

Minutes of the Regular Meeting
August 22, 2017

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:05 p.m. in the Beechwood School Susan O. Collier Media Center, 1497 Woodacres Drive, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Mr. Dante Gioia
Mrs. Cathy Jakositz
Mr. Christopher Minks
Mrs. Kate Motz
Mr. James Ruban, Jr.
Mr. Carmine Venes

Also present were Dr. Nancy Lubarsky, Chief School Administrator. Mr. Eric Larson, School Business Administrator/Board Secretary, was absent.

Mrs. Jeane Parker was absent.

III. Executive Session – The following resolution was approved by roll call vote:

Moved: Minks	Seconded: Venes		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Absent	Ruban – Yes	Venes – Yes

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:10 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed

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may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

The public meeting was reconvened at 8:16 p.m.

IV. Flag Salute

V. Approval of Minutes

Moved: Minks	Seconded: Jakositz		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Absent	Ruban – Yes	Venes – Yes

- ❖ Minutes of the Regular Meeting of July 25, 2017
- ❖ Minutes of the 1st Executive Session of July 25, 2017
- ❖ Minutes of the 2nd Executive Session of July 25, 2017

VI. Correspondence - None

VII. Public Participation - None

VIII. President's Report - None

IX. Chief School Administrator's Report

Mason Boenning gave a presentation on his Eagle Scout Service Project. The Board approved his proposal to update the sign and improve the area at the back entrance to Deerfield.

Mr. Gioia gave a construction update.

Dr. Lubarsky reported that the district will be receiving additional state aid in the amount of \$64,176.

Dr. Lubarsky reported on receiving bronze level certification for Sustainable Schools New Jersey. There will be a formal presentation to Mountainside at New Jersey Schools Boards fall conference.

Dr. Lubarsky stated that we will be reimbursed \$83,402.35 for previous 2003 referendum project.

Dr. Lubarsky talked about the first week of school and also mentioned that a calendar of half days will be sent out as an e-alert.

X. Berkeley Heights Liaison Report - None

XI. Administration

The following motions were approved by roll call vote: **Administration: #1**

Moved: Gioia	Seconded: Jakositz	
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes

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Motz – Yes Parker – Absent Ruban – Yes Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood School July 2017 safety and security drill report (Attachment #2).

XII. Budget and Finance

The following motions were approved by roll call vote: **Budget & Finance: #1-9**

Moved: Gioia Seconded: Venes
RC) Gioia – Yes Jakositz – Yes Minks – Yes
Motz – Yes Parker – Absent Ruban – Yes Venes – Yes

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the months of July 2017 (Attachment #3).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated July 27, 2017 through August 23, 2017 (Attachment #4).
3. **WHEREAS**, the Board has received the preliminary Financial Reports of the Board Secretary for the months of July 2017; and

WHEREAS, the Board Secretary, Eric Larson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for July 2017:

RESOLVED THAT, the Board accepts the Financial Reports of the Board Secretary for July 2017 as submitted and certified (Attachment #5).

4. Move to approve upon the recommendation of the Chief School Administrator, the Morris-Union Jointure Commission Joint Transportation Agreement for the 2017 Extended School year in the amount of \$16,732.97 (Attachment #6).
5. **BE IT RESOLVED THAT**, the Mountainside Board of Education grants approval for the Chief School Administrator to make application for and accept subsequent receipt of the ESSA Grants for fiscal year 2018 as follows:

Title I	\$79,489
Title II	\$20,723
Title IV A	\$10,000

and to refuse Title III in the amount of 1,412.

6. Move to approve upon the recommendation of the Chief School Administrator, Caitlin McGarrity, as a signer on checks for the Student Council.

