

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting. Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

II. Roll Call

Mr. Dante Gioia	_____
Mrs. Cathy Jakositz	_____
Mr. Christopher Minks	_____
Mrs. Kate Motz	_____
Mrs. Jeane Parker	_____
Mr. James Ruban, Jr.	_____
Mr. Carmine Venes	_____

III. Executive Session – Resolution (Attachment #1)

Moved: _____	Seconded: _____		
RC) Gioia _____	Jakositz _____	Minks _____	Motz _____
Parker _____	Ruban _____	Venes _____	

❖ Legal/Personnel

IV. Flag Salute

V. Approval of Minutes

Moved: _____	Seconded: _____		
RC) Gioia _____	Jakositz _____	Minks _____	Motz _____
Parker _____	Ruban _____	Venes _____	

- ❖ Minutes of the Regular Meeting of September 26, 2017
- ❖ Minutes of the Executive Session of September 26, 2017

VI. Correspondence

VII. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

VIII. President’s Report

IX. Chief School Administrator’s Report

- PARCC Results Presentation

X. Berkeley Heights Liaison Report

XI. Administration

Moved: _____	Seconded: _____
RC) Gioia _____	Jakositz _____
Parker _____	Ruban _____
	Minks _____
	Motz _____
	Venes _____

1. Move to approve upon the recommendation of the Chief School Administrator, the 2017-2018 Nursing Services Plan. (Attachment #2).
2. Move to approve upon the recommendation of the Chief School Administrator, the 2017-2018 Emergency Management Plan (Attachment #3).
3. Move to approve upon the recommendation of the Chief School Administrator, the 2017-2018 District Professional Development Plan Statement of Assurance (Attachment #4)
4. Move to approve upon the recommendation of the Chief School Administrator, the 2017-2018 District Mentoring Plan Statement of Assurance (Attachment #5)
5. Move to approve upon the recommendation of the Chief School Administrator, the school year 2017-2018 Comprehensive Equity Plan Annual Statement of Assurance (Attachment #6).
6. Move to approve upon the recommendation of the Chief School Administrator, the English Language Service Three-Year Program Plan School Years 2017-2020 (Attachment #7).
7. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools September 2017 safety and security drill reports (Attachment #8).

XII. Budget and Finance

Moved: _____	Seconded: _____
RC) Gioia _____	Jakositz _____
Parker _____	Ruban _____
	Minks _____
	Motz _____
	Venes _____

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of September 2017 (Attachment #9).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated October 1, 2017, through October 31, 2017 (Attachment #10).

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3. **WHEREAS**, the Board has received the preliminary Financial Reports of the Treasurer of School Monies for the month of September 2017 and the preliminary Financial Reports of the Board Secretary for the month of September 2017; and

WHEREAS, the Board Secretary, Eric Larson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for September 2017:

RESOLVED THAT, the Board accepts the Treasurer Report for the months of September 2017 and the Financial Reports of the Board Secretary for September 2017 as submitted and certified (Attachment #11).

4. **WHEREAS**, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate breakfast and lunch programs for New Jersey public schools, and

WHEREAS, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a “Cost Reimbursement Basis” to a “Fixed Price Basis” for contract awards, and

WHEREAS, the Mountainside Board of Education has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children, and

WHEREAS, the Mountainside Board of Education credits the current “Cost Reimbursement” procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and

WHEREAS, the Mountainside Board of Education declares that the “Fixed Price” procurement system would dramatically reduce the school district’s ability to change or alter its food service operations without the need to rebid for food service management services, and

WHEREAS, the Mountainside Board of Education further declares that the “Fixed Price” procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our breakfast and lunch program, and

WHEREAS, the Mountainside Board of Education further declares that the “Fixed Price” procurement method may limit the number of competitive proposals received by boards of education, and

WHEREAS, the Mountainside Board of Education rejects the Department of Agriculture’s underlying reasons for making this change without giving NJ School Districts the opportunity

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to address their concerns in an attempt to keep this procurement method in place, and

WHEREAS, the Mountainside Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either Cost Reimbursement” or “Fixed Price” as the basis for contract awards.

