

**Minutes of the Regular Meeting
March 19, 2018**

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mr. James Ruban, Jr., at 7:03 p.m. in the Deerfield School Media Center, 302 Central Avenue, Mountainside, New Jersey.

II. Roll Call

At roll call, the following members were present:

Mr. Dante Gioia
Mr. Christopher Minks
Mrs. Kate Motz
Mr. James Ruban, Jr.
Mr. Carmine Venes

Also present were Dr. Nancy Lubarsky, Chief School Administrator and Mrs. Donna Alonso, School Business Administrator/Board Secretary.

Dr. Dana Guidici Pietro and Mrs. Jeane Parker arrived after roll call.

III. Executive Session – The following resolution was approved by roll call vote:

Moved: Minks	Seconded: Gioia		
RC) Gioia – Yes	Guidici Pietro – Absent	Minks – Yes	
Motz – Yes	Parker – Absent	Ruban – Yes	Venes – Yes

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and

WHEREAS, the Board must consider matter(s) involving the following:

1. Legal/Personnel

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time when that will be.

THEREFORE BE IT RESOLVED, that the Board adjourn to executive session at 7:05 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

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IV. Close Executive Session and Reconvene Public Session

Moved: Minks	Seconded: Gioia		
RC) Gioia – Yes	Guidici Pietro – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

The public meeting was reconvened at 8:02 p.m.

V. Flag Salute

VI. Approval of Minutes

Moved: Gioia	Seconded: Parker		
RC) Gioia – Yes	Guidici Pietro – Yes	Minks – Abstained	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

- ❖ Minutes of the Regular Meeting of February 27, 2018
- ❖ Minutes of the Executive Session of February 27, 2018

VII. Correspondence - None

VIII. Public Participation - None

IX. President’s Report - None

X. Chief School Administrator’s Report

Dr. Lubarsky congratulated everyone involved in the production of Beauty and the Beast.

Dr. Lubarsky mentioned that the 7th grade health bee team “Healthy Huskies” won 2nd place in the United Health Care Health Bee Competition and they will be recognized at the April 24th Board Meeting.

Dr. Lubarsky recognized the Teachers/Educational Service Professionals of the Year and Support Staff Members of the Year.

Dr. Lubarsky gave an update on the Beechwood Playground.

Dr. Lubarsky presented a Language Arts, Math, Social Studies, and Science curriculum update.

Dr. Lubarsky and Mrs. Alonso gave a presentation on the tentative budget.

Community members asked questions and commented about the curriculum presentation.

XI. Berkeley Heights Liaison Report - None

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XII. Administration

The following motions were approved by roll call vote: **Administration: #1-2**

Moved: Minks	Seconded: Gioia		
RC) Gioia – Yes	Guidici Pietro – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to accept the Chief School Administrator’s recommendations on HIB incident dated February 16, 2018.
2. Move to approve upon the recommendation of the Chief School Administrator, the Beechwood and Deerfield Schools February 2018 safety and security drill reports (Attachment #2).

XIII. Budget and Finance

The following motions were approved by roll call vote: **Budget & Finance: #1-9**

Moved: Gioia	Seconded: Guidici Pietro		
RC) Gioia – Yes	Guidici Pietro – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of February 2018 (Attachment #3).
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated March 1, 2018, through March 31, 2018 (Attachment #4).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of February 2018 and the Financial Reports of the Board Secretary for the month of February 2018; and

WHEREAS, the Board Secretary, Donna Alonso, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for February 2018:

RESOLVED THAT, the Board accepts the Treasurer Report for the month of February 2018 and the Financial Reports of the Board Secretary for February 2018 as submitted and certified (Attachment #5).

4. **BE IT RESOLVED**, that the tentative budget be approved for the 2018-2019 school year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

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	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2018-19 Total Expenditures	\$17,344,545	\$213,232	\$1,704,922	\$19,262,699
Less: Anticipated Revenues	\$1,311,781	\$213,232	\$467,721	\$1,992,734
Taxes to Be Raised	\$16,032,764	0	\$1,237,201	\$17,269,965

And to advertise said tentative budget in the Westfield Leader in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Beechwood School Susan O. Collier Library Media Center, Mountainside, New Jersey, on April 24, 2018, at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2018-2019 school year.

WHEREAS, the Mountainside Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$20,000 for all staff and Board members.

