

**Minutes of the Regular Meeting
May 23, 2017**

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:00 p.m. in the Deerfield School Media Center, 302 Central Avenue, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Mr. Dante Gioia
Mrs. Cathy Jakositz
Mrs. Kate Motz
Mr. James Ruban, Jr.
Mr. Carmine Venes

Also present were Dr. Nancy Lubarsky, Chief School Administrator, and Mr. Eric Larson, School Business Administrator/Board Secretary.

Mr. Christopher Minks and Mrs. Jeane Parker arrived after roll call.

III. Executive Session – The following resolution was approved by roll call vote:

Moved: Venes	Seconded: Jakositz		
RC) Gioia – Yes	Jakositz – Yes	Minks – Absent	
Motz – Yes	Parker – Absent	Ruban – Yes	Venes – Yes

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:02 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

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The public meeting was reconvened at 8:15 p.m.

IV. Flag Salute

V. Approval of Minutes

Moved: Gioia	Seconded: Jakositz		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Abstain

- ❖ Minutes of the Regular Meeting of April 25, 2017
- ❖ Minutes of the Executive Session of April 25, 2017

VI. Correspondence - None

VII. Public Participation - None

VIII. President's Report - None

IX. Chief School Administrator's Report

Dr. Lubarsky presented kindergarten student, Alyssa Coulter, a Certificate of Excellence for placing 2nd in the AAA Traffic Safety Poster Contest. She also recognized 17 students who participated in the MUJC Music Festival.

X. Berkeley Heights Liaison Report

Mrs. Parker reported:

- Many Mountainside student athletes had impressive achievements.
- Sports awards will be held on May 31st.
- Senior Prom is on June 9th.
- Graduation will take place on June 20th.

XI. Administration

The following motions were approved by roll call vote: **Administration: #1-3**

Moved: Minks	Seconded: Jakositz		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the 2017-2018 holidays for administrators and secretaries (Attachment #2).
2. Move to approve upon the recommendation of the Chief School Administrator, the 2017-2018 holidays for the Supervisor of Maintenance and Custodial Services and custodians (Attachment #3).

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3. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood School and Deerfield School April 2017 safety and security drill reports (Attachment #4).

XII. Budget and Finance

The following motions were approved by roll call vote: **Budget & Finance: #1-15**

Moved: Minks	Seconded: Gioia		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of April 2017 (Attachment #5).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated May 1, 2017, through May 31, 2017 (Attachment #6).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of April 2017 and the Financial Reports of the Board Secretary for the month of April 2017; and

WHEREAS, the Board Secretary, Eric Larson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for April 2017:

RESOLVED THAT, the Board accepts the Treasurer Report for the month of April 2017 and the Financial Reports of the Board Secretary for April 2017 as submitted and certified (Attachment #7).

4. Move to approve the tax resolution of the Borough of Mountainside tax payments for the 2017-2018 school year:

WHEREAS the Board of Education of the Borough of Mountainside is obligated to direct the Council of the Borough of Mountainside to release funds for educational purposes and debt services;

WHEREAS the amount certified to the Borough Assessor for collection of taxes by the Secretary of the Board of Education of the Borough of Mountainside for the school year 2017-2018 was \$16,955,597; therefore be it

RESOLVED that the Board of Education of the Borough of Mountainside hereby requests the Council of the Borough of Mountainside to cause to be released to its proper office, the Board Secretary, this appropriation for educational purposes, certified in the amount of \$16,955,597:

General Fund	\$15,718,396
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Debt Service	1,237,201
	\$16,955,597

5. Move to approve the tax payment schedule for the 2017-2018 school year from the Borough of Mountainside to the Mountainside Board of Education as follows and to authorize the School Business Administrator to submit said schedule to the Borough of Mountainside:

	General Fund	Debt Service	Total
July 3, 2017	\$1,309,866.33	\$228,008.40	\$1,537,874.73
August 1, 2017	\$1,309,866.33	\$778,584.59	\$2,088,450.92
September 1, 2017	\$1,309,866.33		\$1,309,866.33
October 2, 2017	\$1,309,866.33		\$1,309,866.33
November 1, 2017	\$1,309,866.33		\$1,309,866.33
December 1, 2017	\$1,309,866.35		\$1,309,866.35
January 2, 2018	\$1,309,866.33	\$25,431.19	\$1,335,297.52
February 1, 2018	\$1,309,866.33	\$205,176.82	\$1,515,043.15
March 1, 2018	\$1,309,866.33		\$1,309,866.33
April 2, 2018	\$1,309,866.33		\$1,309,866.33
May 1, 2018	\$1,309,866.33		\$1,309,866.33
June 1, 2018	\$1,309,866.35		\$1,309,866.35
Total	\$15,718,396.00	\$1,237,201.00	\$16,955,597.00

Note: Payments will be approved by Council on the third Tuesday of the month payable on or about the 20th of each month.

6. Move to approve upon the recommendation of the Chief School Administrator, student transportation provided by Durham School Services, for the 2017-2018 school year as per the attached cost and route schedules (Attachment #8).
7. Move to approve upon the recommendation of the Chief School Administrator, renewal of the FSMC base year contract with Maschio's Food Services, Inc. for the 2017-2018 school year. The service management fee is \$8,446 with a guaranteed return of \$1,000. The cost of school lunch with milk will be \$2.85. Milk purchased separately will be at a cost of \$.55 (Attachment #9).
8. Move to approve upon the recommendation of the Chief School Administrator, a contract with the YMCA of Westfield, New Jersey, to provide Before/After Care Program Services for the Mountainside School District effective September 6, 2017, to June 19, 2018. Said contract shall provide a revenue stream to the Mountainside School District in rental fees for fiscal year 2017-2018 (Attachment #10).
9. Move to approve upon the recommendation of the Chief School Administrator, the 2017-2018 fee amounts for student activities in accordance with Board Policy 2436, Activity Participation Fee Program:

Activity	Fee
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Performing Arts:	\$40.00 Per Student Per Activity
Art Enrichment	
Music Clubs not within school day (e.g. Jazz Band, Swing Singers)	
School Play	
Clubs:	\$40.00 Per Student Per Activity
Chess Grades K-2	
Chess Grades 3-5	
Chess Grades 6-8	
Ecology	
Technology	
Athletics:	\$195.00 Per Student *
Baseball	
Basketball	
Soccer	
Softball	

*If a child plays two or more sports, the cost is \$300 for the year.

