

**Minutes of the Regular Meeting
February 27, 2018**

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:00 p.m. in the Beechwood School Susan O. Collier Media Center, 1497 Woodacres Drive, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Mr. Dante Gioia
Dr. Dana Guidici Pietro
Mrs. Kate Motz
Mr. James Ruban, Jr.
Mr. Carmine Venes

Also present were Dr. Nancy Lubarsky, Chief School Administrator and Mrs. Donna Alonso, School Business Administrator/Board Secretary.

Mrs. Jeane Parker arrived after roll call.

Mr. Christopher Minks was absent.

III. Executive Session – The following resolution was approved by roll call vote:

Moved: Gioia	Seconded: Venes		
RC) Gioia – Yes	Guidici Pietro – Yes	Minks – Absent	
Motz – Yes	Parker – Absent	Ruban – Yes	Venes – Yes

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:07 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed

**Minutes of the Regular Meeting
February 27, 2018**

may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

IV. Close Executive Session and Reconvene Public Session

Moved: Gioia	Seconded: Venes		
RC) Gioia – Yes	Guidici Pietro – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

The public meeting was reconvened at 8:10 p.m.

V. Flag Salute

VI. Approval of Minutes

Moved: Venes	Seconded: Gioia		
RC) Gioia – Yes	Guidici Pietro – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

- ❖ Minutes of the Regular Meeting of January 23, 2018
- ❖ Minutes of the Executive Session of January 23, 2018

VII. Correspondence - None

VIII. Public Participation

Mrs. Schiano expressed her concerns about the number of half days on the calendar.

IX. President’s Report - None

X. Chief School Administrator’s Report

Dr. Lubarsky asked for a moment of silence for Parkland students.

Dr. Lubarsky acknowledged the passing of Doug Black, videographer for the Board Meetings.

Dr. Lubarsky discussed the confusion about the softball coach.

Dr. Lubarsky discussed additional security measures.

Dr. Lubarsky stated that Watts Foundation gave a grant for new stage curtains at Beechwood School.

Dr. Lubarsky gave an update on the Beechwood playground equipment.

Mrs. Phillipou asked about the shortage of substitute teachers.

Mrs. Worgan expressed concerns about location of playground equipment.

**Minutes of the Regular Meeting
February 27, 2018**

Dr. Lubarsky gave a presentation on Map/PARCC data.

XI. Berkeley Heights Liaison Report

Mrs. Parker reported:

- Cell tower will soon be fully operational.
- GLHS Spring Musical is March 15-18.
- There are 4 National Merit Scholars at GLHS.
- Prom Fashion Show is Friday, March 2nd.
- Summer Institute will be held this summer.

XII. Administration

The following motions were approved by roll call vote: **Administration: #1-3**

Moved: Gioia	Seconded: Venes		
RC) Gioia – Yes	Guidicipietro – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the 2018-2019 School Year Calendar (Attachment #2).
2. Move to accept the Chief School Administrator’s recommendations an HIB incident dated January 31, 2018.
3. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools January 2018 safety and security drill reports (Attachment #3).

XIII. Budget and Finance

The following motions were approved by roll call vote: **Budget & Finance: #1-7**

Moved: Gioia	Seconded: Guidicipietro		
RC) Gioia – Yes	Guidicipietro – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of January 2018 (Attachment #4).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated February 1, 2018, through February 28, 2018 (Attachment #5).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of January 2018 and the Financial Reports of the Board Secretary for the month of January 2018; and

WHEREAS, the Board Secretary, Donna Alonso, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item

**Minutes of the Regular Meeting
February 27, 2018**

appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for January 2018:

RESOLVED THAT, the Board accepts the Treasurer Report for the month of January 2018 and the Financial Reports of the Board Secretary for January 2018 as submitted and certified (Attachment #6).

4. Move to approve upon the recommendation of the Chief School Administrator, contract with EI US, LLC for educational services provided to student on medical leave, at a rate of \$49.00 per hour, for 10 hours per week (Attachment #7).
5. Move to approve upon the recommendation of the Chief School Administrator, the Corrective Action Plan for Food Services for the year ended June 30, 2017 as requested by the State Department of Agriculture (Attachment #8).
6. Move to approve upon the recommendation of the Chief School Administrator, to accept the following donations:

PTO	\$10,000	Beechwood School playground equipment. This was received in July 2017.
Beechwood Student Activity Account	\$5,000	Beechwood School playground equipment
MEF	\$3,000	Beechwood School playground equipment
Watts	\$6,000	Beechwood School playground equipment
Watts	\$4,421	STEM Innovation Center
Watts	\$1,210	Supplement to the play budget for costumes
Watts	\$6,000	Books for Media Center
Watts	\$3,990	Beechwood stage curtain
Watts	\$1,779	Beechwood laminating machine
Watts	\$2,600	Classroom microphones that connect with the classroom sound systems

7. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #9). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

XIV. Personnel

The following motions were approved by roll call vote: **Personnel: #1-11**

Moved: Gioia

Seconded: Guidici Pietro

RC) Gioia – Yes

Guidici Pietro – Yes Minks – Absent

Motz – Yes

Parker – Yes

Ruban – Yes

Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Deborah Conley, to the position of part time Basic Skills Instructor, at a

**Minutes of the Regular Meeting
February 27, 2018**

salary of \$48,170.40 (80% of \$60,213), Step 5 MA, pro-rated, to be charged to Title I ESEA Federal Grant, effective February 12, 2018 until June 30, 2018 (Attachment #10).

2. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Jill MacConnell, to the position of 5th Grade Teacher (Leave Replacement), at the per diem rate of \$150 for the first 20 days of the assignment, and \$185 per diem for the balance of the assignment, effective February 20, 2018, until June 19, 2018 (Attachment #11).
3. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Erika Vaughn, to the position of 5th Grade Teacher (Leave Replacement), at the per diem rate of \$150 for the first 20 days of the assignment, and \$190 per diem for the balance of the assignment, effective February 20, 2018, for the time period of 4-6 weeks (Attachment #12).
4. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Donna Antonucci, to the position of part time Paraprofessional, at a salary of \$22.36 per hour, for a total of 29.25 hours per week, effective February 20, 2018, until June 19, 2018 (Attachment #13).
5. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Lydra Shehu, to the position of part time Paraprofessional, at a salary of \$22.36 per hour, for a total of 14 hours per week, effective February 15, 2018, until June 19, 2018 (Attachment #14).
6. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Alicia Lang, to the position of part time Paraprofessional, at a salary of \$22.36 per hour, for a total of 14 hours per week, effective on or about March 1, 2018, until June 19, 2018 (Attachment #15).
7. Move to approve upon the recommendation of the Chief School Administrator, Teresa Schrul, Paraprofessional, to work an additional 2 hours per week starting February 12, 2018.
8. Move to approve upon the recommendation of the Chief School Administrator, Susan Meagher, Paraprofessional, to work an additional 6 hours per week starting February 12, 2018.
9. Move to approve upon the recommendation of the Chief School Administrator, the following staff members for homebound instruction: Morgan Felt and Maria Deanna, not to exceed 10 hours (in total) per week, at a rate of \$39.71/hour, from February 2, 2018 to June 19, 2018.
10. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Daniel Wilkenfeld, Physical Education Teacher, to the stipend position of Assistant Softball Coach, at a salary of \$2,047.00.

**Minutes of the Regular Meeting
February 27, 2018**

11. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Daniel Kessler, Social Studies Teacher, to the stipend position of Assistant Baseball Coach, at a salary of \$2,047.00.

XV. Curriculum

The following motions were approved by roll call vote: **Curriculum: #1**

Moved: Gioia Seconded: Venes
 RC) Gioia – Yes Guidici Pietro – Yes Minks – Absent
 Motz – Yes Parker – Yes Ruban – Yes Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2017-2018 school year:

Date	Destination	Grade	Teacher in Charge	Estimated Cost
6/5/18	Trailside Nature & Science Center	5	Mrs. Kinney	Admission: \$360.00 Paid by: PTO Buses: \$713.06 Paid by: PTO

XVI. Policy

The following motions were approved by roll call vote: **Policy: #1-2**

Moved: Minks Seconded: Gioia
 RC) Gioia – Yes Guidici Pietro – Yes Minks – Absent
 Motz – Yes Parker – Yes Ruban – Yes Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

3159	Teaching Staff Member/School District Reporting Responsibilities	Revised Recommended
4159	Support Staff Member/School District Reporting Responsibilities	Revised Recommended
5305	Health Services Personnel	Revised Recommended
5350	Student Suicide Prevention	Revised Recommended
9541	Student Teachers/Interns	Revised Recommended

2. Move to approve upon the recommendation of the Chief School Administrator, the following policy for first reading:

7510	Use of Facilities	Revised
------	-------------------	---------

XVII. Old Business

Dr. Lubarsky mentioned that the Board Meeting will be on Monday, March 19th at Deerfield Media Center.

**Minutes of the Regular Meeting
February 27, 2018**

Mrs. Parker thanked everyone who participated in the school climate survey and said the results should be compiled by April.

XVIII. New Business

Dr. Guidici Pietro reminded everyone that the PTO Spring Fling is on Friday, April 6th. Payment and table reservations are due by March 16th.

Mr. Venes said that the Library has Makers Day on March 10th. They will have everything from crafts to robotics. He also mentioned that the Library has programs to bring books, CDs etc. to homebound residents.

XIX. Committee Reports

Finance Committee - Mr. Gioia reported that they talked about 2 fields, doors, and security upgrades.

Social Emotional Learning Curriculum Meeting - Mrs. Motz reported that the first meeting of the Social Emotional Learning Committee was held. The meeting was very well organized. Administrators, Child Study Team members, and parents talked about plans and assignments.

XX. Public Participation

Mrs. Phillipou asked about academic progress in the lower grades.

Mr. Cantagallo asked a question about the MAP/PARCC presentation. Dr. Lubarsky clarified the schedule of administrators. Mr. Cantagallo also asked about our Danielson teacher evaluation system.

Mrs. Kostin, Mr. Cantagallo, and Mrs. Phillipou asked for clarification about donors choose grants.

XXI. Adjournment

A motion was made by Mr. Gioia at 10:30 p.m., seconded by Mr. Venes to adjourn. The motion was passed by a unanimous voice vote.

Respectfully Submitted,

Mrs. Donna Alonso
School Business Administrator/Board Secretary