5. Move to approve upon the recommendation of the Chief School Administrator, the following resolution binding the Mountainside Board of Education to purchase electric generation services through the Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter

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referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Mountainside Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier

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or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 *et seq.*) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

6. Move to approve upon the recommendation of the Chief School Administrator, the following resolution binding the Mountainside Board of Education to purchase natural gas services through the Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Mountainside Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own

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use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing

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WHEREAS, the Union County Superintendent's Roundtable supports and sponsors an Annual Teacher Recognition Program for outstanding teachers in Union County;

WHEREAS, the Mountainside Board of Education strongly supports district teaching staff members in their endeavor to promote excellence in education;

WHEREAS, the criteria for selection of the recipient of the Governor's Teacher Recognition Program includes use of effective instructional techniques and methods; establishment of productive classroom climate and rapport with students; and development of feelings of self-worth and love of learning in students; and

WHEREAS, the Mountainside Board of Education recognizes and sincerely appreciates the dedicated services of Kathleen Goldbeck, Special Education Teacher, to the students of the Mountainside Public School District,

NOW, THEREFORE, BE IT RESOLVED that Kathleen Goldbeck is recognized as the Mountainside School District recipient of the Governor's Teacher Recognition Program Award for the 2017-18 school year; and

BE IT FURTHER RESOLVED that this resolution becomes a part of the official minutes of Mountainside Board of Education, and a copy forwarded to Kathleen Goldbeck.

2. **WHEREAS**, the Governor's Teacher Recognition Program was developed in 1985 for the purpose of acknowledging teachers who exhibit outstanding performance;

WHEREAS, the New Jersey Department of Education Division of Academic and Career Standards promotes the Governor's Teacher Recognition Program;

WHEREAS, the Union County Superintendent's Roundtable supports and sponsors an Annual Teacher Recognition Program for outstanding teachers in Union County;

WHEREAS, the Mountainside Board of Education strongly supports district teaching staff members in their endeavor to promote excellence in education;

WHEREAS, the criteria for selection of the recipient of the Governor's Teacher Recognition Program includes use of effective instructional techniques and methods; establishment of productive classroom climate and rapport with students; and development of feelings of self-worth and love of learning in students; and

WHEREAS, the Mountainside Board of Education recognizes and sincerely appreciates the dedicated services of Kristin Trentham, PEAK Teacher, to the students of the Mountainside Public School District,

NOW, THEREFORE, BE IT RESOLVED that Kristin Trentham is recognized as the Mountainside School District recipient of the Governor's Teacher Recognition Program Award for the 2017-18 school year; and

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BE IT FURTHER RESOLVED that this resolution becomes a part of the official minutes of Mountainside Board of Education, and a copy forwarded to Kristin Trentham.

3. **WHEREAS**, the Governor's Teacher Recognition Program was developed in 1985 for the purpose of acknowledging teachers who exhibit outstanding performance;

WHEREAS, the Mountainside Board of Education, using the teacher recognition program as a model, developed a District Support Staff Recognition Program in 2008-09.

WHEREAS, the Mountainside Board of Education strongly upholds our support staff members in their dedication and devotion to keeping the Mountainside School District functioning and providing assistance to the faculty so our students can learn;

WHEREAS, the Mountainside Board of Education recognizes and sincerely appreciates the dedicated services of Carmine Ann Casolaro, Paraprofessional, at Beechwood School, to the students of the Mountainside Public School District,

NOW, THEREFORE, BE IT RESOLVED that Carmine Ann Casolaro is recognized as the recipient of Mountainside School District Support Staff Member of the Year for the 2017-18 school year; and

BE IT FURTHER RESOLVED that this resolution becomes a part of the official minutes of Mountainside Board of Education, and a copy forwarded to Carmine Ann Casolaro.

4. **WHEREAS**, the Governor's Teacher Recognition Program was developed in 1985 for the purpose of acknowledging teachers who exhibit outstanding performance;

WHEREAS, the Mountainside Board of Education, using the teacher recognition program as a model, developed a District Support Staff Recognition Program in 2008-09.

WHEREAS, the Mountainside Board of Education strongly upholds our support staff members in their dedication and devotion to keeping the Mountainside School District functioning and providing assistance to the faculty so our students can learn;

WHEREAS, the Mountainside Board of Education recognizes and sincerely appreciates the dedicated services of Linda Lombardo, School Secretary, at Deerfield School, to the students of the Mountainside Public School District,

NOW, THEREFORE, BE IT RESOLVED that Linda Lombardo, is recognized as the recipient of the Mountainside School District Support Staff Member of the Year for the 2017-18 school year; and

BE IT FURTHER RESOLVED that this resolution becomes a part of the official minutes of Mountainside Board of Education, and a copy forwarded to Linda Lombardo.

