

**Minutes of the Reorganization Meeting
January 2, 2018**

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting. Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

A Reorganization Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by School Business Administrator, Mrs. Donna Alonso, at 7:15 p.m. in the Deerfield School Media Center, 302 Central Avenue, Mountainside, New Jersey.

II. Flag Salute

III. Mountainside Board of Education

On Tuesday, November 7, 2017, the Mountainside Board of Education held its annual school election. The results of the election are as follows:

3 Candidates for 3 Seats (3-year term) Number of Votes

Dante Gioia	923
Dana Guidici Pietro.	965

Based on these results, the new Board will be constituted as follows:

		Term Expires
Mr. Dante Gioia	1113 Sylvan Lane	2020
Dr. Dana Guidici Pietro	1650 Nottingham Way	2020
Mr. Christopher Minks	311 Tanager Way	2019
Mrs. Kate Motz	5 Little Court	2018
Mrs. Jeane Parker	370 Rolling Rock Road	2018
Mr. James Ruban, Jr.	457 Bayberry Lane	2019
Mr. Carmine Venes	1418 Orchard Road	2019

IV. Install Members Elected to School Board

Mrs. Alonso administered the oaths of office and sat the newly elected members.

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V. Roll Call

At roll call, the following members were present:

Mr. Dante Gioia
Dr. Dana Guidici Pietro
Mrs. Kate Motz
Mrs. Jeane Parker
Mr. James Ruban, Jr.
Mr. Carmine Venes

Also present were Dr. Nancy Lubarsky, Chief School Administrator, and Mrs. Donna Alonso, School Business Administrator/Board Secretary.

Mr. Christopher Minks was absent.

VI. Appoint Temporary Chairperson

Move to approve Board Secretary, Donna Alonso, as Temporary Chairman of this meeting for the purpose of conducting the election of School Board President.

Moved: Ruban	Seconded: Venes		
RC) Gioia – Yes	Guidici Pietro – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

VII. Election of Officers

A. President

Call for nominations:

Mr. Ruban was nominated by Mrs. Parker.

Close nominations:

Moved: Gioia	Seconded: Parker		
RC) Gioia – Yes	Guidici Pietro – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

Based upon the results of the 6-0 roll call vote, Mr. Ruban was re-elected to the Presidency for 2018.

B. Newly elected President, James Ruban, Jr. Assumes Chair

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C. Vice President

Call for nominations:

Mr. Minks was nominated by Mrs. Parker.

Close nominations:

Moved: Gioia	Seconded: Venes		
RC) Gioia – Yes	Guidicipietro – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

Based on the results of the 6-0 roll call vote, Mr. Minks was elected to the Vice Presidency for 2018.

VIII. Motion to Designate the Following

The following motions were approved by roll call vote: #1-4

Moved: Gioia	Seconded: Motz		
RC) Gioia – Yes	Guidicipietro – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. Motion to approve the Annual Schedule of Meetings for 2018 (Attachment A).
2. Motion to approve “The Westfield Leader” as the official newspaper of the Mountainside Board of Education and that “The Star Ledger,” and “The Union County Local Source,” are used for the dissemination of news.
3. Motion to approve the primary bank depository as Valley National Bank.
4. Motion to approve the secondary bank depository for investments as The State of New Jersey Cash Management Fund and Investors Bank.

IX. Approval of the Following Appointments

The following appointments were approved by roll call vote: A-V

Moved: Gioia	Seconded: Motz		
RC) Gioia – Yes	Guidicipietro – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

- | | |
|---|----------------|
| A. Chemical Hygiene Officer | Wayne DeVico |
| B. Substance Awareness Coordinator | Kim Richards |
| C. Custodian of Records | Donna Alonso |
| D. Homeless Liaison | Nancy Lubarsky |
| E. Official for Investments and Wires | Donna Alonso |
| F. Designates Tax Shelter Annuity Companies | Donna Alonso |
| G. Approves Chart of Accounts | Donna Alonso |
| H. Authorizes the Use of State Contracts | Donna Alonso |

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I. Approves Use of Facilities Schedule of Fees per Policy 7510	Donna Alonso
J. Public Agency Compliance Officer (P.A.C.O.)	Donna Alonso
K. Approves Collection and Maintenance of Pupil Records	Kim Richards/Christina Orozco
L. Affirmative Action Officer Beechwood School	Christina Orozco
M. Affirmative Action Officer Deerfield School	Christina Orozco
N. Gender Equity Officer	Christina Orozco
O. 504 Officer (ADA)	Christina Orozco
P. Attendance Officer	Janet Fullowan
Q. AHERA Coordinator	Wayne DeVico
R. Asbestos Management Officer	Wayne DeVico
S. IAQ Coordinator	Wayne DeVico
T. Integrated Pest Management Coordinator	Wayne DeVico
U. Right to Know Contact	Wayne DeVico
V. Right to Know Officer	Wayne DeVico

