

# Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092  
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting. Also, Mountainside Board of Education policies may be accessed via the district website.

## I. Call to Order

## II. Roll Call

Mr. Dante Gioia \_\_\_\_\_  
Mrs. Cathy Jakositz \_\_\_\_\_  
Mr. Christopher Minks \_\_\_\_\_  
Mrs. Kate Motz \_\_\_\_\_  
Mrs. Jeane Parker \_\_\_\_\_  
Mr. James Ruban, Jr. \_\_\_\_\_  
Mr. Carmine Venes \_\_\_\_\_

## III. Executive Session – Resolution (Attachment #1)

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Jakositz \_\_\_\_\_ Minks \_\_\_\_\_ Motz \_\_\_\_\_  
Parker \_\_\_\_\_ Ruban \_\_\_\_\_ Venes \_\_\_\_\_

❖ Legal/Personnel

## IV. Flag Salute

## V. Approval of Minutes

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Jakositz \_\_\_\_\_ Minks \_\_\_\_\_ Motz \_\_\_\_\_  
Parker \_\_\_\_\_ Ruban \_\_\_\_\_ Venes \_\_\_\_\_

- ❖ Minutes of the Regular Meeting of October 23, 2017
- ❖ Minutes of the Executive Session of October 23, 2017

## VI. Correspondence

## VII. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.



## Agenda November 28, 2017

transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for October 2017:

**RESOLVED THAT**, the Board accepts the Treasurer Report for the month of October 2017 and the Financial Reports of the Board Secretary for October 2017 as submitted and certified (Attachment #7).

### 4. **BE IT RESOLVED:**

1. The Mountainside School District hereby resolves to terminate its participation in the program (Medical Plan, Prescription Drug Plan, and/or Dental Plan coverage) thereby canceling coverage provided by the State Health Benefits Program and/or School Employees' Health Benefits Program (N.J.S.A. 52;14-17.25 et seq.) for all of its active and retired employees.
  2. We shall notify all active employees of the date of their termination of coverage under the program.
  3. We understand that the Division of Pensions and Benefits will notify retired employees of the cancellation of their coverage.
  4. We understand that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance plan.
  5. We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission.
5. Move to approve upon the recommendation of the Chief School Administrator, to make a catch-up payment to the State Health Benefits Plan of approximately \$293,121.54 for two months of past premiums due. The Board had deferred two months payments in the 2016-2017 school year and this payment satisfies all amounts due the state.
  6. Move to approve upon the recommendation of the Chief School Administrator, that Mountainside Board of Education join the Horizon Blue Cross Blue Shield of New Jersey Health Plan effective February 1, 2018 for medical, prescription, and dental as per the September 21, 2017 Equal to or Better Letter from Horizon and the related health and dental premiums for the period February 1, 2018 to January 31, 2019 provided by Horizon (Attachment #8).
  7. Move to approve upon the recommendation of the Chief School Administrator, effective February 1, 2018, to designate Grinspec of NJ, D.B.A. Centric Benefits Consulting of New Providence, NJ as our broker-of-record for implementing, negotiating, and managing our new Medical, Prescription and Dental programs. Commissions will be paid by the carrier to Grinspec of NJ, D.B.A. Centric Benefits Consulting as of the effective date of this agreement and will be included in our premium rates. This designation will remain in full force and effect

**Agenda November 28, 2017**

until changed or revoked by this Board of Education or its authorized representative.

- 8. **RESOLVED THAT**, the Mountainside Board of Education, accepts the FY 2016-2017 audit, and approves the submission of the CAFR (Comprehensive Annual Financial Report) as presented by the firm of Hodulik & Morrison, P.A.
- 9. **BE IT RESOLVED THAT**, in accordance with Resolution #7 under Budget and Finance in the June 27, 2017 minutes, the Board authorizes the transfer of \$193,768 into the tuition reserve from 2016-2017 fiscal year funds in excess of the allowable 2% of adjusted expenditures.
- 10. **WHEREAS**, the Mountainside Board of Education approved a resolution at the June 27, 2017 meeting authorizing the Business Administrator to proceed with all necessary adjustments and transfers to close the books for the 2016-2017 fiscal year; and

**WHEREAS**, the district was informed during the month of July 2017 by the New Jersey Department of Education of the award of Extraordinary Aid and Non-Public School Transportation Aid in the amounts of \$165,898 and \$17,254 respectively;

**WHEREAS**, in accordance with the provisions of N.J.A.C. 6A:23A-13.3, the district may, by Board resolution, adjust these revenues from the year end excess surplus calculation, and appropriate said funds in the subsequent fiscal year without commissioner approval;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mountainside Board of Education, accept the recommendation of the Superintendent and the Business Administrator and approve the adjustment of excess Extraordinary Aid of \$45,072 and Non-Public Transportation Aid of \$17,254 from the 2016-2017 fiscal year excess surplus calculation, and further, approve the appropriation of said funds in the 2017-2018 fiscal year to account 11-000-291-270-000-001.

