

# Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092  
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting. Also, Mountainside Board of Education policies may be accessed via the district website.

**I. Call to Order**

**II. Roll Call**

Mr. Dante Gioia	_____
Dr. Dana Guidicipietro	_____
Mr. Christopher Minks	_____
Mrs. Kate Motz	_____
Mrs. Jeane Parker	_____
Mr. James Ruban, Jr.	_____
Mr. Carmine Venes	_____

**III. Executive Session – Resolution (Attachment #1)**

Moved: _____	Seconded: _____		
RC) Gioia _____	Guidicipietro _____	Minks _____	Motz _____
Parker _____	Ruban _____	Venes _____	

❖ Legal/Personnel

**IV. Close Executive Session and Reconvene Public Session**

Moved: _____	Seconded: _____		
RC) Gioia _____	Guidicipietro _____	Minks _____	Motz _____
Parker _____	Ruban _____	Venes _____	

**V. Flag Salute**

**VI. Approval of Minutes**

- ❖ Minutes of the Regular Meeting of April 24, 2018
- ❖ Minutes of the Executive Session of April 24, 2018

**VII. Correspondence**

**VIII. Public Participation**

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the

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presiding officer may limit each statement made by a participant to three (3) minutes' duration.

**IX. President's Report**

**X. Chief School Administrator's Report**

- Presentation by Maschio's Food Services, Inc.

**XI. Berkeley Heights Liaison Report**

**XII. Administration**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidicipietro \_\_\_\_\_ Minks \_\_\_\_\_ Motz \_\_\_\_\_  
Parker \_\_\_\_\_ Ruban \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to accept the Chief School Administrator's recommendations on HIB Incident dated May 7, 2018.
2. Move to approve upon the recommendation of the Chief School Administrator, the 2018-2019 holidays for administrators and secretaries (Attachment #2).
3. Move to approve upon the recommendation of the Chief School Administrator, the 2018-2019 holidays for the Supervisor of Maintenance and Custodial Services and custodians (Attachment #3).
4. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood School and Deerfield School April 2018 safety and security drill reports (Attachment #4).
5. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield School Bus Emergency Evacuation Drill Reports (Attachment #5).

**XIII. Budget and Finance**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_ Guidicipietro \_\_\_\_\_ Minks \_\_\_\_\_ Motz \_\_\_\_\_  
Parker \_\_\_\_\_ Ruban \_\_\_\_\_ Venes \_\_\_\_\_

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of April 2018 (Attachment #6).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated May 1, 2018, through May 31, 2018 (Attachment #7).

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3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of April 2018 and the Financial Reports of the Board Secretary for the month of April 2018; and

**WHEREAS**, the Board Secretary, Donna Alonso, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for April 2018:

**RESOLVED THAT**, the Board accepts the Treasurer Report for the month of April 2018 and the Financial Reports of the Board Secretary for April 2018 as submitted and certified (Attachment #8).

4. **WHEREAS**, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3©14.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mountainside Board of Education hereby establishes the following maximums for the General Fund 2018 – 2019 year as follows:

- Architecture/Engineering      \$ 5,000
- Legal                                      \$ 25,000
- Audit                                        \$ 30,000
- Physician                                 \$ 2,250

For a total amount of \$62,250.

**BE IT FURTHER RESOLVED**, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

5. Move to approve upon the recommendation of the Chief School Administrator, the tax resolution of the Borough of Mountainside tax payments for the 2018-2019 school year:

**WHEREAS** the Board of Education of the Borough of Mountainside is obligated to direct the Council of the Borough of Mountainside to release funds for educational purposes and debt services;

**WHEREAS** the amount certified to the Borough Assessor for collection of taxes by the Secretary of the Board of Education of the Borough of Mountainside for the school year 2018-2019 was \$16,032,764; therefore be it

**RESOLVED** that the Board of Education of the Borough of Mountainside hereby requests the Council of the Borough of Mountainside to cause to be released to its proper office, the Board Secretary, this appropriation for educational purposes, certified in the amount of \$16,032,764:

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General Fund	\$16,032,764
Debt Service	1,237,201
	\$17,269,965

6. Move to approve upon the recommendation of the Chief School Administrator, the tax payment schedule for the 2018-2019 school year from the Borough of Mountainside to the Mountainside Board of Education as follows and to authorize the School Business Administrator to submit said schedule to the Borough of Mountainside:

	<b>General Fund</b>	<b>Debt Service</b>	<b>Total</b>
July 2, 2018	\$1,336,063.75	\$228,008.40	\$1,564,072.15
August 1, 2018	\$1,336,063.75	\$778,584.59	\$2,114,648.34
September 4, 2018	\$1,336,063.75		\$1,336,063.75
October 2, 2018	\$1,336,063.75		\$1,336,063.75
November 1, 2018	\$1,336,063.75		\$1,336,063.75
December 3, 2018	\$1,336,063.75		\$1,336,063.75
January 2, 2019	\$1,336,063.75	\$25,431.19	\$1,361,494.94
February 1, 2019	\$1,336,063.75	\$205,176.82	\$1,541,240.57
March 1, 2019	\$1,336,063.75		\$1,336,063.75
April 1, 2019	\$1,336,063.75		\$1,336,063.75
May 1, 2019	\$1,336,063.75		\$1,336,063.75
June 3, 2019	\$1,336,062.75		\$1,336,062.75
<b>Total</b>	\$16,032,764.00	\$1,237,201.00	\$17,269,965.00

Note: Payments will be approved by Council on the third Tuesday of the month payable on or about the 20<sup>th</sup> of each month.

7. Move to approve upon the recommendation of the Chief School Administrator, the resolution authorizing the Mountainside Board of Education to enter into a Cooperative Pricing Agreement with the Middlesex County Educational Services Commission:

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, the Educational Services Commission of New Jersey, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

**WHEREAS**, on May 22, 2018, the governing body of the Mountainside School District, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

**NOW, THEREFORE BE IT RESOLVED** as follows:

This resolution shall be known and may be known and may be cited as the Cooperative Pricing Resolution of the Mountainside Board of Education.

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Pursuant to the provisions of N.J.S.A. 40A:11-11(5), Donna Alonso, School Business Administrator, is hereby authorized to enter into a Cooperative pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage (Attachment #9).

8. Move to approve upon the recommendation of the Chief School Administrator, to authorize Donna Alonso, School Business Administrator, to solicit bids for both the rehab and reconstruction of the Beechwood School canopy to be paid out of the 2018-2019 school budget.
9. Move to approve upon the recommendation of the Chief School Administrator, the agreement between the Union County Educational Services Commission and the Mountainside Board of Education for Special Education and Vocational Technical Schools Coordinated Transportation Services for the 2018-2019 school year (Attachment #10).
10. Move to approve upon the recommendation of the Chief School Administrator, the Union County Vocational-Technical Schools Tuition Agreement Contract for the 2018-2019 school year (Attachment #11).
11. Move to approve upon the recommendation of the Chief School Administrator, the Managed Print Services Agreement between the Mountainside Board of Education and Atlantic Tomorrow's Office (State Contract MPS SIN #51-500), effective July 1, 2018 through June 30, 2019, estimated to be \$20,624 per year, with a savings of over \$4,000. Further be it approved that Atlantic Tomorrow's Office be renewed as copier, maintenance, and supply vendor for the 2018-2019 school year (State Contract #G-2075 and A-40467) (Attachment #12).
12. Move to approve upon the recommendation of the Chief School Administrator, renewal of the FSMC base year contract with Maschio's Food Services, Inc. for the 2018-2019 school year. The service management fee is \$8,692 with a guaranteed return of \$1,000. (Attachment #13).
13. Move to approve upon the recommendation of the Chief School Administrator, the 2018-2019 fee amounts for student activities in accordance with Board Policy 2436, Activity Participation Fee Program:

<b>Activity</b>	<b>Fee</b>
<b>Performing Arts:</b>	<b>\$40.00 Per Student Per Activity</b>
Art Enrichment	
Music Clubs not within school day (e.g. Jazz Band, Swing Singers)	
School Play	





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4437	Military Leave – Support Staff Members	Revised Recommended
7425	Lead Testing of Water in Schools	New Recommended
8630	Bus Driver/Bus Aide Responsibility	Revised Mandated
9242	Use of Electronic Signatures	New Recommended

**XVII. Old Business**

**XVIII. New Business**

**XIX. Committee Reports**

**XX. Public Participation**

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

**XXI. Executive Session – Resolution (Attachment #18)**

Moved: \_\_\_\_\_                      Seconded: \_\_\_\_\_  
RC) Gioia \_\_\_\_\_      Guidici Pietro \_\_\_\_\_      Minks \_\_\_\_\_                      Motz \_\_\_\_\_  
Parker \_\_\_\_\_              Ruban \_\_\_\_\_              Venes \_\_\_\_\_

❖ Legal/Personnel

**XXII. Adjournment**