X. Curriculum, Rules, and Ethics

The following policies, rules, and agreements were approved by roll call vote: **#1-3**

Moved: Gioia	Seconded: Venes		
RC) Gioia – Yes	Guidicipietro – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes –Yes

1. Move to approve the curriculum and textbooks approved by the prior Board (Attachment B).
2. Move to adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary to act as the parliamentarian for the 2017-2018 school year.
3. Move to adopt Code of Ethics for School Board Members 18A:12-24.1 (Attachment C).

XI. Professional Services for January 1, 2018 – December 31, 2018

The following professional services for 2017-2018 were approved by roll call vote: **#1-5**

Moved: Gioia	Seconded: Motz		
RC) Gioia – Yes	Guidicipietro – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes –Yes

1. Move to approve School Attorney, Machado Law Group.
2. Move to approve School Physician, Ronald M. Frank, M.D.
3. Move to approve Auditors, Hodulik & Morrison.
4. Move to approve Architect of Record, Solutions Architecture.
5. Move to approve Treasurer, Paula Hatch.

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XII. Policies

The following policies, were approved by roll call vote: #1

Moved: Motz	Seconded: Gioia		
RC) Gioia – Yes	Guidici Pietro – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve in accordance with N.J.S.A. 18A:11-1, Note 3, the adoption of the present Board Policy Manual, rules, and agreements of the current Board.

XIII. Approval of the Following Board Representatives

The following Board Representatives were approved by roll call vote: A-I

Moved: Venes	Seconded: Guidici Pietro		
RC) Gioia – Yes	Guidici Pietro – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

- A. Union County Educational Services Commission Board – Dr. Guidici Pietro
- B. Berkeley Heights Board of Education – Mrs. Parker
- C. NJ School Boards Association Delegate – Mr. Gioia
- D. NJ School Boards Association Alternate – Mr. Venes
- E. County School Boards Association Delegate – Mr. Venes
- F. Mountainside Borough Council and Legislative Liaison – Mr. Minks
- G. Mountainside PTO Representative – Dr. Guidici Pietro
- H. Mountainside Public Library Liaison – Mrs. Motz
- I. Senior Citizen Liaison – Mr. Minks

XIV. Additional Appointments

The following appointments were approved by roll call vote:

Moved: Gioia	Seconded: Guidici Pietro		
RC) Gioia – Yes	Guidici Pietro – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

Budget and Finance/Building and Grounds

Mr. Gioia – Chair
Mr. Venes
Mr. Ruban

Curriculum

Mrs. Motz – Chair
Dr. Guidici Pietro
Mrs. Parker

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Grants/Alternate Funding

Mr. Minks – Chair
Mr. Gioia
Mrs. Motz

Personnel/Negotiations

Mr. Minks – Chair
Mr. Gioia
Mr. Venes

Community Outreach

Mr. Venes – Chair
Mr. Ruban
Mrs. Parker

Strategic Planning

Mrs. Parker – Chair
Mrs. Motz
Dr. Guidicipietro

Health and Wellness

Dr. Guidicipietro – Chair
Mrs. Motz
Mrs. Parker

XV. Chief School Administrator’s Report

Dr. Lubarsky gave a presentation on the chain of command and board responsibilities.

XVI. Public Participation – None

XVII. Personnel

The following motions were approved by roll call vote: **Personnel: #1-2**

Moved: Venes	Seconded: Gioia		
RC) Gioia – Yes	Guidicipietro – Yes	Minks – Absent	
Motz – Absent	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Kelly McHale, Grade 4 Teacher, effective January 12, 2018, and to thank her for her service to the Mountainside School District (Attachment D).

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2. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Nicole Mansfield, to the position of Grade 4 Teacher, at a salary of \$53,141, Step 1 BA, pro-rated, effective January 10, 2018 until June 30, 2018 (Attachment E).

XVIII. Adjournment

A motion was made by Mr. Gioia at 7:45 p.m., seconded by Mrs. Motz to adjourn. The motion was passed by a unanimous voice vote.

Respectfully Submitted,

Mrs. Donna Alonso
School Business Administrator/Board Secretary