- 11. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #9). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan.

**XIII. Personnel**

Moved: _____	Seconded: _____		
RC) Gioia _____	Jakositz _____	Minks _____	Motz _____
Parker _____	Ruban _____	Venas _____	

- 1. Move to approve upon the recommendation of the Chief School Administrator, leave of absence for Eric Larson, School Business Administrator, from January 2, 2018 or sooner, until June 30, 2018.
- 2. Move to approve upon the recommendation of the Chief School Administrator, the resignation

**Agenda November 28, 2017**

of Heather Goldstein, Guidance Counselor, and to thank her for her service to the Mountainside School District (Attachment #10).

3. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Christopher Eckert from the stipend position of Boys’ Basketball Coach (Attachment #11).
4. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Nicole Mansfield, to the position of part time Basic Skills Instructor, at a salary of \$42,512.80 (80% of \$53,141), Step 1 BA, pro-rated, to be charged to Title I ESEA Federal Grant, effective November 27, 2017 until June 30, 2018 (Attachment #12).
5. Move to approve upon the recommendation of the Chief School Administrator, the appointment of April Starling, to the stipend position of Chess Club Advisor Grades 3-5, for the 2017-2018 school year, at a rate of \$32.19 per session, not to exceed 30 sessions.
6. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Morgan Felt, to the stipend position of Assistant Play Director, for the 2017-2018 school year, at a salary of \$2,459.
7. Move to approve upon the recommendation of the Chief School Administrator, the correction of the baseball stipend pay for Zachary Worswick to \$3,277 to reflect his 3<sup>rd</sup> year in position.

Note: Originally approved for \$2,868.

8. Move to approve upon the recommendation of the Chief School Administrator, the notification to take classes from Adrienne Ridley, at Liberty University, for the Fall 2017 session for three graduate credits in the amount of \$1,845 (Attachment #13).
9. Move to approve upon the recommendation of the Chief School Administrator, the addition of Dara Blass to the 2017-2018 Substitute Teacher List (Attachment #14).
10. Move to approve upon the recommendation of the chief School Administrator, the appointment of Bill Tracy, to the stipend position of Boys Basketball Coach, for the 2017-2018 school year, at a salary of \$2,868 (Attachment #15).

**XIV. Curriculum**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
 RC) Gioia \_\_\_\_\_ Jakositz \_\_\_\_\_ Minks \_\_\_\_\_ Motz \_\_\_\_\_  
 Parker \_\_\_\_\_ Ruban \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2016-2017 school year:

Tentative Date	Destination	Grade	Teacher in Charge	Estimated Cost
11/18/17	Radio City Music Hall	5-8	Rosenblum	Cost of Trip: \$100

**Agenda November 28, 2017**

				per person paid by students
1/3/18	Deerfield School for Teddy Bear Making	Kindergarten	Hunter	Busing: \$237.71 Paid by BOE
3/21/18	Deerfield School for Teddy Bear Making	Kindergarten	Lauterbach	Busing: \$237.71 Paid by BOE
4/4/18	NJMEA Band and Orchestra Fest	6-8 Band	Wise	Cost of Trip: \$100 Paid by Students Busing: \$594.24 Paid by Students
4/26/18	Deerfield School for Teddy Bear Making	Kindergarten	Herscheit	Busing: \$237.71 Paid by BOE
5/21/18	Beechwood School Band Assembly	5 <sup>th</sup> Grade Band	Wise	Busing: \$237.71 Paid by PTO
5//14/18	Somerset Patriots Baseball	5	Kinney	Cost of Trip and Bussing: Paid by DARE Program
5/31/18	NJ Renaissance Fair	7 <sup>th</sup>	Isaacs	Cost of Trip: \$948 Paid by PTO Busing: \$600 Paid by PTO

**XV. Policy**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
 RC) Gioia \_\_\_\_\_ Jakositz \_\_\_\_\_ Minks \_\_\_\_\_ Motz \_\_\_\_\_  
 Parker \_\_\_\_\_ Ruban \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

2700	Services to Nonpublic School Students	Revised Mandated
3126	District Mentoring Program	Revised Recommended

2. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading:

1220	Employment of Chief School Administrator	Revised Mandatory
1310	Employment of School Business Administrator/ Board Secretary	Revised Mandated
3111	Creating Positions	Revised Recommended
3124	Employment Contract	Revised Recommended
3125	Employment of Teaching Staff Members	Revised Mandated

**Agenda November 28, 2017**

**XVI. Old Business**

**XVII. New Business**

❖ BOE Reorganization Meeting Date

**XVIII. Committee Reports**

**XIX. Public Participation**

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

**XX. Executive Session – Resolution (Attachment #16)**

Moved: _____	Seconded: _____
RC) Gioia _____	Jakositz _____
Parker _____	Ruban _____
	Minks _____
	Venes _____
	Motz _____

❖ Legal/Personnel

**XXI. Adjournment**