NOW THEREFORE BE IT RESOLVED, that the Mountainside Board of Education hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a “Fixed Price” basis and allow the option of continuing to use a “Cost Reimbursement procurement model; or in the alternative , a “Fixed Price” procurement method, and

BE IT FURTHER RESOLVED, that copies of this resolution shall be forward to:

- New Jersey Association of School Business Officials
- New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)
- Local Legislators
- NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ PTA

5. Move to approve upon the recommendation of the Chief School Administrator, the annual Comprehensive Maintenance Plan (Attachment #12).
6. Move to approve upon the recommendation of the Chief School Administrator, the attached list of Independent Contractors/Agencies for regular and classified students if needed during the 2017-2018 school year (Attachment #13).
7. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #14).
8. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #15). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan.

XIII. Personnel

Moved: _____	Seconded: _____
RC) Gioia _____	Jakositz _____
Parker _____	Ruban _____
	Minks _____
	Motz _____
	Venes _____

1. Move to approve the employment contract for Dr. Nancy Lubarsky, Chief School Administrator, for the period July 1, 2017 through June 30, 2020, as approved by the Executive County Superintendent (Attachment #16).
2. Move to approve upon the recommendation of the Chief School Administrator, Maternity

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Disability Leave for Jessica Botkin, 4th Grade Teacher, effective January 2, 2018, until February 21, 2018. She will be permitted to utilize any accumulated sick days. It is also recommended that Mrs. Botkin be granted an unpaid Family Leave from February 22, 2018 until May 24, 2018 in accordance with FMLA and NJFMLA. Mrs. Botkin anticipates returning to work on May 25, 2018 (Attachment #17).

3. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Daniel Wilkenfeld, Physical Education Teacher, to the stipend position of Recreation Activities Club Advisor, for the 2017-2018 school year, at a rate of \$32.19 per session, not to exceed 30 sessions.
4. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Kristin Trentham, PEAK Teacher, to the stipend position of Recreation Activities Club Assistant, for the 2017-2018 school year, at a rate of \$32.19 per session, not to exceed 10 sessions.
5. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Stephanie Ianniello, Kindergarten Teacher, to the stipend position of Recreation Activities Club Assistant, for the 2017-2018 school year, at a rate of \$32.19 per session, not to exceed 10 sessions.
6. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Paige Primmer, PreK Special Education Teacher, to the stipend position of Recreation Activities Club Assistant, for the 2017-2018 school year, at a rate of \$32.19 per session, not to exceed 10 sessions.
7. Move to approve upon the recommendation of the Chief School Administrator, the appointment of the following staff members to the stipend position of TEP teacher, at a rate of \$32.19 per hour:

Jayne Hartnett
Holly Loffredo
April Starling
Sarah Onore
Elena Bentey
Morgan Felt

8. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Adrienne Ridley, 6th Grade LAL Teacher, for classes taken at Liberty University for the Summer 2017 session for three graduate credits in the amount of \$1,845 (Attachment #18).
9. Move to approve upon the recommendation of the Chief School Administrator, the addition of Jessica Leonardis to the 2017-2018 Substitute Teacher List (Attachment #19).

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XIV. Curriculum

Moved: _____ Seconded: _____
 RC) Gioia _____ Jakositz _____ Minks _____ Motz _____
 Parker _____ Ruban _____ Venes _____

1. Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2017-2018 school year:

Date	Destination	Grade	Teacher in Charge	Estimated Cost
10/17/2017	Deerfield School for Teddy Bear Making	Kindergarten	Mrs. Jamnik	Bussing: \$237.71 Paid by BOE
10/20/2017	Deerfield School for Teddy Bear Making	Kindergarten	Ms. Ianniello	Bussing: \$237.71 Paid by BOE
11/4/17	Robotics Competition Columbia Middle School, Berkeley Heights	6-8 Robotics Students	Barkin	No cost
11/17/17	Wendy's	3-8 Magazine Drive Winners Recognition	Ms. McGarrity	Transportation: \$255.00 Paid by Metroplus and Student Council
11/18/27	Robotics Competition Bridgewater Raritan Middle School	6-8 Robotics Students	Ms. Barkin	Cost of Trip: \$75.00 paid by students

XV. Policy

Moved: _____ Seconded: _____
 RC) Gioia _____ Jakositz _____ Minks _____ Motz _____
 Parker _____ Ruban _____ Venes _____

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

1240	Evaluation of Chief School Administrator	Revised Mandated
3221	Evaluation of Teachers	Revised Mandated
3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	Revised Mandated
3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals	Revised Mandated
3224	Evaluation of Principals, Vice Principals, and Assistant Principals	Revised Mandated

2. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading:

