

**Minutes of the Regular Meeting
January 23, 2018**

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:00 p.m. in the Deerfield School Media Center, 302 Central Avenue, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Mr. Dante Gioia
Dr. Dana Guidiciopietro
Mrs. Kate Motz
Mrs. Jeane Parker
Mr. James Ruban, Jr.
Mr. Carmine Venes

Also present were Dr. Nancy Lubarsky, Chief School Administrator and Mrs. Donna Alonso, School Business Administrator/Board Secretary.

Mr. Christopher Minks arrived after roll call.

III. Executive Session – The following resolution was approved by roll call vote:

Moved: Gioia	Seconded: Venes		
RC) Gioia – Yes	Guidiciopietro – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:05 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed

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XI. Berkeley Heights Liaison Report

Mrs. Parker discussed their reorganization meeting and said that she is on the subscription bussing and athletic committees.

Mrs. Parker said that two students made a presentation on the need for Physics II to be added to the curriculum.

XII. Administration

The following motions were approved by roll call vote: **Administration: #1-2**

Moved: Minks	Seconded: Gioia		
RC) Gioia – Yes	Guidicipietro – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. **WHEREAS**, N.J.A.C. 6A: 23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for the 2018-2019 school year; and

WHEREAS, the Mountainside Board of Education, desires to apply for this waiver due to the fact that it projects having one Medicaid eligible classified students and is therefore not required to participate in SEMI.

NOW THEREFORE BE IT RESOLVED, that the Mountainside Board of Education hereby authorizes the Chief School Administrator to accept the waiver approval issued by the Executive County Superintendent of Schools in the County of Union following submission of an appropriate waiver of the requirements of N.J.A.C. 6A: 23A-5.3 for the 2018-2019 school year.

2. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools December 2017 safety and security drill reports (Attachment #2).

XIII. Budget and Finance

The following motions were approved by roll call vote: **Budget & Finance: #1-7**

Moved: Gioia	Seconded: Guidicipietro		
RC) Gioia – Yes	Guidicipietro – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of December 2017 (Attachment #3).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated January 1, 2018, through January 31, 2018 (Attachment #4).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of December 2017 and the Financial Reports of the Board Secretary for the month of December 2017; and

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WHEREAS, the Board Secretary, Donna Alonso, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for December 2017:

RESOLVED THAT, the Board accepts the Treasurer Reports for the month of December 2017 and the Financial Reports of the Board Secretary for December 2017 as submitted and certified (Attachment #5).

4. Move to approve upon the recommendation of the Chief School Administrator, Budget Calendar for the 2018-2019 School Year (Attachment 6).
5. Move to approve upon the recommendation of the Chief School Administrator, to move an unidentified balance of \$5,627.66 (as per our auditor) from Payroll to General Operating Account and also to move an unidentified balance of \$2,824.93 from Payroll Agency Account to General Operating Account. These amounts which are from prior periods will be brought in as miscellaneous revenue during the month.
6. Move to approve upon the recommendation of the Chief School Administrator, the following resolution:

BE IT RESOLVED, that upon the recommendation of the Chief School Administrator, and pursuant to the authority granted by N.J.S.A. 18A: 44-4(B), the Mountainside Board of Education hereby establishes the following per pupil yearly tuition rate for non-disabled pupils enrolled in its preschool program for the 2018-2019 school year: \$7,500 for 5 full day sessions.

7. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #7). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

XIV. Personnel

The following motions were approved by roll call vote: **Personnel: #1-9**

Moved: Gioia	Seconded: Minks		
RC) Gioia – Yes	Guidici Pietro – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Valerie Wass, Paraprofessional, and to thank her for her service to the Mountainside School District (Attachment #8).
2. Move to approve upon the recommendation of the Chief School Administrator, Maternity Disability Leave for Lori Topel, Grade 5 Teacher, effective February 26, 2018, until April 27, 2018. She will be permitted to utilize any accumulated sick days. It is also recommended that Mrs. Topel be granted an unpaid Family Leave from April 30, 2018 until

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June 19, 2018 in accordance with FMLA and NJFMLA. Mrs. Topel anticipates returning to work on September 1, 2018 (Attachment #9).

3. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Adrienne Ridley, Grade 6 LA Teacher, taken at Liberty University for the 2017 Fall session for three (3) graduate credits in the amount of \$1,845.00 (Attachment #10).
4. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Suzanne Jenks, Grade 5 Teacher, taken at College of St. Elizabeth, for the 2017 Fall session for six (6) graduate credits in the amount of \$3,900 (Attachment #11).
5. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Kim Hain, Basic Skills Instructor, for classes taken at Kean University for the 2017 Fall session for three (3) graduate credits in the amount of \$1,959.00 (Attachment #12).
6. Move to approve upon the recommendation of the Chief School Administrator, the notification to take classes from Suzanne Jenks, Grade 5 Teacher, for classes to be taken at College of Saint Elizabeth for the 2018 Spring session for six (6) credits in the amount of \$3,900.00 (Attachment #13).
7. Move to approve upon the recommendation of the Chief School Administrator, the notification to take classes from Kim Hain, Basic Skills Instructor, for classes to be taken at Kean University for the 2018 Spring session for three (3) credits in the amount of \$1,959.00 (Attachment #14).
8. Move to approve upon the recommendation of the Chief School Administrator, to amend Personnel resolution #3 from the meeting of June 27, 2017 to read \$24,549 (40% of \$61,373), instead of \$25,549 (40% of \$61,373). Adjustment will be made to employee's salary to reimburse the district.
9. Move to approve upon the recommendation of the Chief School Administrator, to amend Personnel resolution #3 from the meeting of December 20, 2017 to read 3 days (instead of 2.5 days) in December of compensation for Donna Alonso (new Business Administrator/Board Secretary) at a rate of \$525/day for transition with current Business Administrator/Board Secretary.

XV. Curriculum

The following motions were approved by roll call vote: **Curriculum: #1**

Moved: Gioia

Seconded: Guidici Pietro

RC) Gioia – Yes

Guidici Pietro – Yes

Minks – Yes

Motz – Yes

Parker – Yes

Ruban – Yes

Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2017-2018 school year:

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Mr. Venes reported that he attended the County School Boards Meeting where there was a discussion about eliminating PARCC testing, legalization of marijuana, and the new Commissioner of Education.

XIX. Committee Reports

Mr. Minks reported on the possibility for a meeting with the senior citizens on the success of the referendum. He will do an outreach to gauge interest.

Mrs. Parker talked about the survey to parents and staff and the need to have good participation. She appealed to the community to complete the survey. Students will be subsequently surveyed. She stated that the survey was anonymous.

XX. Public Participation

Mrs. Delano commented on her concerns about mindful meditation.

Mr. Cantagallo congratulated the Board about new equipment and surveying school climate.

Mr. Cantagallo and Mrs. Zuzovsky expressed their concerns about 2nd grade lunch seating practices at Beechwood School.

Mrs. Siconolfi and Mr. Balan asked how the lunch seating practice impacts the allergy table.

Mr. Balan asked about expanding the size of the Beechwood School parking lot.

Mrs. Cooper asked for advance notice on assemblies, update on flooding in Deerfield School parking lot, and the possibility of purchasing generators.

XXI. Adjournment

A motion was made by Mr. Minks at 10:00 p.m., seconded by Mr. Gioia to adjourn. The motion was passed by a unanimous voice vote.

Respectfully Submitted,

Mrs. Donna Alonso
School Business Administrator/Board Secretary