*If two or more children in a family play a sport, the cost is \$150 per sport.

*If two or more children in a family play two or more sports, the cost is \$250 for each child for the year.

10. Move to approve upon the recommendation of the Chief School Administrator, a donation of drum set and two flutes worth a total of \$1,000 (Attachment #11).
11. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #12).
12. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #13). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.
13. Move to approve upon the recommendation of the Chief School Administrator, an out of district settlement for student #8531763053, to be paid in monthly installments of \$8,500, not to exceed 24 months (Attachment #13A).
14. Move to approve upon the recommendation of the Chief School Administrator, awarding the Deerfield Building Wide Renovations to the lowest bidder, APEX Enterprises of Union, Inc., at a base bid of \$969,000 and alternates 1, 2, 4, 5, 6 & 7 totaling \$538,000 for a total award of \$1,507,000.

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15. Move to approve upon the recommendation of the Chief School Administrator, rejection of the bids for the District Wide Site Improvements due to budget constraints and/or improper paperwork.

XIII. Personnel

The following motions were approved by roll call vote: **Personnel: #1-9**

Moved: Gioia	Seconded: Jakositz		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the contract renewal for Dennis Hassel Jr., Custodian, at a salary of \$36,478 per year, effective July 1, 2017, until June 30, 2018.
2. Move to approve upon the recommendation of the Chief School Administrator, the contract renewal for Amanda Somers-Guerrasio, School Psychologist, at a salary of \$61,954 per year, Step 5, MA + 30, effective September 1, 2017, until June 30, 2018.
3. Move to approve upon the recommendation of the Chief School Administrator, the contract renewals for the following staff members effective September 1, 2017, until June 30, 2018:

JoAnne DiPaola	Lunch Aide	\$13.00 per hour
Christine Kiesewetter	Lunch Aide	\$13.00 per hour
Jovan Siconolfi	Lunch Aide	\$13.00 per hour
Christine Zagami	Lunch aide	\$13.00 per hour
Carolee Lavey	Media Assistant	\$14.00 per hour

4. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Marjorie Nussbaum, to the position of Spanish Teacher, at a salary of \$57,782 per year, Step 3, MA, effective September 1, 2017, until June 30, 2018 (Attachment #14).
5. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Daniel Kessler, to the position of Social Studies Teacher, at a salary of \$53,141 per year, Step 1, BA, effective September 1, 2017, until June 30, 2018 (Attachment #15).
6. Move to approve upon the recommendation of the Chief School Administrator, Kelcie Wavra, Caldwell University student, to complete her student internship in the Deerfield School Guidance Department, for the Fall 2017 academic semester (Attachment #16).
7. Move to approve upon the recommendation of the Chief School Administrator, revised salary for 2017-2018 for Laurie Wilson, \$87,956 per year, Step 18, BA, plus \$7,036, for 2 additional periods per week for data management responsibilities.
8. Move to approve upon the recommendation of the Chief School Administrator, the notification to take classes from Kim Hain, Pre-K Teacher, at Kean University for the Summer I 2017 session for three (3) graduate credits in the amount of \$1,920.00 and

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Summer II 2017 session for three (3) graduate credits in the amount of \$1,920.00 (Attachment #17).

9. Move to approve upon the recommendation of the Chief School Administrator, the notification to take classes from Adrienne Ridley, 6th Grade Language Arts Teacher, at Liberty University for the Summer 2017 session for three (3) graduate credits in the amount of \$1,845.00 (Attachment #18).

XIV. Curriculum

The following motions were approved by roll call vote: **Curriculum: #1**

Moved: Minks	Seconded: Jakositz		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following field trip for the 2016-2017 school year:

Date	Destination	Grade	Teacher in Charge	Estimated Cost
6/8/17	Shackamaxon Country Club	5-8 Select Chorus	Rosenblum	Cost of Bussing: \$237.00

XV. Policy

The following motions were approved by roll call vote: **Policy: #1**

Moved: Minks	Seconded: Gioia		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading:

0000.02	Introduction	Revised Mandated
2415.06	Unsafe School Choice Options	Revised Mandated
2464	Gifted and Talented Students	Revised Mandated
2622	Student Assessment	Revised Mandated
5116	Education of Homeless Children	Revised Recommended

XVI. Old Business - None

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XVII. New Business

- Mr. Venes spoke about school funding and discrepancies between districts.
- Board members had a discussion about cancelling one of the summer board meetings. They will decide at the June Board Meeting.

XVIII. Committee Reports

Building and Grounds Committee – Mr. Gioia reported on the status of the referendum projects.

XIX. Public Participation

Community member, Ms. Rovito, asked about the administration re-organization approved at the last Board Meeting. She also asked about our math program and the disposition of the Beechwood playground.

XX. Adjournment

A motion was made by Mr. Gioia at 9:30 p.m., seconded by Mrs. Jakositz to adjourn. The motion was passed by a unanimous voice vote.

Respectfully Submitted,

Mr. Eric D. Larson
School Business Administrator/Board Secretary