3rd Executive Session of February 28, 2017
- ❖ Minutes of the Special Meeting of March 15, 2017
- ❖ Minutes of the Executive Session of March 15, 2017

VI. Correspondence - None

VII. Public Participation - None

VIII. President’s Report - None

IX. Chief School Administrator’s Report

Dr. Lubarsky recognized the Teachers/Educational Service Professionals of the Year and Support Staff Members of the Year.

Dr. Lubarsky announced that Twitter would be piloted for the district.

X. Berkeley Heights Liaison Report - None

XI. Administration

The following motions were approved by roll call vote: **Administration: #1**

Moved: Jakositz	Seconded: Minks		
RC) Gioia – Absent	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Absent	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools February 2017 safety and security drill reports (Attachment #2).

XII. Budget and Finance

The following motions were approved by roll call vote: **Budget & Finance: #2-5**

Motion #1 was tabled.

Moved: Jakositz	Seconded: Minks		
RC) Gioia – Absent	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Absent	Ruban – Yes	Venes – Yes

**Minutes of the Regular Meeting
March 28, 2017**

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of February 2017 (Attachment #3).

Note: Above motion #1 was tabled.

2. **RESOLVED THAT**, the Board approve the payment of the bill list dated March 1, 2017, through March 31, 2017 (Attachment #4).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of February 2017 and the Financial Reports of the Board Secretary for the month of February 2017; and

WHEREAS, the Board Secretary, Eric Larson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for February 2017:

RESOLVED THAT, the Board accepts the Treasurer Report for the month of February 2017 and the Financial Reports of the Board Secretary for February 2017 as submitted and certified (Attachment #5).

4. Move to approve upon the recommendation of the Chief School Administrator, the agreement between the Union County Educational Services Commission and the Mountainside Board of Education for Special Education and Vocational Technical Schools Coordinated Transportation Services for the 2017-2018 school year (Attachment #6).
5. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #7). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

XIII. Personnel

The following motions were approved by roll call vote: **Personnel: #1-9**

Moved: Minks

Seconded: Motz

RC) Gioia – Absent

Jakositz – Yes

Minks – Absent

Motz – Yes

Parker – Absent

Ruban – Yes

Venes – Yes

1. **WHEREAS**, the Governor's Teacher Recognition Program was developed in 1985 for the purpose of acknowledging teachers who exhibit outstanding performance;

WHEREAS, the New Jersey Department of Education Division of Academic and Career Standards promotes the Governor's Teacher Recognition Program;

WHEREAS, the Union County Superintendent's Roundtable supports and sponsors an Annual Teacher Recognition Program for outstanding teachers in Union County;

**Minutes of the Regular Meeting
March 28, 2017**

WHEREAS, the Mountainside Board of Education strongly supports district teaching staff members in their endeavor to promote excellence in education;

WHEREAS, the criteria for selection of the recipient of the Governor's Teacher Recognition Program includes use of effective instructional techniques and methods; establishment of productive classroom climate and rapport with students; and development of feelings of self-worth and love of learning in students; and

WHEREAS, the Mountainside Board of Education recognizes and sincerely appreciates the dedicated services of Barbara Hemmings, Spanish Teacher, to the students of the Mountainside Public School District,

NOW, THEREFORE, BE IT RESOLVED that Barbara Hemmings is recognized as the Mountainside School District recipient of the Governor's Teacher Recognition Program Award for the 2016-17 school year; and

BE IT FURTHER RESOLVED that this resolution becomes a part of the official minutes of Mountainside Board of Education, and a copy forwarded to Barbara Hemmings.

2. **WHEREAS**, the Governor's Teacher Recognition Program was developed in 1985 for the purpose of acknowledging teachers who exhibit outstanding performance;

WHEREAS, the New Jersey Department of Education Division of Academic and Career Standards promotes the Governor's Teacher Recognition Program;

WHEREAS, the Union County Superintendent's Roundtable supports and sponsors an Annual Teacher Recognition Program for outstanding teachers in Union County;

WHEREAS, the Mountainside Board of Education strongly supports district teaching staff members in their endeavor to promote excellence in education;

WHEREAS, the criteria for selection of the recipient of the Governor's Teacher Recognition Program includes use of effective instructional techniques and methods; establishment of productive classroom climate and rapport with students; and development of feelings of self-worth and love of learning in students; and

WHEREAS, the Mountainside Board of Education recognizes and sincerely appreciates the dedicated services of Caitlin Murphy, 2nd Grade Teacher, to the students of the Mountainside Public School District,

NOW, THEREFORE, BE IT RESOLVED that Caitlin Murphy is recognized as the Mountainside School District recipient of the Governor's Teacher Recognition Program Award for the 2016-17 school year; and

BE IT FURTHER RESOLVED that this resolution becomes a part of the official minutes of Mountainside Board of Education, and a copy forwarded to Caitlin Murphy.

**Minutes of the Regular Meeting
March 28, 2017**

3. **WHEREAS**, the Governor’s Teacher Recognition Program was developed in 1985 for the purpose of acknowledging teachers who exhibit outstanding performance;

WHEREAS, the Mountainside Board of Education, using the teacher recognition program as a model, developed a District Support Staff Recognition Program in 2008-09.