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7. Move to approve upon the recommendation of the Chief School Administrator, to accept the additional state aid of \$64,176 for the 2017-2018 school year and to appropriate the aid to out-of-district expenditure account 11-000-100-562-000-002.
8. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #7).
9. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #8). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

XIII. Personnel

The following motions were approved by roll call vote: **Personnel: #1-13**

Moved: Gioia

Seconded: Jakositz

RC) Gioia – Yes

Jakositz – Yes

Minks – Yes

Motz – Yes

Parker – Absent

Ruban – Yes

Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the 2017-2018 employment contract for Christina Orozco, Assistant Superintendent for Student Services and Instruction, which was approved by the Union County Superintendent (Attachment #9).
2. Move to approve upon the recommendation of the Chief School Administrator, the addition of 5 days of work during the summer for Christina Orozco and to correct her rate of pay from \$417.00 per day (previously approved in June) to \$437.50 per day not to exceed \$10,937.50.
3. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Jovan Siconolfi, Lunch Aide, and to thank her for her service to the Mountainside School District (Attachment #10).
4. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Daniel Wilkenfeld, to the position of Health and Physical Education Teacher, at a salary of \$56,203, Step 1 MA, effective September 1, 2017 until June 30, 2018 (Attachment #11).
5. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Morgan Felt, to the position of Special Education Teacher (part time), at a salary of \$28,101.50 (50% of 56,203), Step 1 MA, effective September 1, 2017 until June 30, 2018 (Attachment #12).
6. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Paige Primmer, to the position of Pre-School Special Education Teacher at a salary of \$53,141, Step 1 BA, effective September 1, 2017 until June 30, 2018 (Attachment #13).

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7. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Rebecca Walsh, to the position of Grade 1 Teacher, at a salary of \$56,203, Step 1 MA, effective September 1, 2017 until June 30, 2018 (Attachment #14).
8. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Kristen Haas, to the position of Grade 6 LAL Teacher, at a salary of \$58,941, Step 4 MA, effective September 1, 2017 until June 30, 2018 (Attachment #15).
9. Move to approve upon the recommendation of the Chief School Administrator, the re-appointment of Marilyn Nacci, to the position of Paraprofessional (part time), at a rate of \$22.36 per hour, effective September 1, 2017, until June 30, 2018.
10. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Ann Cooke, as Teacher Evaluator, at a rate of \$150 per evaluation not to exceed \$7,500 (50 evaluations) (Attachment #16).
11. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Jeanne Stamler, as an LDTC consultant, at a rate of \$294 per diem not to exceed 120 days (Attachment #17).
12. Move to approve upon the recommendation of the Chief School Administrator, Sandra Vendas, Paraprofessional, to work the Extended School Year from July 5, 2017 through August 1, 2017, 3 hours per day for 16 days instead of the Beechwood School Summer Academic Camp.
13. Move to approve upon the recommendation of the chief School Administrator, Caitlin McGarrity, Special Education Teacher, for an additional 2.5 hours during the summer to attend meetings and conduct/prepare evaluations. (She was originally approved in June for 5 hours.)

XIV. Curriculum - None

XV. Policy

The following motions were approved by roll call vote: **Policy: #1-2**

Moved: Gioia	Seconded: Jakositz		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Absent	Ruban –	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

3160	Physical Examination	Revised Mandated
4160	Physical Examination	Revised Mandated
7446	School Security Program	New Recommended
8350	Records Retention	New

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		Recommended
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2. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading:

3240	Professional Development for Teachers and School Leaders	Revised Mandated
5610	Suspension	Revised Mandated
5620	Expulsion	Revised Mandated

XVI. Old Business - None

XVII. New Business - None

XVIII. Committee Reports

Mr. Venes complimented the Building and Grounds Committee, Dr. Lubarsky, and Mr. DeVico for coming in under budget with the referendum projects.

Mr. Ruban suggested that Mr. Minks, as liaison to the Town Council, reach out to them and discuss how snowplowing might impact the new Deerfield school drop-off system. He also suggested bringing back the joint fields commission.

The committee also discussed:

- Barnes Tract
- Planning Board review of the storage garage at Deerfield
- Drainage at Deerfield brook crossing

XIX. Public Participation – None

XX. Executive Session – Resolution (Attachment #31)

Moved: Minks	Seconded: Venes		
RC) Gioia – Yes	Jakositz – Yes	Minks – Yes	
Motz – Yes	Parker – Absent	Ruban – Yes	Venes – Yes

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

2. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

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WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 9:00 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed may or may not be made public this evening.

No action was taken. The Board did not return to Public Session.

Respectfully Submitted,

Mr. James Ruban, Jr.
President, Board of Education