5. Move to approve upon the recommendation of the Chief School Administrator, to amend Personnel resolution #7 from the meeting of February 27, 2018 to read Teresa Schrul, Paraprofessional, to work an additional 4 hours per week starting February 12, 2018.

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6. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Dara Blass to the position of part time Paraprofessional, at a salary of \$22.36 per hour, for a total of 21 hours per week, effective March 12, 2018, until June 19, 2018 (Attachment #7).
7. Move to approve upon the recommendation of the Chief School Administrator, the following staff member for homebound instruction: Sharon Scanlan, for 1 hour per week, at a rate of \$39.71/hour, from March 7, 2018 to June 19, 2018.
8. Move to approve upon the recommendation of the Chief School Administrator, the resignation of Morgan Felt from the stipend position of Assistant Play Director. She will be paid \$1,229.50 (50% of \$2,459).
9. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Victoria Tiscia, to assume the remainder of the stipend position of Assistant Play Director. She will be paid \$1,229.50 (50% of \$2,459).
10. Move to approve upon the recommendation of the Chief School Administrator, the following staff member to serve as mentor for the 2017-2018 school year:

Staff Member	Assignment	Amount (To be paid by mentee)
Christine Delaney	Jill MacConnell 5th Grade Leave Replacement 3/1/18 – 6/19/18	\$295.20

11. Move to approve upon the recommendation of the Chief School Administrator, request permission for Eden Joseph, a student at Montclair State University, to observe in a classroom setting, which is a requirement for a class in which she is presently enrolled (Attachment #8).
12. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Tara Pirozzoli to the position of Learning Disabilities Teacher-Consultant (LDTC) at a salary of \$60,213, Step 5 MA, effective June 1, 2018 until June 30, 2018 (Attachment #8A).

XV. Curriculum

The following motions were approved by roll call vote: **Curriculum: #1**

Moved: Gioia	Seconded: Venes		
RC) Gioia – Yes	Guidicipietro – Yes	Minks – Yes	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2017-2018 school year:

Date	Destination	Grade	Teacher in Charge	Estimated Cost

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4/3/18	Governor Livingston High School	8	Ms. DalCortivo	Cost of Buses: \$475.42 Paid by BOE
4/23/2018 Rain Date: 4/30/2018	Staten Island Zoo	1	Ms. Groth	PTO Admission: \$528.00 PTO Buses: \$713.06 Chaperones: \$160.00
5/15/2018	Jenkinson's Aquarium	K	Ms. Ianniello	PTO Admission: 441.00 PTO Buses: \$713.06 Chaperones: \$200.00
5/18/18 or 5/25/18	Music in the Parks Festival, Jackson, NJ	6-8 Band Chorus	Mr. Wise Mr. Rosenblum	Cost of Trip: \$9,688 \$3,000 paid by MEF Balance of Cost – Paid by students
5/23/2018	Liberty Science Center	2	Ms. Murphy	PTO Museum Admission: \$983.25 PTO Buses: \$713.06 MEF IMAX Admission: \$349.50 Chaperones Admission: \$301.00 Petty Cash: \$20.00 Bus Parking
6/1/18	Spanish Tavern	8	Ms. Nussbaum	Cost of Restaurant: \$2,325 paid by students Cost of Bus: \$237.71 paid by BOE

XVI. Policy

The following motions were approved by roll call vote: **Policy: #1-2**
Motion #1 was tabled.

Moved: Minks	Seconded: Venes		
RC) Gioia – Yes	Guidici Pietro – Yes	Minks – Absent	
Motz – Yes	Parker – Yes	Ruban – Yes	Venes – Yes

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

7510	Use of Facilities	Revised
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Note: The above Motion #1 was tabled.

2. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading:

7440	School District Security	Mandated - Revised
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7441	Electronic Surveillance in School Buildings and on School Grounds	Mandated - Revised
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XVII. Old Business

Mr. Venes mentioned that Mountainside resident, Pat Knodel, passed away in February. She had served as a Board Member for 29 years.

XVIII. New Business

Dr. Guidici Pietro reminded everyone that the PTO Spring Fling and Science Fair are coming up. She also commented on how wonderful the musical was.

XIX. Committee Reports

Finance Committee - Mr. Gioia reported that they are addressing the storm damage.

Social Emotional Learning Curriculum Meeting - Mrs. Motz reported that the committee is moving ahead nicely.

XX. Public Participation

A community member asked about possible changes in the curriculum.

XXI. Adjournment

A motion was made by Mr. Gioia at 10:45 p.m., seconded by Mr. Minks to adjourn. The motion was passed by a unanimous voice vote.

Respectfully Submitted,

Mrs. Donna Alonso
School Business Administrator/Board Secretary