WHEREAS, the Mountainside Board of Education strongly upholds our support staff members in their dedication and devotion to keeping the Mountainside School District functioning and providing assistance to the faculty so our students can learn;

WHEREAS, the Mountainside Board of Education recognizes and sincerely appreciates the dedicated services of Phong (Peter) Pham, Custodian, at Beechwood School, to the students of the Mountainside Public School District,

NOW, THEREFORE, BE IT RESOLVED that Phong (Peter) Pham is recognized as the recipient of Mountainside School District Support Staff Member of the Year for the 2016-17 school year; and

BE IT FURTHER RESOLVED that this resolution becomes a part of the official minutes of Mountainside Board of Education, and a copy forwarded to Phong (Peter) Pham.

4. **WHEREAS**, the Governor’s Teacher Recognition Program was developed in 1985 for the purpose of acknowledging teachers who exhibit outstanding performance;

WHEREAS, the Mountainside Board of Education, using the teacher recognition program as a model, developed a District Support Staff Recognition Program in 2008-09.

WHEREAS, the Mountainside Board of Education strongly upholds our support staff members in their dedication and devotion to keeping the Mountainside School District functioning and providing assistance to the faculty so our students can learn;

WHEREAS, the Mountainside Board of Education recognizes and sincerely appreciates the dedicated services of Edward Aponte, Custodian, at Deerfield School, to the students of the Mountainside Public School District,

NOW, THEREFORE, BE IT RESOLVED that Edward Aponte, is recognized as the recipient of the Mountainside School District Support Staff Member of the Year for the 2016-17 school year; and

BE IT FURTHER RESOLVED that this resolution becomes a part of the official minutes of Mountainside Board of Education, and a copy forwarded to Edward Aponte.

5. **WHEREAS**, the Governor’s Teacher Recognition Program was developed in 1985 for the purpose of acknowledging teachers who exhibit outstanding performance;

WHEREAS, the Mountainside Board of Education, using the teacher recognition program as a model, developed a District Support Staff Recognition Program in 2008-09.

**Minutes of the Regular Meeting
March 28, 2017**

WHEREAS, the Mountainside Board of Education strongly upholds our support staff members in their dedication and devotion to keeping the Mountainside School District functioning and providing assistance to the faculty so our students can learn;

WHEREAS, the Mountainside Board of Education recognizes and sincerely appreciates the dedicated services of Jason Whitaker, Technology Coordinator, to the students of the Mountainside Public School District,

NOW, THEREFORE, BE IT RESOLVED that Jason Whitaker, is recognized as the recipient of the Mountainside School District Support Staff Member of the Year for the 2016-17 school year; and

BE IT FURTHER RESOLVED that this resolution becomes a part of the official minutes of Mountainside Board of Education, and a copy forwarded to Jason Whitaker.

6. Move to approve upon the recommendation of the Chief School Administrator, the following staff members to serve as mentors for the 2016-2017 school year.

Staff Member	Assignment	Amount (To be paid by mentee)
Michelle Cruz	Emily Lelah 3 rd Grade Leave Replacement 3/1/17 – 6/20/17	\$295.20
Elena Bentey	Rebecca Walsh Special Education Leave Replacement Teacher 3/22/17 – 6/20/17	\$221.40
Janelle Lauterbach	Anavi Sharma Kindergarten Leave Replacement Teacher 4/3/17 – 6/20/17	\$221.40
Adrienne Ridley	Kristie Crilley Social Studies 9/1/16 – 6/20/17	\$738.00 Corrected amount. Approved in February for \$550.00

7. Move to approve upon the recommendation of the Chief School Administrator, the following staff member for homebound instruction:

Teacher	Hours Per Week	From	To	Rate
Kristin Trentham	Not to exceed 5 hours per week	3/22/17	Return of student to school	\$39.71

8. Move to approve upon the recommendation of the Chief School Administrator, the addition of Sagar Desai to the 2016-2017 Substitute Teacher List (Attachment #8).

**Minutes of the Regular Meeting
March 28, 2017**

XVII. New Business

The Board discussed tentative plan for administrative restructuring.

The Board approved reinstating Tuesday, May 30th, as a regular school day because of the additional snow day in March.

XVIII. Committee Reports

Mr. Ruban reported that the Board is looking at additional projects to fulfill the referendum scope of work.

Mrs. Motz reported that the Mountainside Library is getting new technology that automates the search process.

XIX. Public Participation

Community members asked questions about the tentative administrative restructuring and curriculum.

XX. Executive Session – The following resolution was approved by roll call vote:

Moved: Minks	Seconded: Venes		
RC) Gioia – Absent	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Absent	Ruban – Yes	Venes – Yes

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

2. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 9:35 p.m. to discuss the above mentioned matter to the exclusion of all others. No action will be taken.

The Board did not return to public session.

**Minutes of the Regular Meeting
March 28, 2017**

Respectfully Submitted,

Mr. Eric D. Larson
School Business Administrator/Board Secretary